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THURSDAY, 30 MARCH 2023

TO: ALL MEMBERS OF THE COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY AT 10.00 AM ON WEDNESDAY, 5TH APRIL, 2023** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

Democratic Officer:	Kevin J Thomas
Telephone (direct line):	01267 224027
E-Mail:	kjthomas@carmarthenshire.gov.uk
This is a multi-location meeting. Committee members can attend in person at the venue detailed above or remotely via the Zoom link which is provided separately.	
The meeting can be viewed on the Authority's website via the following link:- https://carmarthenshire.public-i.tv/core/portal/home	

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

**COMMUNITIES, HOMES & REGENERATION SCRUTINY
COMMITTEE**

PLAID CYMRU GROUP - 7 Members

Cllr. Betsan Jones (Vice-Chair)
Cllr. Bryan Davies
Cllr. Terry Davies
Cllr. Handel Davies
Cllr. Ken Howell
Cllr. Denise Owen
Cllr. Russell Sparks

LABOUR GROUP - 4 Members

Cllr. Deryk Cundy (Chair)
Cllr. Nysia Evans
Cllr. Rob Evans
Cllr. Martyn Palfreman

INDEPENDENT GROUP - 2 Members

Cllr. Anthony Davies
Cllr. Hugh Shepardson

UNAFFILIATED

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM**
- 3. PUBLIC QUESTIONS (NONE RECEIVED)**
- 4. CONSERVATION AREA APPRAISALS** 5 - 10
- 5. REVENUE & CAPITAL BUDGET MONITORING REPORT 2022/23** 11 - 36
- 6. DRAFT DIVISIONAL DELIVERY PLANS 2023-24 FOR HOUSING & PUBLIC PROTECTION, HOUSING PROPERTY & STRATEGIC PROJECTS AND LEISURE** 37 - 80
- 7. REGENERATION DIVISION SERVICE DELIVERY PLAN 2023-24** 81 - 106
- 8. PLACE AND SUSTAINABILITY DIVISION - SERVICE DELIVERY PLAN 2023-24** 107 - 124
- 9. 2022/23 QUARTER 3 - PERFORMANCE REPORT (01/04/22-31/12/22) RELEVANT TO THIS SCRUTINY** 125 - 156
- 10. FORTHCOMING ITEMS** 157 - 180
- 11. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 23RD FEBRUARY 2023** 181 - 186

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Agenda Item 4

**COMMUNITIES, HOMES AND REGENERATION SCRUTINY
COMMITTEE**
5th April 2023

Subject: Conservation Area Appraisals

Purpose:

To update committee on the progress and work undertaken in relation to the Appraisal of Conservation Areas within Carmarthenshire and the proposed amendments to their boundaries.

THE SCRUTINY COMMITTEE IS ASKED TO:-

Review and assess the information contained in Report and provide any recommendations, comments, or advice to the Cabinet Member and / or Director prior to the report's consideration by Cabinet.

Reason(s)

- To set out the outcome of the Conservation Area Appraisals and the associated consultation exercise.
- To reflect the Councils legal duties under the Planning (Listed Building and Conservation Areas) Act 1990
- To outline the next steps and future stages towards the adoption of the appraisals and their outcomes.

CABINET MEMBER PORTFOLIO HOLDER:- Cllr Ann Davies

Cabinet Member for Rural Affairs & Planning Policy

<p>Directorate Place and Infrastructure</p>	<p>Designations:</p>	<p>Tel Nos. 01267 246270</p>
<p>Name of Head of Service: Rhodri Griffiths</p>	<p>Head of Place and Sustainability</p>	<p>E Mail Addresses: RDGriffiths@sirgar.gov.uk</p>
<p>Report Author: Ian Llewelyn</p>	<p>Forward Planning Manager</p>	<p>01267 228816 IRLlewelyn@sirgar.gov.uk</p>

EXECUTIVE SUMMARY

Conservation Area Appraisals

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

This report builds on the work undertaken to review ten of the designated Conservation Areas across the County and the subsequent preparation and consultation of the appraisals for each of the identified Conservation Areas.

The report outlines the process and feedback received as part of the associated formal public consultation, setting out the final draft conservation area appraisals and any recommended amendments the Conservation Areas themselves. The report also sets out the next steps in relation to the regulatory process required to formally amend the Conservation Areas.

This series of appraisals will support decision making and future investments in the areas selected as well as the town centre recovery plans and the Ten Towns initiative.

2. Background

Conservation areas exist to manage and protect the special architectural and historic interest of a place - in other words, the features that make it unique. Conservation area designation introduces some extra planning controls over the way owners can alter or develop their properties in order to protect those historic and architectural elements which make the place special.

There are 27 Conservation Areas in Carmarthenshire, and the Council has a legal duty to review these and submit any proposed changes for consideration to the public according to Section 71 of the Planning (Listed Building and Conservation Areas) Act 1990. As many of the Conservation Areas have not been reviewed since their creation, some as long ago as the 1970's, there is a lack of up-to-date information on the character and appearance of the Conservation Areas to guide those preparing and assessing development proposals.

The Council undertook reviews of 10 Conservation Areas in Carmarthenshire and to develop a series of resources to support heritage regeneration in the County. This reflected an opportunity that arose thanks to the successful application to the Community Renewal Fund combined with sufficient staff resources being available to enable the management and ongoing review of the programme. However, the time limitations associated with this grant meant it was not thought feasible to assess all 27 Areas in the short period stipulated. Consequently 10 were selected as being the area's most in need of review because of their historic significance (most specifically the 4 in Carmarthen), in addition to them being in the 10 Towns programme. The Conservation Areas selected for appraisal were:

- Carmarthen Town,
- Priory Street, Carmarthen
- Lammas Street, Carmarthen
- Picton Terrace, Carmarthen
- Laugharne,
- St Clears,
- Kidwelly,
- Llanelli,
- Llandeilo, and
- Newcastle Emlyn.

Note: Llandovery was part of a Townscape Heritage Initiative programme within the last 15 years and was therefore not considered as such a high priority, despite it being one of the 10 Towns with a highly

significant Conservation Area.

The Conservation Area Appraisals can be viewed through the links below:

- Carmarthen Town Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=C339FDEC4297464AA6953A044A9450C6
- Lammas Street, Carmarthen Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=C339FDEC4297464AA6953A044A9450C9
- Picton Terrace, Carmarthen Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=C339FDEC4297464AA6953A044A9450CC
- Priory Street, Carmarthen Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=C339FDEC4297464AA6953A044A9450CD
- Kidwelly Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=C339FDEC4297464AA6953A044A9450CE
- Laugharne Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=C339FDEC4297464AA6953A044A9450D2
- Llandeilo Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=8DB875093C15458F959DD320278BB050
- Llanelli Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=8DB875093C15458F959DD320278BB051
- Newcastle Emlyn Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=8DB875093C15458F959DD320278BB052
- St Clears Conservation Area
https://planning-carmarthenshire.msaproxy.net/PublicAccess_LIVE/Document/ViewDocument?id=8DB875093C15458F959DD320278BB053

In commissioning Donald Insall Associates to undertake the appraisals they were also commissioned to develop an historic buildings Character Appraisal Toolkit. This will be promoted by the Place and Sustainability Service and specifically the Built Heritage Team to engage people living in the remaining 17 Conservation Areas to start to assess the historic character of their local areas. It is proposed that the Conservation Area Appraisals of these remaining areas will be undertaken by the Built Heritage Team with the support and engagement of local communities in an ongoing programme.

Consultation

The consultation on the content of the draft Conservation Area Appraisals was undertaken between the 24th June 2022 and 26th August 2022. The consultation was undertaken through an online questionnaire along with webinars on each of the towns as well as face to face drop-in sessions.

As part of the online questionnaire 16 responses were received. A further 93 comments were submitted as part of the face to face and webinar sessions. All comments received have been duly considered and have informed the content of the draft assessments forming part of this report.

Conservation Area Boundary Amendments

As part of the preparation of the Conservation Area Appraisals and the associated Management Plan, a review of the Conservation Area boundary has been undertaken to understand the rationale for designating the area, and whether development since its initial designation means that this boundary

should be revised.

This review has been undertaken to each of the ten Conservations Areas through a series of site surveys, as well as desk-top research and consultation with stakeholders, and the public. Any proposed alterations to the boundary of a Conservation Area are set out in the appraisal documents, with a map identifying the proposed amendment along with a more detailed rationale. The following conservation areas are subject to proposed amendments to their boundaries:

- Carmarthen Town,
- Priory Street, Carmarthen
- Lammas Street, Carmarthen
- Picton Terrace, Carmarthen
- Laugharne
- St Clears
- Kidwelly
- Llandeilo

In relation to Llandeilo, it is further proposed to create a separate Conservation Area for the Dinefwr Estate. Currently the Dinefwr Estate and the town of Llandeilo are captured within one conservation area. However, the appraisal recognises that the Dinefwr Estate and Llandeilo town have two very different historic and architectural characteristics, the former based around a few structures within a designed landscape and the latter a town centre with commercial and residential dwellings. The management of these spaces also requires two very different approaches. As such, it is proposed that the existing Conservation Area be split into two, with the Dinefwr Estate becoming its own Conservation Area, allowing these individual qualities to be recognised.

There are no amendments proposed for the Conservation Area boundaries for Newcastle Emlyn and Llanelli.

Next Steps

In line with statutory requirements formal notice will be given via the London Gazette and local newspaper. This will occur once the report has been approved at meeting of County Council. Following which the revised conservation area boundaries will be formally published and utilised in decision making.

DETAILED REPORT ATTACHED ?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Rhodri Griffiths

Head of Place and Sustainability

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	NONE	NONE	YES

1. Policy, Crime & Disorder and Equalities

In considering the well-being goals, the better management of historic built environment contributes to:

- A prosperous Wales: By improving the public realm and capitalising on the historic built environments potential to be a positive place to work and live.
- A Healthier Wales: By engendering a sense of place and positive wellbeing
- A Wales of cohesive communities: By promoting the attractiveness, viability and safety of our historic towns
- A globally responsible Wales: By improving the long-term value and viability of the built environment which has Carbon embodied in it.
- A vibrant culture and thriving Welsh Language: by promoting built heritage for people to enjoy and appreciate.

Particularly in relation to the Conservation Area Appraisals in Carmarthen and Llanelli, the Carmarthenshire Economic Recovery and Delivery Plan have been considered as part of the conservation Area Appraisals and management plans.

The Growth Plans for Kidwelly, Laugharne, Llandeilo, Newcastle Emlyn and St Clears have been considered as part of the consultation process and the conservation Area Appraisals and management plans.

The appraisals will subsequently inform the preparation and content of the emerging Revised Local Development Plan and the scope and content of any subsequent Supplementary Planning Guidance.

2. Legal

To comply with the Duties of the local Authority under Section 71 of the Planning (Listed Building and Conservation Areas) Act 1990 in relation to the formulation and publication of proposals for preservation and enhancement of conservation areas.

3. Finance

The Conservation Area Appraisal review work was undertaken through grant funded as part of the Community Renewal Fund.

Implementation will be undertaken through current identified resources, namely the Built Heritage Team, using the existing staffing budgets.

6. Physical Assets

There are a number of properties on the Council's asset register which are situated in the Conservation Areas and may be affected as part of the proposed changes identified in this report. Officers will continue to liaise to ensure the changes and any implications are fully understood.

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**

YES

No observations

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection

**COMMUNITIES, HOMES & REGENERATION
SCRUTINY COMMITTEE
5th APRIL 2023**

**Revenue & Capital Budget
Monitoring Report 2022/23**

THE SCRUTINY COMMITTEE IS ASKED TO:

- Receive the budget monitoring report for the Housing, Regeneration & Property, Place and Sustainability and Leisure & Recreation Services and considers the budgetary position.

REASONS:

- To provide Scrutiny with an update on the latest budgetary position as at 31st December 2022, in respect of 2022/23.

CABINET MEMBER PORTFOLIO HOLDERS:

- Cllr. Linda Evans (Deputy Leader and Homes)
- Cllr. Ann Davies (Rural Affairs and Planning Policy)
- Cllr. Gareth John (Regeneration, Leisure, Culture and Tourism)
- Cllr. Alun Lenny (Resources)

<p>Directorate: Corporate Services</p> <p>Name of Service</p> <p>Director: Chris Moore</p> <p>Report Author: Chris Moore</p>	<p>Designation:</p> <p>Director of Corporate Services</p>	<p>Tel No. / E-Mail Address:</p> <p>01267 224120 CMoore@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 5th APRIL 2023

Revenue & Capital Budget Monitoring Report 2022/23

The Financial monitoring Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for Communities, Homes & Regeneration Scrutiny Committee. Services within the Communities, Homes & Regeneration Scrutiny remit are forecasting a £407k overspend.

Appendix B

Report on the main variances on agreed budgets.

Appendix C

Detail variances for information purposes only.

Appendix D

The HRA is predicting to be underspent by £651k for 2022/23.

Capital Budgets

Appendix E

Details the main variances on capital schemes, which shows a forecasted net spend of £29,615k compared with a working net budget of £55,614k giving a **-£25,999k** variance.

Appendix F

Details all Public Housing (HRA) capital projects.

Appendix G

Details all Private Housing (General Fund) capital projects.

Appendix H

Details all Leisure capital projects.

Appendix I

Details all Regeneration capital projects.

Appendix J

Savings Monitoring Report

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

3. Finance

Revenue - The Regeneration & Property, Place & Sustainability, Leisure & Recreation and Non-HRA Housing Services show a net variance of £407k against the 2022/23 approved budgets and the HRA Housing Service is predicting to be underspent by £651k.

Capital - The capital programme shows a variance of -£25,999k against the 2022/23 approved budget.

Savings Report - The expectation is that at year end £243k of Managerial savings against a target of £268k are forecast to be delivered. There were no Policy savings put forward for 2022/23.

CABINET MEMBER PORTFOLIO HOLDERS AWARE/CONSULTED? YES	(Include any observations here)
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**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2022/23 Budget	Corporate Services Department, County Hall, Carmarthen
2022-27 Capital Programme	Online via corporate website – Minutes of County Council Meeting 2 nd March 2022

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Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st December 2022 - Summary

Division	Working Budget				Forecasted				Dec 2022 Forecasted Variance for Year £'000	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration & Property	17,911	-13,352	4,555	9,114	17,889	-13,420	4,555	9,024	-89	19
Place and Sustainability	5,578	-2,329	330	3,579	5,552	-2,672	330	3,210	-369	-350
Leisure & Recreation	17,213	-9,870	5,783	13,126	17,370	-9,120	5,783	14,033	907	873
Council Fund Housing	9,216	-7,994	798	2,020	10,011	-8,832	798	1,978	-42	135
GRAND TOTAL	49,918	-33,545	11,466	27,839	50,822	-34,044	11,466	28,245	407	677

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st December 2022 - Main Variances

Division	Working Budget		Forecasted		Dec 2022 Forecasted Variance for Year £'000	Notes	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Regeneration & Property							
Regeneration - Core Budgets							
Regeneration Management	308	0	341	0	33	Overspend due to cessation in staff time recharged to projects	41
Property	1,195	-91	1,036	-19	-88	4 posts currently vacant estimated to be filled from March. These vacancies and an underspend on supplies and services are covering a shortfall on income generated from external work undertaken.	-57
Commercial Properties	34	-463	102	-545	-13	Relatively high occupancy rate currently	-9
Provision Markets	623	-556	613	-513	33	Shortfall in income at Carmarthen Market due to low occupancy. Essential work undertaken on the Llanelli Market Recycling compound.	3
Operational Depots	356	0	328	0	-28	Underspend on various premises related costs	-5
Industrial Premises	494	-1,519	536	-1,624	-62	High occupancy levels currently	-8
County Farms	79	-351	86	-308	50	Income target not met due to current economic climate, as no scope to increase tenancy agreements at the moment.	57
Other Variances					-15		-1
Place and Sustainability							
Planning Admin Account	331	-17	399	-132	-47	Underspend on supplies & services	-37
Building Control	687	-509	653	-456	19	Due to a shortfall in income as a result of a market slump since Christmas	-16
Forward Planning	731	0	745	-128	-114	Grant funding of £127k received from Welsh Government for Phosphates in December 2022; vacant posts during the year with 1 post estimated to be filled in the new financial year	-4
Development Management	1,839	-948	1,712	-1,024	-203	£289k underspend on vacant posts during the year offset by additional agency, fees & travel costs	-247
Other Variances					-25		-46
Leisure & Recreation							
Burry Port Harbour	21	-107	25	-129	-17	Excess income achieved to budget for Parking	-16
Discovery Centre	6	-90	6	-109	-19	Excess income achieved to budget for Parking	-19
Pembrey Ski Slope	436	-475	510	-564	-15	Forecast to over achieve income to budget	-3
Newcastle Emlyn Sports Centre	337	-192	313	-147	21	Income shortfall (COVID19 recovery) £45k offset by in year vacancies / lower use of casual staff £12k, along with various underspends in S & S headings	21
Carmarthen Leisure Centre	1,513	-1,616	1,452	-1,348	206	Income shortfall (COVID19 recovery) £267k offset by in year vacancies / lower use of casual staff £55k, along with various underspends in S & S headings	198
Amman Valley Leisure Centre	960	-856	1,003	-766	134	Income shortfall (COVID19 recovery) £91k, along with Utilities £27k and R & M £53k, offset in part with in year vacancies / lower use of casual staff £37k	157
Llandovery Swimming Pool	376	-259	389	-153	119	Income shortfall (COVID19 recovery) £106k along with overspend in Employees due to Pay Award not being fully funded	104

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st December 2022 - Main Variances

Division	Working Budget		Forecasted		Dec 2022 Forecasted Variance for Year £'000	Notes	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Gwendraeth Sports Centre	0	0	-37	0	-37	Credit relating to backdated NNDR	-37
Actif Facilities	249	0	259	0	10	Numerous minor expenditure overspends	-15
Actif health, fitness and dryside	213	-135	191	-84	28	Income shortfall (COVID19 recovery) £50k offset by in year vacancies / lower use of casual staff £22k	22
Catering - Sport Centres	320	-297	262	-190	49	Income shortfall (COVID19 recovery) £107k offset by in year vacancies / lower use of casual staff £17k and underspend in cost of Catering £41k	30
Sport & Leisure General	840	-46	839	-61	-15	In year staff vacancies	-14
PEN RHOS 3G PITCH	21	-48	11	-49	-11	Numerous minor expenditure underspends	-7
St John Lloyd - 2G Pitch	62	-14	27	-13	-35	Numerous minor expenditure underspends	-22
Llanelli Leisure Centre	1,297	-1,094	1,371	-906	262	Income shortfall (COVID19 recovery) £188k, Premises Mtce £61k and Employee	249
Outdoor Recreation - Staffing costs	423	0	472	0	49	Forecast overspend due to planned installation of transformer to safeguard future Service delivery	47
Ammanford Library	293	-14	261	-7	-25	In year staff vacancies	-7
Llanelli Library	491	-30	516	-25	29	Forecast overspend in Employees due to Pay Award not being fully funded	-2
Libraries General	1,130	-1	1,166	-4	34	Forecast overspend in Employees due to Pay Award not being fully funded	6
Museums General	158	0	224	0	66	Unable to achieve vacancy factor, a legacy of undelivered PBB's and unfunded post	73
Arts General	16	0	1	0	-15	Vacant post being held pending restructure	-14
St Clears Craft Centre	111	-39	69	-19	-22	Vacant posts being held pending potential community run venture	-29
Cultural Services Management	103	0	84	0	-19	Numerous minor expenditure underspends	-0
Laugharne Boathouse	157	-117	148	-70	38	Income shortfall (COVID19 recovery)	46
Lyric Theatre	417	-315	392	-265	24	Income shortfall (COVID19 recovery)	13
Y Ffwrnnes	813	-486	712	-440	-55	Income shortfall (COVID19 recovery) £46k, offset by forecast underspend on Utilities £57k, cost of Catering £13k and numerous other expenditure underspends	41
Entertainment Centres General	564	-63	557	-24	32	Budgeted grant from ACW not due to fully materialise	-37
Attractor - Management	0	0	51	0	51	Forecast cost of Project manager post (10 mths) not funded	46
Attractor - Externals	7	-58	10	-10	52	Parking income budgeted for Attractor site not fully achievable due to delays in contract completion	46
Leisure Management	436	-3	408	-3	-28	In year staff vacancy	-30
Other Variances					18		25
Council Fund Housing							
Housing Improvement (Non HRA)	662	-273	671	-397	-115	Over achievement of Income	-76
Perybryn Traveller Site	182	-132	121	-98	-27	Underspent on Salaries	-8
Social Lettings Agency	846	-839	868	-758	102	Reduction in commission to retain stock, under achieved on Fees & rent	12
Other Variances					-1		207
Grand Total					407		677

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st December 2022 - Detail Variances

Division	Working Budget				Forecasted				Dec 2022 Forecasted Variance for Year £'000	Notes	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Regeneration											
Regeneration - Core Budgets											
Regeneration Management	308	0	38	346	341	0	38	380	33	Overspend due to cessation in staff time recharged to projects	41
Parry Thomas Centre	37	-37	11	11	37	-37	11	11	-0		-0
Betws wind farm community fund	87	-87	1	1	87	-86	1	1	0		0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	150	-150	5	5	158	-158	5	5	0		-0
Business Grants	0	0	0	0	357	-357	0	-0	-0		-0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	405	0	6,307	6,712	405	0	6,307	6,712	0		0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	470	0	89	558	470	0	89	558	0		0
Community Development and External Funding	545	0	89	635	543	-1	89	632	-3		-3
Food Banks	0	0	0	0	3	0	0	3	3		3
Kickstart	0	0	0	0	131	-131	0	0	0		0
Transforming Towns Business Fund	0	0	0	0	23	-23	0	-0	-0		-0
Wellness	275	0	19	294	275	0	19	294	0		0
Swansea Bay City Deal	0	0	24	24	-0	0	24	24	-0		-0
Property	1,195	-91	-1,251	-146	1,036	-19	-1,251	-234	-88	4 posts currently vacant estimated to be filled from March. These vacancies and an underspend on supplies and services are covering a shortfall on income generated from external work undertaken.	-57
Commercial Properties	34	-463	537	108	102	-545	537	94	-13	Relatively high occupancy rate currently	-9
Provision Markets	623	-556	376	443	613	-513	376	476	33	Shortfall in income at Carmarthen Market due to low occupancy. Essential work undertaken on the Llanelli Market Recycling compound.	3
Asset Sales	20	0	0	20	20	0	0	20	0		-0
Operational Depots	356	0	-326	30	328	0	-326	2	-28	Underspend on various premises related costs	-5
Administrative Buildings	3,399	-796	-3,111	-508	3,407	-810	-3,111	-514	-6		-8
Industrial Premises	494	-1,519	940	-85	536	-1,624	940	-147	-62	High occupancy levels currently	-8
The Beacon	164	-144	50	70	173	-153	50	71	0		0
County Farms	79	-351	428	156	86	-308	428	206	50	Income target not met due to current economic climate, as no scope to increase tenancy agreements at the moment.	57
Livestock Markets	62	-114	3	-48	22	-78	3	-52	-4		6
Externally Funded Schemes	9,049	-9,045	323	327	8,575	-8,577	323	321	-6		-0
Regeneration Total	17,911	-13,352	4,555	9,114	17,889	-13,420	4,555	9,024	-89		19

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st December 2022 - Detail Variances

Division	Working Budget				Forecasted				Dec 2022 Forecasted Variance for Year £'000	Notes	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Place and Sustainability											
Planning Admin Account	331	-17	-115	199	399	-132	-115	152	-47	Underspend on supplies & services	-37
Building Control	687	-509	112	290	653	-456	112	309	19	Due to a shortfall in income as a result of a market slump since Christmas	-16
Forward Planning	731	0	62	793	745	-128	62	679	-114	Grant funding of £127k received from Welsh Government for Phosphates in December 2022; vacant posts during the year with 1 post estimated to be filled in the new financial year	-4
Minerals	333	-198	57	193	303	-170	57	191	-2		-13
Development Management	1,839	-948	159	1,050	1,712	-1,024	159	848	-203	£289k underspend on vacant posts during the year offset by additional agency, fees & travel costs	-247
Tywi Centre	65	-62	13	15	85	-90	13	7	-8		-5
Conservation	485	-13	36	508	509	-46	36	499	-9		-27
Caeau Mynydd Mawr - Marsh Fritillary Project	96	-96	4	4	109	-109	4	4	-0		-0
Ash Dieback	279	0	1	280	279	0	1	280	-0		0
Machynys S.106 Project	6	-6	0	0	6	-6	0	0	0		0
Cross Hands West Conservation Manager	4	-4	0	0	4	-4	0	0	0		0
Local Places for Nature	31	-31	0	0	31	-31	0	-0	-0		-0
Dafen Custody Biodiversity Suite	6	-6	0	0	6	-6	0	-0	-0		-0
Renewable Energy Fund	0	-53	0	-53	0	-53	0	-53	-0		0
Sustainable Development Unit	166	0	0	166	165	0	0	165	-0		-1
Net Zero Carbon Plan	135	0	0	135	135	0	0	135	0		1
Low Carbon Heat Development Grant	0	0	0	0	30	-30	0	0	0		0
GT Waste Planning Monitoring Report	19	-19	0	0	12	-19	0	-7	-7		0
GT South Wales Regional Aggregates Working Party	50	-50	0	0	50	-50	0	0	0		0
GT Carms Old Towns	204	-204	0	0	206	-206	0	0	0		-0
GT Connecting Green Infrastructure	113	-113	0	0	113	-113	0	-0	-0		-0
Place and Sustainability Total	5,578	-2,329	330	3,579	5,552	-2,672	330	3,210	-369		-350
Leisure & Recreation											
Millennium Coastal Park	264	-109	969	1,125	250	-90	969	1,129	4		21
MCP - investment properties	0	-73	0	-73	0	-73	0	-73	0		-0
Burry Port Harbour	21	-107	28	-58	25	-129	28	-75	-17	Excess income achieved to budget for Parking	-16
Discovery Centre	6	-90	1	-83	6	-109	1	-102	-19	Excess income achieved to budget for Parking	-19
Pendine Outdoor Education Centre	557	-375	79	260	377	-193	79	262	2		10
Pembrey Beach Kiosk	0	-73	0	-72	0	-69	0	-69	4		4
Pembrey Ski Slope	436	-475	75	37	510	-564	75	22	-15	Forecast to over achieve income to budget	-3
Newcastle Emlyn Sports Centre	337	-192	19	164	313	-147	19	185	21	Income shortfall (COVID19 recovery) £45k offset by in year vacancies / lower use of casual staff £12k, along with various underspends in S & S headings	21

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st December 2022 - Detail Variances

Division	Working Budget				Forecasted				Dec 2022 Forecasted Variance for Year £'000	Notes	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Carmarthen Leisure Centre	1,513	-1,616	951	849	1,452	-1,348	951	1,055	206	Income shortfall (COVID19 recovery) £267k offset by in year vacancies / lower use of casual staff £55k, along with various underspends in S & S headings	198
St Clears Leisure Centre	157	-44	57	170	174	-55	57	176	6		7
Bro Myrddin Indoor Bowling Club	0	0	51	51	0	0	51	51	-0		-0
Amman Valley Leisure Centre	960	-856	91	194	1,003	-766	91	328	134	Income shortfall (COVID19 recovery) £91k, along with Utilities £27k and R & M £53k, offset in part with in year vacancies / lower use of casual staff £37k	157
Brynamman Swimming Pool	0	0	55	55	0	0	55	55	-0		-0
Llandovery Swimming Pool	376	-259	14	131	389	-153	14	250	119	Income shortfall (COVID19 recovery) £106k along with overspend in Employees due to Pay Award not being fully funded	104
Garnant Golf Course	0	0	1	1	0	0	1	1	0		0
Gwendraeth Sports Centre	0	0	0	0	-37	0	0	-37	-37	Credit relating to backdated NNDR	-37
Dinefwr Bowling Centre	0	0	39	39	2	0	39	41	2		2
Actif Communities	324	-39	54	340	348	-65	54	337	-2		9
Actif Facilities	249	0	33	282	259	0	33	292	10	Numerous minor expenditure overspends	-15
Actif health, fitness and dryside	213	-135	11	90	191	-84	11	118	28	Income shortfall (COVID19 recovery) £50k offset by in year vacancies / lower use of casual staff £22k	22
Specialist populations	90	-90	2	2	91	-91	2	2	-0		0
Falls Prevention	60	-60	0	0	60	-60	0	-0	-0		-0
Catering - Sport Centres	320	-297	0	23	262	-190	0	73	49	Income shortfall (COVID19 recovery) £107k offset by in year vacancies / lower use of casual staff £17k and underspend in cost of Catering £41k	30
GT RDP Rural Digital Provision & Regen	21	-21	0	0	14	-14	0	0	0		-0
Pre-diabetes	0	0	0	0	15	-15	0	-0	-0		-0
Active Young People	380	-355	20	45	389	-356	20	53	8		0
LAPA Additional Funding (E)	12	-12	1	1	157	-162	1	-5	-5		-0
Sport & Leisure General	840	-46	71	865	839	-61	71	849	-15	In year staff vacancies	-14
National Exercise Referral Scheme (E)	180	-180	13	13	180	-180	13	13	-0		-0
PEN RHOS 3G PITCH	21	-48	1	-27	11	-49	1	-37	-11	Numerous minor expenditure underspends	-7
St John Lloyd - 2G Pitch	62	-14	0	48	27	-13	0	13	-35	Numerous minor expenditure underspends	-22
Parade Llanelli Leisure Centre	1,297	-1,094	565	769	1,371	-906	565	1,031	262	Income shortfall (COVID19 recovery) £188k, Premises Mtce £61k and Employee costs due to Pay Award not being fully funded £33k, along with various underspends in S & S headings	249
Coedcae Sports Hall	0	0	5	5	-0	0	5	5	-0		0
ES Rev Grant - Ynys Dawela	1	0	3	4	5	0	3	8	4		4
Outdoor Recreation - Staffing costs	423	0	65	488	472	0	65	537	49	Forecast overspend due to planned installation of transformer to safeguard future Service delivery	47
Pembrey Country Park	873	-1,139	182	-83	971	-1,234	182	-81	2		-4
Llyn Lech Owain Country Park	108	-48	39	99	97	-44	39	91	-7		3
Pembrey Country Park Restaurant	519	-382	8	145	623	-488	8	143	-3		-35

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st December 2022 - Detail Variances

Division	Working Budget				Forecasted				Dec 2022 Forecasted Variance for Year £'000	Notes	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Woodland Parks	0	0	0	0	1	0	0	1	1		2
Carmarthen Library	503	-29	106	580	485	-14	106	578	-3		-8
Ammanford Library	293	-14	55	334	261	-7	55	309	-25	In year staff vacancies	-7
Llanelli Library	491	-30	88	549	516	-25	88	578	29	Forecast overspend in Employees due to Pay Award not being fully funded	-2
Community Libraries	231	-7	167	391	224	-5	167	386	-5		-9
Libraries General	1,130	-1	57	1,186	1,166	-4	57	1,219	34	Forecast overspend in Employees due to Pay Award not being fully funded	6
Mobile Library	133	0	12	145	131	0	12	142	-3		0
Carmarthen Museum, Abergwili.	187	-20	99	266	196	-33	99	262	-4		-13
Kidwelly Tinplate Museum	23	0	1	24	32	-0	1	33	9		4
Parc Howard Museum	151	-99	72	125	139	-87	72	125	0		-6
Museum of speed, Pendine	89	-27	2	64	63	0	2	65	1		18
Museums General	158	0	35	193	224	0	35	259	66	Unable to achieve vacancy factor, a legacy of undelivered PBB's and unfunded post	73
Archives General	180	-10	80	250	189	-9	80	259	9		4
Arts General	16	0	19	35	1	0	19	20	-15	Vacant post being held pending restructure	-14
St Clears Craft Centre	111	-39	51	123	69	-19	51	101	-22	Vacant posts being held pending potential community run venture	-29
Cultural Services Management	103	0	14	117	84	0	14	98	-19	Numerous minor expenditure underspends	-0
Laugharne Boathouse	157	-117	27	67	148	-70	27	105	38	Income shortfall (COVID19 recovery)	46
Lyric Theatre	417	-315	105	207	392	-265	105	231	24	Income shortfall (COVID19 recovery)	13
Y Ffwrnes	813	-486	385	712	712	-440	385	658	-55	Income shortfall (COVID19 recovery) £46k, offset by forecast underspend on Utilities £57k, cost of Catering £13k and numerous other expenditure underspends	41
Ammanford Miners Theatre	61	-13	1	49	61	-14	1	48	-1		-7
Entertainment Centres General	564	-63	85	586	557	-24	85	618	32	Budgeted grant from ACW not due to fully materialise	-37
Oriel Myrddin Trustee	207	-207	0	0	181	-181	0	0	0		0
Oriel Myrddin CCC	119	0	822	941	117	0	822	939	-2		-2
Motor Sports Centre - Pembrey	0	-96	0	-96	0	-96	0	-96	0		-0
Attractor - Management	0	0	0	0	51	0	0	51	51	Forecast cost of Project manager post (10 mths) not funded	46
Attractor - Hostel	0	0	0	0	64	-64	0	-0	-0		21
Attractor - Museum	0	0	0	0	30	-30	0	0	0		0
Attractor - Externals	7	-58	0	-51	10	-10	0	1	52	Parking income budgeted for Attractor site not fully achievable due to delays in contract completion	46
Beach safety	2	0	0	2	2	0	0	2	0		-0
GT RDP Llansteffan Masterplan	11	-11	0	0	11	-11	0	0	0		-0
Leisure Management	436	-3	-7	426	408	-3	-7	398	-28	In year staff vacancy	-30
Leisure & Recreation Total	17,213	-9,870	5,783	13,126	17,370	-9,120	5,783	14,033	907		873

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st December 2022 - Detail Variances

Division	Working Budget				Forecasted				Dec 2022 Forecasted Variance for Year £'000	Notes	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Council Fund Housing											
Independent Living and Affordable Homes	121	-45	64	140	70	-2	64	132	-9	Savings on supplies & services budget.	-17
Supporting People Providers	6,495	-6,495	0	0	4,374	-4,374	0	-0	-0	Under on Supplies & Services	16
Rent Smart Wales Project (E)	18	-18	3	3	18	-18	3	3	-0		0
Syrian Resettlement Scheme (E)	0	0	7	7	0	0	7	7	0		0
Local Housing Company	0	0	0	0	18	-18	0	-0	-0		-0
Ukrainian Re-settlement Scheme	0	0	0	0	707	-707	0	0	0		0
Infection Prevention Control	0	0	0	0	1,175	-1,175	0	-0	-0		0
Home Improvement (Non HRA)	662	-273	615	1,004	671	-397	615	889	-115	Over achievement of Income	-76
Penybryn Traveller Site	182	-132	16	67	121	-98	16	39	-27	Underspent on Salaries	-8
Landlord Incentive	14	-11	0	3	29	-26	0	3	0		-0
Homelessness	169	-70	7	106	172	-70	7	108	2		-20
Non HRA Affordable Housing	0	0	0	0	0	3	0	3	3		3
Non Hra Re-Housing (Inc Chr)	175	0	53	229	177	0	53	230	1		-33
Temporary Accommodation	533	-113	19	439	1,406	-986	20	440	1		256
Social Lettings Agency	846	-839	9	17	868	-758	9	119	102	Reduction in commission to retain stock, under achieved on Fees & rent	12
Home Improvement Loan Scheme	0	0	0	0	-0	0	0	0	0		0
Houses Into Homes WG Loan Scheme	0	0	1	1	0	-0	1	1	0		0
Community Cohesion Fund Grant (H)	0	0	3	3	140	-140	3	3	0		0
YP Training Flats - WAG Innovation Grant	0	0	0	0	34	-34	0	-0	-0		0
Leasing Scheme Wales was PRS Leasing Scheme GRANT	0	0	0	0	32	-32	0	0	0		-0
Council Fund Housing Total	9,216	-7,994	798	2,020	10,011	-8,832	798	1,978	-42		135
TOTAL FOR COMMUNITIES, HOMES & REGENERATION	49,918	-33,545	11,466	27,839	50,822	-34,044	11,466	28,245	407		677

Housing Revenue Account - Budget Monitoring as at 31st December 2022

	Working Budget £'000	Forecasted £'000	Dec 22 Variance for Year £'000	Notes	Oct 22 Forecasted Variance for Year £'000
Expenditure					
Repairs & Maintenance					
Responsive	2,380	3,663	1,283	Budget managers are currently predicting a £551k overspend on revenue maintenance budget spend. However, given current inflation and the impact on construction industry capacity post-Covid and post-Brexit including significantly increasing pay, energy, fuel, and construction materials costs, there will continue to be upwards pressure on contractor rates and reduced availability as we progress through 2023 e.g. in January the Minor Works Framework Schedule of Rates was increased by 9.3% in line with CPI for the 12-month period August 2021 to July 2022. As a result, remaining within budget may require delivering less with our allocated financial resources. Budget managers will continue to respond to these fluctuations to ensure that the overall HRA expenditure remains within budget. The review of the 3-year HRA Business Plan for 2023/24 onwards has identified appropriate adjustments to future budget allocations to reflect the anticipated continuing inflation impacts.	1,011
Minor Works	3,464	2,224	-1,240		-1,395
Voids	4,523	4,683	160		-106
Servicing	1,934	2,098	164		97
Drains & Sewers	117	116	-1		5
Grounds	849	810	-39		-38
Property & Strategic Projects	423	647	224		5
Unadopted Roads	118	118	0		0
Supervision & Management					
Employee	5,947	6,204	256	Impact of pay award compared to budgeted salary costs and transfers of staff from Place & Infrastructure to Communities with establishment of a distinct Housing Property team.	345
Premises	1,358	1,384	26	Additional energy and council tax related project costs, which will generate rental income once projects are occupied.	38
Transport	35	39	4		11
Supplies	922	1,084	162	Legal costs in housing management £75k & other supplies and services including Office relocation costs	-4
Recharges	-453	-608	-155	Additional recharge income to support Affordable Homes capital programme and reduction in recharge expenditure as services/staff transfer from the Place & Infrastructure Department to Communities to become direct costs.	170
Provision for Bad Debt	594	77	-517	Write offs in year only £40k with potential further £150k and age analysis of debt reduces requirement.	0
Capital Financing Cost	14,923	14,256	-666	Capital HRA programme is predicting a £21m underspend on the revised budget of £50m. This, in conjunction with increased grant funding in 2021/22 and 2022/23 has decreased the borrowing requirement in year from £17.4m to £4.1m. The impact on mid-year CFR and therefore interest is significant, reducing capital charges by £666k. This does assume an interest rate of 4.01% which may change if other elements of the capital programme on Council Fund vary.	-591
Central Support Charges	1,811	1,779	-32		-32
Direct Revenue Financing	10,000	10,000	0		0
Total Expenditure	48,946	48,573	-372		-485

Housing Revenue Account - Budget Monitoring as at 31st December 2022

	Working Budget £'000	Forecasted £'000	Dec 22	Notes	Oct 22
			Variance for Year £'000		Forecasted Variance for Year £'000
Income					
Rents	-43,608	-43,515	93	Prediction close to target for rent due and voids	-4
Service Charges	-849	-849	0		-0
Supporting People	-70	-71	-1		0
Interest on Cash Balances	-5	-372	-367	Interest rate significantly above 0.05% budgeted, assumed current year average of 1.8%	-174
Grants	-296	-296	0		0
Insurance	-221	-221	0		0
Other Income	-496	-500	-4		-2
Total Income	-45,545	-45,824	-279		-180
Net Expenditure	3,401	2,750	-651		-665

HRA Reserve	£'000
Balance b/f 01/04/2022	21,895
Budgeted movement in year	-3,401
Variance for the year	651
Balance c/f 31/03/2023	19,145

Capital Programme 2022/23								
Capital Budget Monitoring - Report for December 2022 - Main Variances								
DEPARTMENT/SCHEMES	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
COMMUNITIES								
- Public Housing	49,975	-15,330	34,645	29,902	-15,615	14,287	-20,358	
Sewage Treatment Works Upgrading	20	0	20	27	0	27	7	Accelerated spend.
Internal and External Works (Property)	19,557	0	19,557	12,765	0	12,765	-6,792	Continuing supply chain and capacity issues.
Environmental Works (Housing Services)	450	0	450	389	0	389	-61	
Adaptations and Equalities Works (Building Services)	2,000	0	2,000	2,000	0	2,000	0	
Programme Delivery and Strategy	1,056	0	1,056	1,145	0	1,145	89	
Housing Development Programme	25,791	0	25,791	12,830	-285	12,545	-13,246	Main Variances: Continuing supply chain issues with new builds -£6,274k, purchase of new properties for buyback programme depends on the supply in the market for suitable properties in areas of demand -£3,157K, delay with the appointment of delivery partner for Tyisha development -£1,608K, Strategic Regeneration Schemes -£1,655K, £Self Build programme -£465k, and Assisted Living programme -£87k.
Retrofit and Decarbonisation	1,101	0	1,101	746	0	746	-355	Delays because of additional costs because of inflationary pressures.
MRA and IHP Grants Income	0	-15,330	-15,330	0	-15,330	-15,330	0	
- Private Housing	3,303	-415	2,888	3,368	-415	2,953	65	
Disabled Facilities Grant (DFG)	2,313	-47	2,266	2,378	-47	2,331	65	Work accelerated. Negative slippage to 2023/24.
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0	0	
Empty Properties Initiatives	622	0	622	622	0	622	0	
- Leisure	1,566	-428	1,138	1,277	-248	1,029	-109	
Amman Valley Leisure Centre 3G Pitch	180	0	180	180	0	180	0	
Oriol Myrddin Redevelopment	140	0	140	140	0	140	0	
Libraries & Museums	397	0	397	386	0	386	-11	
Burry Port Harbour Walls	34	0	34	34	0	34	0	Project Complete.
Country Parks	815	-428	387	537	-248	289	-98	Slippage against phase 2 of the Pump Track.

Capital Programme 2022/23							Variance for Year £'000	Comment
Capital Budget Monitoring - Report for December 2022 - Main Variances								
DEPARTMENT/SCHEMES	Working Budget			Forecasted				
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
REGENERATION	38,215	-21,272	16,943	21,461	-10,115	11,346	-5,597	
Swansea Bay City Region Projects	7,100	-7,100	0	4,994	-4,994	0	0	
County Wide Regeneration Funds	838	0	838	446	0	446	-392	Slip to 2023/24.
Cross Hands East Strategic Employment Site Phase 1	540	0	540	401	0	401	-139	Slip to 2023/24.
Cross Hands East Phase 2	95	-5	90	32	58	90	0	
Cross Hands East Plot 3 Development	11,802	-8,050	3,752	7,652	-3,900	3,752	0	
Carmarthen Town Regeneration - Jacksons Lane	5	0	5	5	0	5	0	
Carmarthen Old Town Quarter	691	0	691	0	0	0	-691	Detailed design to follow Greening Infrastructure masterplan outcome.
Pendine Iconic International Visitors Destination	3,863	0	3,863	4,063	-200	3,863	0	
Llandeilo Market Hall	2,242	0	2,242	2,242	0	2,242	0	
Ammanford Regeneration Development Fund	280	0	280	175	0	175	-105	Delays because of changes to State Aid rules.
Town Centre Loan Scheme	144	0	144	144	0	144	0	
TRI Strategic Projects - Market Street North	688	0	688	11	0	11	-677	Project delayed because plans were called in by Welsh Government planning division. Slipped to 2023/24.
TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli	1,429	0	1,429	0	0	0	-1,429	Slip to 2023/24.
Transforming Town Centres Strategic Projects	290	0	290	0	0	0	-290	Slip to 2023/24. Some of the budget has been transferred to specific TRI projects.
Business Support for Renewable Energy Initiatives	100	0	100	26	0	26	-74	Forecast grant drawdowns based on expected spend profiles. Balance to slip to 2023/24.
Ten Towns Growth Plan	0	0	0	0	0	0	0	Budget Slipped to future years.
Place Making	1,680	-925	755	5	0	5	-750	Slip to 2023/24.
Levelling Up Fund - Carmarthen Hwb	6,192	-5,142	1,050	850	-850	0	-1,050	Slip to 2023/24.
Other Projects	236	-50	186	415	-229	186	0	Llanelli JV, Brilliant Basics.
TOTAL	93,059	-37,445	55,614	56,008	-26,393	29,615	-25,999	

Housing H.R.A.(Public Sector)

Capital Budget Monitoring - Scrutiny Report For December 2022

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Public Sector Housing External Funding		0	-15,330	-15,330	0	-15,330	-15,330
Sewage Treatment Works Upgrading	Ongoing	20	0	20	27	0	27
Internal and External Works (PROPERTY)	Ongoing	19,557	0	19,557	12,765	0	12,765
Environmental Works (Housing Services)	Ongoing	450	0	450	389	0	389
Adaptations and DDA Works (Building Services)	Ongoing	2,000	0	2,000	2,000	0	2,000
Programme Delivery and Strategy		1,056	0	1,056	1,145	0	1,145
Housing Development Programme (New builds & Stock Increase Programme)	Ongoing	25,791	0	25,791	12,830	-285	12,545
Purchase of Private Dwellings for Hsg Stock		8,500	0	8,500	5,529	-186	5,343
Strategic Regeneration Schemes		2,300	0	2,300	645	0	645
Council New Build		10,990	0	10,990	4,815	-99	4,716
Station Road / Tyisha Masterplan		2,000	0	2,000	392	0	392
Assisted Living Schemes		968	0	968	881	0	881
Self Build		533	0	533	68	0	68
Pentre Awel		500	0	500	500	0	500
Retrofit and Decarbonisation	Ongoing	1,101	0	1,101	746	0	746
NET BUDGET		49,975	-15,330	34,645	29,902	-15,615	14,287

Variance for Year £'000	Comment
0	
7	Accelerated spend.
-6,792	Continuing supply chain and capacity issues.
-61	
0	
89	Delays on Tyisha Scheme.
-13,246	Continuing supply chain issues. The Purchase of new properties also depends on the supply in the market for suitable properties in areas of demand.
-3,157	Continuing supply chain issues. The Purchase of new properties also depends on the supply in the market for suitable properties in areas of demand.
-1,655	Some scheme being reprioritised following initial studies.
-6,274	Continuing supply chain issues.
-1,608	Delays with appointment of delivery partner.
-87	Some scheme not progressing.
-465	Slow progress with third party schemes.
0	Additional Works being carried out by consultants.
-355	Delays because of additional costs because of inflationary pressures.
-20,358	

Housing G.F.(Private Sector)

Capital Budget Monitoring - Scrutiny Report For December 2022

		Working Budget			Forecasted		
Scheme	Target Date for Completion	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Disabled Facility Grants	Ongoing	2,313	-47	2,266	2,378	-47	2,331
ENABLE - Adaptations to Support Independent Living	Mar '23	368	-368	0	368	-368	0
ENABLE - Adaptations to Support Independent Living		368	-368	0	368	-368	0
Empty Properties Initiatives	Ongoing	622	0	622	622	0	622
Western Valleys (Landlord Scheme)		397	0	397	397	0	397
Valleys Task Force (Owner Occupants)		225	0	225	225	0	225
NET BUDGET		3,303	-415	2,888	3,368	-415	2,953

Variance for Year £'000	Comment
65	Delivery will be constrained by contractor capacity.
0	
0	
0	
0	
0	
0	
65	

Leisure

Capital Budget Monitoring - Scrutiny Report For December 2022

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Leisure Centres		180	0	180	180	0	180
Amman Valley Leisure Centre 3G Pitch	Jul'23	180	0	180	180	0	180
Arts & Culture	On going	140	0	140	140	0	140
Oriel Myrddin Redevelopment (765001)		140	0	140	140	0	140
Libraries & Museums		397	0	397	386	0	386
County Museum Roof, Abergwili	Complete	0	0	0	0	0	0
Carmarthenshire Archives Relocation	Complete	4	0	4	4	0	4
Parc Howard Master Plan	Jan '23	303	0	303	337	0	337
Towy Gateway - Contribution to Tywi Gateway Trust for Bishop's Park (Reffcus)	Mar '23	90	0	90	45	0	45
Ports		34	0	34	34	0	34
Burry Port Harbour Wall - 2017-2026	Complete	34	0	34	34	0	34
Country Parks & Golf Courses		815	-428	387	537	-248	289
Pembrey Country Park - Strategic Infrastructure Development		0	0	0	0	0	0
Pembrey Country Park - Cycling Hub	Ongoing	119	0	119	21	0	21
Morfa Bacas MCP Coastal Path Re-alignment	Ongoing	280	-180	100	100	0	100
Brilliant Basics Fund - Burry Port East Car Park Development	Mar'23	310	-248	62	310	-248	62
Pembrey Contry Park - Electric Infrastructure Upgrade	Mar'23	106	0	106	106		106
NET BUDGET		1,566	-428	1,138	1,277	-248	1,029

Variance for Year £'000	Comment
0	Project delivery reprofiled. Work due to start on site in January 2023.
0	
0	
0	Contractor appointed, hoping to start on site February 2023.
-11	
0	
0	
34	To be covered by capital maintenance leisure allocation.
-45	Slip to 2023/24.
0	
0	Project Complete.
-98	Slip Balance to 2023/24.
0	To be funded from the Country Parks overall budget.
-98	Awaiting planning consent. Slip to 2023/24.
0	Awaiting land transfer. Balance to be slipped to 2023/24.
0	
0	A new project funded by Direct Revenue Funding.
-109	

Regeneration

Capital Budget Monitoring - Scrutiny Report For December 2022

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Llanelli JV General	Ongoing	31	0	31	51	-20	31
Llanelli JV General		31	0	31	51	-20	31
Swansea Bay City Region Projects	Ongoing	7,100	-7,100	0	4,994	-4,994	0
SB City Region - Pentre Awel - Phase 1		5,100	-5,100	0	5	-5	0
SB City Region - Pentre Awel - Pre-Cconstruction Works		0	0	0	4,989	-4,989	0
Swansea Bay City Region - Llanelli Leisure Centre - New Development		0	0	0	0	0	0
SB City Region - Yr Egin - Ph2		2,000	-2,000	0	0	0	0
County Wide Regeneration Funds	Ongoing	838	0	838	446	0	446
Rural Enterprise Fund		215	0	215	215	0	215
Transformation Commercial Property Development Fund		411	0	411	231	0	231
Business Flood Relief & Infrastructure Fund		212	0	212	0	0	0
Llanelli, Cross Hands & Coastal Belt Area		12,437	-8,055	4,382	8,085	-3,842	4,243
Cross Hands East Strategic Employment Site Ph1	Complete	540	0	540	401	0	401
Cross Hands East Plot 3 Development	May'23	11,802	-8,050	3,752	7,652	-3,900	3,752
Cross Hands East Phase 2	Complete	95	-5	90	32	58	90
Ammanford, Carmarthen & Rural Area		7,190	-50	7,140	6,594	-250	6,344
Carmarthen Town Regeneration - Jacksons Lane (81086)		5	0	5	5	0	5
Laugharne Carpark	Ongoing	9	0	9	9	0	9
Pendine Iconic International Visitors Destination	May '23	3,863	0	3,863	4,063	-200	3,863
Ammanford Regeneration Development Fund	Mar '23	280	0	280	175	0	175
Llandeilo Market Hall	Mar '23	2,242	0	2,242	2,242	0	2,242
Carmarthen Old Town Quarter Regeneration	Ongoing	691	0	691	0	0	0
Bright Basics Fund - Sustainable and Accessible Pendine Sands	Jun'22	100	-50	50	100	-50	50

Variance for Year £'000	Comment
0	Funded by JV.
0	
0	
0	Budget Slipped to 2023-24.
0	
0	Budget Slipped to 2023-24.
0	
-392	Slip to 2023/24.
0	Current round of grant awards complete. £1,55k of funds slipped to 2023/24 for future rounds.
-180	Current round of grant awards complete. £2,500k of funds slipped to 2023/24 and balance will be slipped to 2023/24 for future rounds.
-212	Slip to 2023/24. Project to be launched next financial year.
-139	
-139	Slip to 2023/24.
0	Additional funding awarded by the Welsh Government.
0	
-796	
0	
0	Funded by Reserve.
0	
-105	Delays because of changes to state aid rules.
0	Slip to 2023/24.
-691	Detailed design to follow Greening Infrastructure masterplan outcome.
0	

Regeneration

Capital Budget Monitoring - Scrutiny Report For December 2022

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Town Centre Loan Scheme	Mar'22	144	0	144	144	0	144
Town Centre Loan Scheme (TCLS) - Y Linc Llanelli		144	0	144	144	0	144
Transforming Towns Strategic Projects (formerly TRI Strategic Projects - Market Street North	Ongoing	2,503	0	2,503	266	-159	107
TRI Strategic Projects - Market Street North	Ongoing	688	0	688	11	0	11
TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli	Jul '22	1,429	0	1,429	0	0	0
Transforming Towns (Green Infrastructure & Biodiversity) - Llanelli Library Green Wall	Jan '23	68	0	68	227	-159	68
Transforming Towns (Green Infrastructure & Biodiversity) - Carregamman Car Park Enhancements	Complete	28	0	28	28	0	28
TRI Strategic Projects	Ongoing	290	0	290	0	0	0
Business Support for Renewable Energy Initiatives	Ongoing	100	0	100	26	0	26
Business Support for Renewable Energy Initiatives		100	0	100	26	0	26
Ten Town Growth Plan	Ongoing	0	0	0	0	0	0
Ten Town Growth Plan		0	0	0	0	0	0
Place Making	Ongoing	1,680	-925	755	5	0	5
Place Making		1,680	-925	755	5	0	5
Leveling Up Projects	Ongoing	6,192	-5,142	1,050	850	-850	0
Leveling Up Carmarthen Hwb		6,192	-5,142	1,050	850	-850	0
NET BUDGET		38,215	-21,272	16,943	21,461	-10,115	11,346

Variance for Year £'000	Comment
0	
0	One Loan expected in 2022/23. Further loans in future years.
-2,396	Slipped to 2023/24.
-677	Project delayed. Slip to future years.
-1,429	Slipped to 2023/24. Spend to date in 2022/23 is in HRA element.
0	
0	
-290	Slip to 2023/24. Some of the budget has been transferred to specific TRI projects.
-74	Slip to 2023/24.
-74	Eight grant approvals awarded to date. The second-stage approvals slower than anticipated due to supply chain constraints.
0	Second stage applications being developed - anticipated that eight applications will be submitted by end of financial year. Expenditure slipped to 2023/24.
0	Second stage applications being developed - anticipated that eight applications will be submitted by end of financial year. Expenditure slipped to 2023/24.
-750	Slip to 2023/24.
-750	
-1,050	Slip to 2023/24.
-1,050	
-5,597	

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2022/23 Savings Monitoring Report
Communities, Homes and Regeneration Scrutiny Committee
5th April 2023

1 Summary position as at : 31st December 2022

£25 k variance from delivery target

	2022/23 Savings monitoring		
	2022/23	2022/23	2022/23
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	70	70	0
Communities	101	76	25
Place & Infrastructure	97	97	0
	268	243	25

2 Analysis of delivery against target for managerial and policy decisions:

Managerial
Policy

£25 k Off delivery target
£0 k ahead of target

	MANAGERIAL			POLICY		
	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	70	70	0	0	0	0
Communities	101	76	25	0	0	0
Place & Infrastructure	97	97	0	0	0	0
	268	243	25	0	0	0

3 Appendix J (i) : Savings proposals not on target

Appendix J (ii) : Savings proposals on target (for information)

DEPARTMENT	2021/22 Budget	FACT FILE	2022/23 Proposed	2022/23 Delivered	2022/23 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

Managerial - Off Target

Communities

Leisure

Franchise Lettings	0	An indoor and outdoor high quality, year-round visitor destination that aims to maximise Pendine's heritage and its natural assets to drive forward the resort's future economic regeneration as a 'day and stay' event destination	25	0	25	Improved income streams from franchise lettings across whole service.	Progress delayed due to delays in contract completion
Total Leisure			25	0	25		

Communities Total

25 0 25

Policy - Off Target

NOTHING TO REPORT

DEPARTMENT	2021/22 Budget	FACT FILE	2022/23 Proposed	2022/23 Delivered	2022/23 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	

Managerial - On Target

Chief Executive

Regeneration division	3,542	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	70	70	0	£20k - Anticipated increase in Income/reduction in operating costs on Administrative estate through New Ways of Working. £25k anticipated decrease in utility costs on administrative estate due to reduced occupancy through continued agile working. £10k reduction in community grants. £15k supplies within industrial estate budget.
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Chief Executive Total

70 70 0

Communities

Leisure

Outdoor Education	188	Pendine Outdoor Education Centre caters for up to 120 residential visitors at any given time, with a particular focus on primary school provision for Carmarthenshire schools. The experience is often the first opportunity for some young children to experience being away from home on a residential basis, however, the age of the infrastructure on site is of concern for the future.	20	20	0	Improve operating efficiency of Outdoor Education Centres pending new strategic plan.
Increased Parking income	0	Increased parking income at coastal car parks and potential development of motorhomes sites	15	15	0	Increased parking income at coastal car parks and potential development of motorhomes sites
Country Parks	-61	Pembrey Country Park is one of the most visited outdoor facilities in Carmarthenshire and Wales, regularly attracting around half a million users annually. Whilst usage numbers have fluctuated this year with lockdowns and restrictions, the park was busier than ever during August, highlighting the value people put on great and safe outdoor spaces. The park has an 8 mile beach, a 320 pitch caravan and camping site, 550 acres of woodlands, a 130m long dry ski slope and toboggan run in Wales, along with a new Crazy Golf course, 9 hole pitch and putt facility, a miniature model steam railway, a riding centre, and the National Closed Road Cycle circuit and pump track.	13	13	0	Increased Pembrey Country Park / Campsite income - Invest to Save / capital for additional income generating activities
Libraries	2,475	Carmarthenshire libraries provide an extensive choice of books, DVDs, CDs, online services, newspapers and magazines. With over half a million books on offer between 3 regional, 13 branch and mobile libraries, the service offers invaluable support and access to Carmarthenshire residents. Public access computers and Wi-Fi are available at all libraries, and typically, the service issues over 600,000 books per year. The mobile service provides a valuable outreach services to rural parts of the County, linking up with various partners to deliver public information services online.	10	10	0	Increased operational efficiency
Print	16	Print savings across all Leisure Services	8	8	0	Based on 50% reduction of 2021/22 budgets
Travel	20	Print savings across all Leisure Services	10	10	0	Based on 50% reduction of 2021/22 budgets
Total Leisure			76	76	0	

Communities Total

76 76 0

Place & Infrastructure

Place & Sustainability

Development Management	758	<ul style="list-style-type: none"> The Development Management Unit manages the statutory planning application process (including pre-application and also discharge of conditions and variation of conditions post approval). The Unit deals with between 1700 and 1900 applications on average each year (roughly 150 cases per annum per Officer). The unit is also responsible for planning enforcement matters including enforcement of planning conditions and unauthorised development and built conservation matters, dealing with roughly 500 cases per annum. 	10	10	0	Additional predicted income from new statutory pre-application service.
Divisional review	net divisional budget of £3M	<ul style="list-style-type: none"> Budget covers Head of Service functions along with business and administrative support to all functions within the Planning Division including: Development Management & Built Heritage (incl. Enforcement); Building Control, Rural Conservation, Waste and Minerals, Forward Planning (Development Plans) .• Functions include general research and policy work, publishing and printing, business planning, budget planning, orders and payments, monitoring, health and safety, IT systems and licenses, general procurement. 	87	87	0	Review of divisional management arrangements & structure
Total Place & Sustainability Services			97	97	0	

Place & Infrastructure Total

97 97 0

Policy - On Target

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NOTHING TO REPORT

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COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

5TH APRIL 2023

SUBJECT:

DRAFT DIVISIONAL DELIVERY PLANS 2023-24 FOR:

- HOUSING & PUBLIC PROTECTION
- HOUSING PROPERTY & STRATEGIC PROJECTS
- LEISURE

Purpose:

These Draft Divisional Delivery Plans sets the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities.

THE SCRUTINY COMMITTEE IS ASKED TO:-

Review and assess the information contained in the Report and provide any recommendations, comments, or advice to the Cabinet Member, Head of Service/Director prior to the report's consideration by Cabinet.

Reason(s)

To show how the division, for which this Scrutiny has a remit, supports the Corporate Strategy and Well-being Objectives

CABINET MEMBER PORTFOLIO HOLDER

Cllr Linda Evans, Deputy Leader & Cabinet Member for Homes
Cllr. Gareth John, Cabinet Member for Regeneration, Leisure, Culture & Tourism
Cllr. Ann Davies, Cabinet Member for Rural Affairs & Planning Policy

Directorate	Designations:	E Mail Addresses:
Communities		
Name of Head of Service/ Report Authors:		
Jonathan Morgan	Head of Housing & Public Protection	JMorgan@carmarthenshire.gov.uk
Jonathan Fearn	Head of Housing Property & Strategic Projects	JFearn@carmarthenshire.gov.uk
Ian Jones	Head of Leisure	IJones@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

DRAFT DIVISIONAL DELIVERY PLANS 2023-24

These Draft Divisional Delivery Plans sets the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities. Action and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

These plans also note the support required by the divisional services from the Core Business Enablers in order to make progress against their own actions or actions and measures to be delivered by those Business Enabler services in their own right.

The actions and measures will set the direction of travel and provide a framework for individual staff objectives. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this.

Corporate Strategy 2022-27

On the 27 January a member development session on the Corporate Strategy was held rather than taking the Strategy through the scrutiny process. Feedback from the session was considered and included in the strategy. The Corporate Strategy has subsequently been approved by full council on the 1 March.

The Corporate Strategy 2022-27, Well-being Objectives are:

1. Enabling our children and young people to have the best possible start in life (Start Well).
2. Enabling our residents to live and age well (Live and age well).
3. Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities)
4. To further modernise and develop as a resilient and efficient Council (Our Council)

Note - The Service Delivery Plan template sets out these Well-being Objectives and the thematic priorities and service priorities within the objectives. There may-be some blank spaces under some of the Corporate Strategy headings in the delivery plans as Services may not be contributing to some parts – this is OK as other Services will be better placed to contribute.

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed:

Jonathan Morgan Head of Housing & Public Protection
Jonathan Fearn Head of Housing Property & Strategic Projects
Ian Jones Head of Leisure

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	YES	YES	YES	YES

1. Policy, Crime & Disorder and Equalities

The content of these Draft Delivery Plans will be monitored Quarterly throughout the year.

All Actions and Measures will be put into our Performance and Improvement Monitoring System (PIMS). This means that all information can be analysed and sorted as required by:

- Cabinet portfolio
- Cabinet Vision Statement
- Scrutiny Portfolio
- Department and Service Head or Manager
- Corporate Strategy by Well-being Objective, Thematic Priority or Service Priority

Senior management will hold dedicated quarterly Performance Monitoring meetings throughout the year to monitor progress on the Corporate Strategy and Delivery Plans using a range of information and data including performance data, risk management, finance, audit etc.

Monitoring reports on Actions and Measures will be available for each Scrutiny Committee based on their remit should they wish to consider.

2. Legal

The **Well-being Future Generations Act (2015)** requires that functions of the council should maximise their contributions to the Well-being Objectives set by the Council.

The **Local Government and Elections (Wales) Act 2021** focuses on the extent to which we are meeting our '*performance requirements*'. That is-

1. exercising our functions effectively.
2. using our resources economically, efficiently and effectively.
3. governance is effective for securing the above.

As noted in the Act:

Scrutiny committees are a key part of offering constructive challenge to how a council is performing and how it organises itself in the delivery of sustainable services.

3 Finance

The Well-being Future Generations Act (2015) requires that we ensure that resources are allocated adequately to achieve our Well-being Objectives.

The Local Government and Elections (Wales) Act 2021 focuses on the extent to which we are using our resources economically, efficiently, and effectively.

4. ICT

The Digital Transformation Strategy sets out the Council's strategic digital priorities and aspirations, and outlines what we plan to do to achieve our vision for a Digital Carmarthenshire

5. Risk Management Issues

Key risks are identified in the plan.

6. Staffing Implications

- See staffing figures within the plan
- In Well-being Objective 4 (Our Council) – To further modernise and develop as a resilient and efficient Council the Cross-cutting theme of Organisational Transformation is outlined.
- A Commitment to Workforce Planning is outlined in the Enablers section of the plan.

7. Physical Assets

As identified within the plans Enablers section.

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**
YES/NO * Delete as appropriate

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Cabinet Vision Statement		Cabinet Vision Statement 2022 - 2027 (July 2022) (gov.wales)
Carmarthenshire Transformation Strategy		Carmarthenshire Transformation Strategy (gov.wales)
Corporate Strategy 2022/27		https://democracy.carmarthenshire.gov.wales/documents/s69968/Report.pdf

Draft Divisional Delivery Plan 2023-2024

Housing & Public Protection



INTRODUCTION

Purpose of this Plan

This Divisional Delivery Plan sets the strategic actions and measures that the services within Housing and Public Protection will take forward during 2023/24. This will enable the Council to make progress against its Well-being objectives, thematic and service priorities. Action and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

The plan also notes the support required by the divisional services from the core business enablers e.g., finance, people management, legal, marketing and media etc. It will also allow these services to deliver actions in their own right.

The actions and measures will set the direction of travel and translate into individual staff objectives targets. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this.

Divisional Structure



Divisional Overview

To say the last few years have been challenging from a Housing and Public Protection perspective would be an understatement. The onset of COVID, the recent unprecedented demand for housing and the on-going financial climate/cost of living crisis has tested tenants and residents, staff and members in a way not known for a generation or more, but we have got through it and will continue to do so.

This latest Divisional Plan hopefully sets out how we will continue to meet those challenges but also where we see opportunities across our services. The way we are responding to the housing crisis demonstrates that we will tackle these issues head on in coming up with solutions. The recent new Emergency Allocation Policy developed by the Scrutiny Task and Finish Group is an example of this.

The plan also sets out how we will maintain our focus on our continued contribution to the anti-poverty agenda and cost of living support as well as making sure our offer to tenants and residents on our estates is as good as it can be. Being visible and accessible will be so important.

We will continue to deliver more affordable homes and bring as many empty properties back into use as possible. We are mindful, however, of capacity issues in terms of supplies and contractors and will be instigating steps, in conjunction with other colleagues, to try and address this over the coming months.

We will also make sure we continue to respond proactively to infection control and prevention issues and that our Public Protection services evolve further, modernise and align to what is needed in the coming years.

We will look to invest in our existing in-house care homes and ensure staffing is sustainable in the long term. Working closely with social care and health colleagues we will ensure that enough accommodation is provided in the community. We will fully support the “Further, Faster” direction of travel ensuring we are as flexible as possible to prevent people going into hospital in the first place and, when they are admitted, options are available in the community as soon as possible, if needed.

The Division will be buying in fully to the digital agenda and modernising working practices to ensure we continue to improve services for tenants and residents.

Finally, we have ensured that our actions over the next 12 months fully support the Cabinet’s vision for Carmarthenshire in the coming years as well as our Transformation Strategy to drive through organisation change and service improvements.

Our Division is made up of the following service areas:

1. **Housing “Hwb” Services-** delivering front-line preventative services around housing advice, options, homelessness, pre-accommodation support and housing support management and provision. It also leads on identifying housing needs, the allocation of homes and the provision of services for Ukraine and general refugee re-settlement.
2. **Housing Services-** delivering focussed services for over 9,000 council tenants covering rental income, estate, tenancy and leasehold management, tenant engagement, temporary accommodation, private rented sector standards and energy efficiency, social lettings agency, empty private sector homes and management of Traveller sites.
3. **Care and Support Services-** delivering front line services to our seven in-house care homes, day support and 21 older person housing schemes.
4. **Development and Investment Services-** delivering more affordable homes across the county through our Housing Regeneration and Development Delivery Plan, creating more homes for rent and sale and stimulating economic growth in the county. Developing our new “standard” for Council homes which focus on decarbonisation and creating affordable warmth for tenants. Developing and delivering care home, specialist housing and older person housing investment programmes.
5. **Social Care and Health Protection Services-** delivering a new infection prevention and control service for respiratory illness for certain groups of people e.g. older people and the most vulnerable as well as specific settings e.g. care homes. This includes a surveillance of respiratory illness, a Track Test and Protect (TTP) response as well as vaccination monitoring, PPE response and better understanding of inequalities between areas within the County in relation to social care and health protection.
6. **Contracts and Service Development Services-** delivering a collaborative approach, and link in with departmental and corporate initiatives, to Divisional work-force planning, developing and delivering on new services (e.g. leading on implementation on new Rented Homes Act, website development) and procuring and implementing new key service contracts e.g. Housing and Public Protection IT systems.
7. **Environmental Protection Services-** delivering Food Hygiene and Food Standards, animal feed, health and safety in the workplace (including event safety), special procedures licensing (e.g. skin piercing and tattooing) shellfish monitoring, noise and pollution control, pest control, air quality, anti-social behaviour and illegal encampments services.
8. **Consumer and Business Affairs Services-** delivering Trading Standards (including age related sales, e-crime, fraud, product safety, scams/financial exploitation, and weights and measures), Animal Health (including licensing of breeders, pet shops etc., stray horses and animal welfare), Financial Investigation (i.e., recovery of financial gains or losses of crime) and Licensing (including licensed premises, taxis, gambling and charity collections) services.
9. **Business Transformation and Programmes-** delivering a range of programme management services for key projects across the Division/Department including support for Housing Repairs, modernisation of operational practice in in-house care homes and development of new monitoring processes for complaints within the Division

For 2023-24, the division is forecasting a capital spend of over £40m and over £50m in revenue. The division employs over 400 full time and part time staff.

Cabinet Members for Housing & Public Protection



Cllr. Linda Evans
Cabinet Member
for Homes



Cllr. Aled Vaughan Owen
Cabinet Member for
Climate Change,
Decarbonisation and
Sustainability



Cllr. Jane Tremlett
Cabinet Member
Social Care and
Health



Cllr. Ann Davies
Cabinet Member for Rural
Affairs and Planning Policy

Divisional Specific Strategy and Policy

- HRA Business Plan 2023-26
- Housing Regeneration and Development Delivery Plan MF5 (14700).
- Homelessness Strategy MF5 (14699).
- Emergency Social Housing Allocations Policy 2023
- Rapid Rehousing Transitional Plan 2023
- New interim emergency Allocation Policy 2023
- Dementia Action Plan for Wales 2018 to 2022
- Dog Breeding Regulations and Conditions
- FSA Recovery Plan 2021

Divisional Specific Acts and Legislation

- Regulation and Inspection of Social Care (Wales) Act 2016
- Social Services and Wellbeing (Wales) Act 2014
- Wellbeing of Future Generations Act 2015
- The Health Protection (Coronavirus Restrictions) (No. 5) (Wales) Regulations 2020, as amended May 2021
- Housing Wales Act 2014
- Rented Homes Wales Act 2016
- Commonhold and Leasehold Reform Act 2002
- Environment Act 1995
- Environmental Protection Act 1990
- Environmental Protection Act – Contaminated Land Statutory Guidance 2012
- Food Safety Act 1990 – Food Law Code of Practice (Wales) 2018
- Prevention of damage by pests Act 1949
- Building Act 1984
- Housing Grants Construction and Regeneration Act 1996
- Consumer Rights Act 2015
- Equalities Act 2010

The financial profile is as follows:

Revenue

Housing & Public Protection	2022-2023	2023-2024	2024-2025	2025-2026
	Budget			
	£'000	£'000	£'000	£'000
Employee	18,064	18,924	19,449	19,837
Premises	1,986	2,383	2,292	2,320
Transport	480	509	524	534
Supplies & Services	1,454	1,555	1,565	1,520
Third Party Payments	8,944	9,067	9,144	9,197
Transfer Payments	4	5	5	5
Support Services	2,570	2,570	2,571	2,571
Capital Charges	4,236	4,236	4,236	4,236
Grant	-10,116	-10,116	-10,116	-10,116
Fees & Charges	-7,475	-7,820	-8,107	-8,325
	20,148	21,312	21,562	21,778
Summary of Efficiency Proposals				
	2023-2024	2024-2025	2025-2026	
	£'000	£'000	£'000	
Day Services - Older People	100			
Public Protection and Council Fund Housing	30			
Public Protection	60	60	30	
Council Fund Housing	280	110	100	
Homes and Safer Communities	470	170	130	

Capital

CAPITAL PROGRAMME	Budget 2023/24 (£'000s)	Budget 2024/25 (£'000s)	Budget 2025/26 (£'000s)
Maintaining the Standard:			
All Internal Works	2,378	2,287	2,300
All External Works	1,000	2,000	1,000
Voids and Major Works to homes	6,000	5,000	6,000
Structural Works - Estates and boundary walls (inc. identified structural works)	900	1,800	2,000
Decants	150	150	150
Support Tenant and Residents:			
Sheltered Scheme Investment	370	500	850
Assisted Living Projects	1,200	450	800
Adaptations	2,000	2,000	2,000
Environmental Works & Garages	350	400	350
Providing More Homes:			
Housing Development Programme	12,730	14,900	15,500

Decarbonisation:			
Works to Deliver Decarbonisation	2,835	2,623	2,055
Support the Delivery of CHS+:			
Programme Management	1,500	1,560	1,622
Stock Condition Information	415	387	350
Risk Reduction Measures	1,987	285	470
Sewerage Treatment Works	20	20	20
TOTAL	33,836	34,362	35,467
SOURCE OF CAPITAL FUNDING	Budget 2023/24 (£000s)	Budget 2024/25 (£000s)	Budget 2025/26 (£000s)
Welsh Government Grant - MRA	6,225	6,225	6,225
External Grant Funding – IHP, SHG, ICF & Other Grants	9,271	9,051	7,000
Direct Revenue Financing	10,000	5,000	5,000
External Borrowing	8,339	14,085	17,242
TOTAL	33,836	34,362	35,467

Actions and Measures

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
1	Well-being Objective 1 - Enabling our children and young people to have the best possible start in life (Start Well)			
a	Theme: Healthy Lives – prevention /early intervention			
Action/ Measure				
A1	Fully implement the re-alignment of Housing Hwb Services to ensure continued increase in prevention of homelessness (particularly young people)	September 2023	Angie Bowen	
M1	Percentage we successfully prevent becoming homeless			
A2	To resettle refugees/asylum seekers in a co-ordinated way to ensure settled accommodation is available to meet their needs	March 2024	Adele Lodwig	
M2	Number of refugees/asylum seekers settled in area			
2	Well-being Objective 2 - Enabling our residents to live and age well (Live & Age Well)			
a	Theme: Tackling Poverty			
A3	Better identification of needs of households who are homeless to develop short- and longer-term support options	March 2024	Angie Bowen	
M3	Delivery of needs information to inform future planning			
A4	Development of proposals for in-house support provision for Housing Support Grant Services	March 2024	Angie Bowen	
M4	New in-house housing support team established			
A5	Extend pre-accommodation offer to those households in temporary accommodation	July 2023	Angie Bowen	
M5	Implementation of new offer			

b	Service Priority - Housing			
A6	Develop new investment programmes for Council House stock based on stock condition surveys and decarbonisation ambition	March 2024	Rachel Davies	
M6	Development of new programmes			
A7	Deliver new temporary accommodation options against agreed models of accommodation and support required	September 2023	Angie Bowen	
M7	Number of additional units delivered for homeless people or those threatened with homelessness			
A8	Develop and deliver a “new” Tenancy and Estate Management offer, making sure housing officers are visible and accessible	September 2023	Gareth Williams	
M8	STAR survey results			
A9	Maximise the income from Council House rents with regard to the current cost of living circumstances	September 2023	Gareth Williams	
M9	Level of current tenant arrears			
A10	Develop plan for alternative provision of temporary accommodation	December 2023	Angie Bowen	
M10	Plan agreed setting out models of accommodation, localities and support required			
A11	Implement new Empty Homes Plan	March 2024	Gareth Williams	
M11	Reduction in number of empty private homes			
A12	Implement and review new interim emergency social housing allocation policy.	March 2024	Angie Bowen	
M12	Implementation and review of new policy.			
A13	Maximise the occupancy of in-house care home beds	September 2023	Heike Clarke	
M13	Level of occupancy within in-house Care homes			
A14	Review Sheltered Housing Service to make sure it will meet the future needs of older people	December 2023	Heike Clarke	
M14	Completion of review			
A15	Develop and roll out the “FESS App” for use by all front-line staff	March 2024	Heidi Neil	
M15	“FESS App” available for staff			
c	Service Priority – Social Care			
A16	Develop costed programme to invest and expand our in-house provision of residential care	March 2024	Rachel Davies	

M16	Political sign-off of costed programme			
A17	Contribution to “Further, Faster Carmarthenshire” ensuring additional community-based accommodation offer for older people	September 2023	Jonathan Morgan	
M17	Number of additional accommodation “units” in the community			
A18	Continue to deliver new specialist housing options for people with complex needs e.g. mental health/learning disabilities.	March 2024	Rachel Davies	
M18	Number of additional homes provided			
A19	Deliver training programme to all care homes around Infection and Prevention control	March 2024	Adele Ludwig	
M19	Delivery of programme			
3	Well-being Objective 3 - Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities)			
a(i)	Theme: Economic Recovery & Growth			
Action/ Measure				
A20	Deliver additional affordable homes as part of the housing regeneration development programme (including general needs, specialist housing and those targeted at town centres and rural areas)	March 2024	Rachel Davies	
M20	Number of additional affordable homes delivered (Council, RSL, private sector partnerships etc’			
a(ii)	Theme: Decarbonisation/Climate & Nature Emergency			
A21	Increase supply of renewable energy within the Council housing stock	March 2024	Rachel Davies	
M21	Delivery of Optimised Retrofit Programmes (ORP) 2&3 and bringing more homes to higher EPC values			
a(iii)	Theme: Welsh Language & Culture			
A22	Develop a new low-cost affordable home ownership offer, especially in the more rural areas	March 2024	Rachel Davies	
M22	Implementation of new “offer”			
a(iv)	Theme: Community Safety and Cohesion			
A23	Development and delivery of three-year community cohesion plan for the region	March 2024	Kay Howells	
M2	Delivery of plan with clear measures of progress			
b	Service Priority – Public Protection			

A24	Development of new 10 Year strategic vision and direction for Housing	December 2023	Jonathan Morgan	
M24	Political sign off-of new plan			
A25	Implement recommendations of Environmental Protection Services review	June 2023	Jonathan Morgan	
M25	Recommendations implemented			
A26	Deliver new risk-based Food Hygiene and Food Standards programme for 23/24	March 2024	Sue Watts	
M26	Delivery of new programme			
A27	Assess viability of new in-house Pest Control	March 2024	Sue Watts	
M27	Completion of viability study			
A28	Prepare and implement new processes for introduction of new licensing scheme for Special Procedures (i.e. skin piercing and tattooing)	March 2024	Sue Watts	
M28	New processes developed			
A29	Review current dog breeding licence conditions and implement recommendations	March 2024	Heidi Neil	
M29	Implementation of new licence conditions			
A30	Further roll out of safeguarding training for licensed premises and taxi drivers	March 2024	Heidi Neil	
M30	Completion of roll-out and evaluation of training			
4	Well-being Objective 4 - To further modernise and develop as a resilient and efficient Council (Our Council)			
a	Theme: Organisational Transformation			
Action/ Measure				
A31	Development of new 10 Year strategic vision and direction for Housing	September 2023	Jonathan Morgan	
M31	Political sign off-of new plan			
A32	Confirm plans to replace existing IT systems for Housing and Public Protection in order to fully embrace modern ways of working	July 2023	Les James	
M32	Completion of plan			
A33	Further development of Housing and Public Protection website, to include online customer engagement and feedback.	March 2024	Les James	
M33	Measurable improvements to website			
A34	Delivery of core divisional projects to drive service improvement (e.g. Tenant STAR survey, Divisional digital plan)	March 2024	Les James	
M34	Number of projects delivered on time			

A35	Delivery of new Learning and Development Plan for Division, incorporating staff health and well-being actions	March 2024	Gareth Miller	
M35	Delivery of new plan			
A36	Improve performance monitoring of corporate complaints and DSU representations to support service improvements	March 2024	Gareth Miller	
M36	Analysis of complaints and representations received			
5	Core Business Enablers: Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
a	ICT			
A37	Confirm ICT capacity to implement new IT systems for Housing and Public Protection	September 2023	Les James	
M37	ICT capacity confirmed to support implementation of IT systems			
b	Marketing & Media including Customer Services			
A38	Deliver media plan for Division and continued support of Corporate Hwbs	March 2024	Jonathan Morgan	
M38	Delivery of new plan and support services			
c	Legal			
A39	Confirm legal capacity to support delivery of Affordable Homes Programme implementation and day to day service challenges e.g., POCA cases	September 2023	Jonathan Morgan	
M39	Delivery of Affordable Homes Programme			
d	Planning			
A40	Confirm planning capacity to determine applications linked to the Affordable Homes Programme and stock conversion/investment plans in conjunction with key partners (e.g., RSLs)	September 2023	Rachel Davies	
M40	Delivery of the Affordable Homes Programme and stock conversions/investment			
e	Finance			
A41	Continued support from finance section to make sure our capital and revenue plans are affordable	March 2024	Jonathan Morgan	
M41	Delivery of affordable capital and revenue plans			
f	Procurement			
A42	Confirm Procurement capacity to support our delivery plans in key areas e.g., Affordable Homes Delivery, Housing Repairs, IT systems etc.	September 2023	Jonathan Morgan	
M42	Delivery of Affordable Homes, Housing Repairs and IT systems, etc.			
g	Internal Audit			
A43	Continue to support Internal Audits in identified areas	March	Jonathan	

M43	Confirm support and improvements in line with audit requirements	2024	Morgan	
h	People Management (HR, L&D, Occ Health)			
A44	Analyse the current workforce, and then extending that analysis to identify future workforce requirements, skills and competencies which will be needed to deliver new, different, or improved service.	March 2024	Les James	
M44	Future workforce requirements identified			
A45	Explore feasibility of in-house agency for Care Home/Home Care staff to ensure future sustainability	December 2023	Heike Clarke	
M45	Access to in-house agency			
i	Democratic Services			
A46	Continue to work closely with Democratic Services to ensure plans and policies are signed off in timely manner	March 2024	Jonathan Morgan	
M46	Submission of plans and policies that align to timescales			
j	Policy & Performance			
A47	Ensure performance management remains a core part of delivery in all areas and relevant performance information is produced and analysed	March 2024	Jonathan Morgan	
M47	Analysis of performance measures to inform regular improvement to support service delivery			
k	Business Support			
A48	Ensure Divisional Plan priorities align with business support work programme	March 2024	Les James	
M48	Monitor and review priorities to ensure alignment of both plan and work programme			
l	Estates and Asset Management			
A49	Work closely with Estates to ensure our plans to purchase land for affordable homes and disposal of assets that are no longer required are aligned	March 2024	Rachel Davies	
M49	Delivery of land purchase acquisitions and disposal			

Risks

Risks are anything that can impede or enhance the achievement of strategic objectives (Our Well-being Objectives above). You must identify the following:

1. Any Risks that the service has on the **Corporate Risk Register**
2. **All Service Significant Risks** (scored 16+)
3. All **Service High Risk** (scored 10+)
4. Other risks and mitigation are on the Service Risk Register

Make sure you identify actions in the table above that address these actions and cross refer below

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
SS300042	High 12	Failure to meet the programmed food hygiene and standards inspections as required under the Food Standards Agency Recovery Plan and Food Law Code of Practice.	WBO-3 (A26)
CRR190075	High 12	Continuing to improve the way we respond to the current pressures on Homeless Services through innovative working practices, support, flexibility and investment. Failure to do so will result in: <ul style="list-style-type: none"> • Us not meeting housing need, increasing homelessness, an unsustainable service and residents not having the right home at the right time. 	WBO-1 (A1) WBO-2 (A3)
SS300041	High 12	Maximise the supply of affordable homes within the County through our Housing Regeneration Delivery Plan Failure to do so will result in: <ul style="list-style-type: none"> • Huge impact on our contribution to the economic recovery of the County • Not meeting housing need and potential increase in homelessness and impact on residents' health and wellbeing. 	WBO-3 (A20)
SS300046	High 12	Sustainability of Care Homes Staffing. Failure to do so will result in: <ul style="list-style-type: none"> • A lack of trained staff and ability to deliver care in our care homes to residents. This will result in the service's inability to meet increasing demand for residential care. 	Core Bus. Enablers (A45)
SS300048	High 12	Refugee Resettlement Programme. Failure to successfully resettle and support Ukrainian and other refugee families will result in: <ul style="list-style-type: none"> • Additional pressure on homelessness service and temporary accommodation. • Potential reputational damage. 	WBO-1 (A2)

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
SS300033	Medium 8	<p>Maintain and develop new Homes Standard, taking account of stock condition information and decarbonisation agenda. Failure to maintain and develop the standard in the future will result in:</p> <ul style="list-style-type: none"> • A lack of investment in the Council's housing stock as homes fall into disrepair and will not meet tenants needs; and • Tenants not seeing the benefits of decarbonisation and energy efficient measures. • The service not contributing to the climate change agenda 	WBO-2 (A6) & WBO-3 (A20)
SS300043	Medium 8	<p>Maximise income in council house rents and mitigate the effects of welfare reform, continued roll out of Universal Credit and manage the impact of the cost of living.</p> <p>Failure to mitigate and plan may result in:</p> <ul style="list-style-type: none"> • Lower income will have an adverse impact on the wellbeing of residents and on the 30-year HRA Business Plan itself. 	WBO-2 (A8)
SS300045	Medium 8	<p>Failure to let Care Homes voids as efficiently as possible in a post Covid world, and failure to support our adult care home workers to register will impact on:</p> <ul style="list-style-type: none"> • The wellbeing objective to support older people to age well and maintain dignity and independence in later years; and • The income and stability of Residential Care Homes. 	WBO-2 (A13)
SS300047	Medium 6	<p>Review of Environmental Protection Services to ensure they are aligned to what is needed in the future</p> <p>Failure to do so will result in:</p> <ul style="list-style-type: none"> • Services not being fit for purpose • Resources not being aligned appropriately 	WBO-3 (A25)
SS300044	Low 4	<p>Ensure we continue to survey and improve customer satisfaction.</p> <p>Failure to do so will result in:</p> <ul style="list-style-type: none"> • The Council not meeting its grant conditions in respect of Welsh Government's MRA application and grant. 	WBO-4 (A34)

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Draft Divisional Delivery Plan 2023-2024

Housing Property & Strategic Projects



INTRODUCTION

Purpose of this Plan

This Divisional Delivery Plan sets the strategic actions and measures that the services within this Division will take forward to enable the Council to make progress against its Well-being Objectives, thematic priorities and service priorities. Action and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

The plan also notes the support required by the divisional services from the Core Business Enablers to make progress against their own actions or actions and measures to be delivered by those Business Enabler services in their own right.

The actions and measures should set the direction of travel and translate into individual staff objectives targets. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this

Divisional Overview

The Housing Property & Strategic Projects Division was created on 1st October 2021 and includes a range of functions from the former Property Division in Environment and Homes & Safer Communities Division in Communities to bring together and focus on a range of housing property-related services. Following disaggregation discussions, an initial cohort of staff were transferred to the new Division from 4th January 2022, followed by an additional cohort on 1st October 2022. Further disaggregation and realignment discussions are ongoing which will involve further transfer of housing-related functions and recruitment during 2023 to increase in-house capacity and functions.

The Division currently includes over 190 staff covering the following services:

- **Housing Responsive Maintenance Team**

A team of Property Inspectors delivering 24-hour / 365-day repair and maintenance services via our in-house maintenance technicians (electricians, plumbers, carpenters, bricklayers, roofers, plasterers, decorators, labourers, and apprentices) and a range of external contractors. In early 2023 we have established a new Housing Repairs Helpdesk to enable a more proactive management of repair jobs and liaison with tenants. We aim to significantly grow our in-house team of maintenance technicians to rebalance the level of work currently commissioned via external contractors.

- **Voids Management Team**
A team of Officers managing vacant homes from handover by outgoing tenants to refurbishment / improvement and re-letting. From May 2022 – February 2023 we have reduced the number of voids by a third, from over 400 to under 280 to release an additional 130 homes to rent.
- **Home Adaptations Team**
A team of Occupational Therapists and Home Improvement Officers delivering Disabled Facilities Grants for private homes and adaptations for the Council's homes and manages the Accessible Housing Register that matches applicants with adapted properties. The Team also works closely with Care & Repair Carmarthenshire to facilitate minor repairs to private and public homes.
- **Planned Programmes Team**
A team of surveyors and technical officers developing and implementing planned maintenance programmes including delivery of Carmarthenshire Homes Standard works such as kitchens and bathrooms, external insulation, re-roofing etc. Programmes of work are supported by a team of Verification Officers undertaking detailed surveys of our homes to inform future investment and improvement programmes in our 30-year Housing Business Plan.
- **Contract Management & Commissioning Team**
A new team created to provide additional capacity during 2023/24 to focus on delivering a new Minor Works Framework for housing and non-housing property. From 2024/25 onwards the team will contract manage the new Framework together with other housing-related contract and commissioning activity.
- **Transforming Places Team**
A team focussed on implementing a transformational master plan for the Tyisha ward to address the concerns of residents and provide a sustainable future from a housing, environment, community safety, and regeneration perspective.

We also work with a range of services in the Place & Infrastructure Department delivering other housing-related property functions, including:

- Framework and Contract Management
- Housing Health & Safety and Risk Management/Reduction
- Servicing and Boiler Works

During 2023/24 we will continue to review structures to provide additional capacity and to enable more effective delivery of housing property functions.

Housing Property and Strategic Projects Division Structure and Key Contacts

Jonathan Fearn

Head of Housing Property and Strategic Projects

01267 246244 (Ext 6244) / 07881 671986

Responsive Maintenance Team	Voids Management Team	Home Adaptations Team	Planned Programmes Team	Contract Management & Commissioning Team	Transforming Places Team
Chris Derrick Responsive Works Manager 07880 504389	Neil Evans New Homes Team Manager 07918 377260	Robert Evans Home Improvement Manager 01554 899233	Planned Programmes Manager <i>Currently Vacant</i>	Julian Lewis Contracts & Commissioning Lead 01267 246242	Laura Aitchison Transforming Tyisha Lead 07866 151692
<i>Housing Responsive Maintenance Works</i> David Harries Senior Inspector (North) 07776 178447 Ceri Morgan Senior Inspector (South) 07900 857619 <i>Housing Inspectors, Housing Repairs Scheduling Team, Operational Teams</i> Team of 98	<i>Council Housing Voids Management, Works & Allocations</i> Voids Team General Number 01554 784634 (Ext 3634) Helen Rowe Senior New Homes Team Officer (Standard Voids) 07880 504161 Robert Rees Senior New Homes Team Officer (Major Voids) 07919 415463 <i>New Homes Team Officers & Assistants Operational Teams</i> Team of 39	<i>Disabled Facilities Grants, Council House Adaptations</i> Carolyn Seabourne (Ext 7234) Home Improvement Team Leader 01554 899234 Paula Sadler (Ext 7389) Senior Practitioner (Occupational Therapist) 07393 762311 <i>Home Improvement Officers, Occupational Therapists, Home Improvement Assistant</i> Team of 16	<i>Stock Condition Surveys, Planned Maintenance & Carmarthenshire Homes Standard Programmes</i> Vaughan Thomas Condition & Verification Team 01554 784640 (Ext 3640) Alex Williams & Roger Williams Planned Maintenance Programmes <i>Minor Works Inspectors, Quantity Surveyors, Project Support, Graduate Building Surveyors</i> Team of 21	<i>Minor Works Framework Review, Contract Management, Commissioning of Housing Property related works</i> 4 x Contract & Commissioning Assistants Team of 5	<i>Transforming Tyisha Project, Housing-led Place-making & Regeneration</i> Environmental Health Practitioner, Project Development Officer, Community Wardens, Community Officers Team of 10

Divisional Specific Strategy and Policy	Annual Report /Action Plan? (Add Link to it)
<ul style="list-style-type: none"> • HRA Business Plan 2023-26 • Housing and Regeneration Development Plan MF5 (14700). • Decarbonisation and affordable warmth strategy MF5 (14701). • Investment programme for Care Homes and Sheltered Housing Schemes MF5 (14703). • Homelessness Strategy MF5 (14699). • New interim emergency Allocation Policy 2023 • Transforming Tyisha – The Way Forward • Tyisha is Changing – Testing the Market – Approved by Cabinet, 13th September 2021 • Private Sector Renewal Policy, including removal of means-testing for small and medium disabled facilities grants • Corporate Strategy 2022-2027 	<p style="text-align: center;"> Link Link </p> <p style="text-align: center;"> Link </p> <p style="text-align: center;"> Link Link </p>

Divisional Specific Acts and Legislation
<ul style="list-style-type: none"> • Wellbeing of Future Generations Act 2015 • Housing Wales Act 2014 • Renting Homes (Wales) Act 2016 • Commonhold and Leasehold Reform Act 2002 • Housing Grants Construction and Regeneration Act 1996 • Equalities Act 2010

Cabinet Member for Housing Property and Strategic Services



Cllr. Linda Evans
Cabinet Member for Homes

The financial profile is as follows:

Budget pending full council approval.

Actions and Measures

Ref	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
1	Well-being Objective 1 - Enabling our children and young people to have the best possible start in life (Start Well)			
a	Thematic Priority: Healthy Lives – prevention / early intervention			
A1	Deliver plans for a new Hub for the community at Tyisha providing recreational facilities, learning and development and supporting children and young people across the ward area.	Apr 2025	Laura Aitchison	
2	Well-being Objective 2 - Enabling our residents to live and age well (Live & Age Well)			
a	Service Priority: Housing			
	<u>Division-wide Actions & Measures</u>			
A2	We will improve turnaround times and reduce the backlog of repairs, Voids and DFGs and value for money	Mar 2024	Chris Derrick / Rob Evans / Neil Evans	
M2	PAM/039: Percentage of rent lost due to properties being empty			
M2a	Number of Voids			
M2b	Void Turnaround Times			
	<u>Responsive Maintenance Actions & Measures</u>			
A3	Continue to deliver a 24/7 365 day responsive and routine repairs service to ensure our housing stock remains in a good state of repair	Mar 2024	Chris Derrick	
M3	Average number of calendar days taken to complete housing repairs in 3 categories: Emergency / Urgent / Non-urgent			
M3a	Tenant Satisfaction: Last Repair / Operative Respect / Quality of Home			
M3b	PAM/037: Average number of calendar days taken to complete all housing repairs			
M3c	% of maintenance spend in-house vs external			
A4	Review and update existing Safe Systems of Work and Risk Assessments in conjunction with Place & Infrastructure and Corporate Health & Safety Colleagues	Mar 2024	Chris Derrick	
M4	% of SSWs within review dates			
	<u>Voids Management Team Actions & Measures</u>			
A5	Reduce the number of void council properties to pre-backlog levels	Dec 2023	Neil Evans	
A6	Implement the Findings of the Voids Review	Dec 2023	Neil Evans	
A7	Introduce in-house operational trades, including gardens & landscaping, working on voids to reduce reliance on external contractors	Dec 2023	Neil Evans	
M7	Review letting timetable to allow engagement with incoming tenant on scope of works	Dec 2023	Neil Evans	

Ref	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
<u>Home Adaptations Team Actions & Measures</u>				
A8	Monitoring of the impact of removing means testing for small and medium adaptations that are delivered through Disabled Facilities Grants	Sept 2022	Rob Evans	
A9	Development of an in-house handy person to install small adaptations in our tenant's homes and support Care and Repair in the service they provide to private homeowners.	Dec 2023	Rob Evans	
A10	Review and update the Adaptation Policy and procedures to reflect the changes in the way that we work.	Sep 2023	Rob Evans	
M10	Ensure continuous improvement in the delivery time for a Disabled Facilities Grant and Council Property Adaptations	March 2024	Rob Evans	
A11	Together with colleagues in Homes and Safer Communities review and renew the Private Sector Renewal Policy	March 2024	Rob Evans	
A12	Expand the current Welsh Government customer satisfaction survey to include feedback on the team's and contractors' performance.	Sep 2023	Rob Evans	
<u>Planned Programmes Team Actions & Measures</u>				
A13	Update investment programme annually in November each year, following increasing completions of stock condition surveys	Nov 2023	Vaughan Thomas	
A14	Integrate in-house condition data with new Citrix CX Assets System	June 2023		
A15	Embed updating of data with existing teams (Voids / Housing Officers etc)	Dec 2023	Vaughan Thomas	
M15	Number of Condition Surveys Completed and Archetypes Modelled			
A16	Identify new programmes of investment in our tenants' homes.	Nov 2023	Vaughan Thomas	
<u>Transforming Places Actions & Measures</u>				
A17	Complete an evaluation of achievements in the Transforming Tyisha Project to date	May 2023	Laura Aitchison	
M17	Reduction in fly tipping and dog fouling			
M17	Increase in recycling			
<u>Service Priority – Social Care</u>				
A18	Reduce the waiting time for an OT assessment as part of the adaptation process with the aim of becoming a reactive service. (Subject to additional resources due to increased demand)	March 2024	Rob Evans	
M18	PAM/015: The average number of calendar days taken to deliver a Disabled Facilities Grant			
M18	PSR/006: The average number of calendar days taken to deliver low-cost adaptation works (including equipment) in private dwellings where the Disabled Facilities Grant process is not used			

Ref	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
3	Well-being Objective 3 - Enabling our communities and environment to be healthy, safe, and prosperous (Prosperous Communities)			
a(i)	Theme: Economic Recovery & Growth			
A19	Secure a Development Partner for areas across Tyisha to build quality homes in line with needs analysis and area improvement plans	Sep 2023	Laura Aitchison	
A20	In reviewing our contract and commissioning arrangements ensure that businesses are supported to take advantage of property-related local supply chains and procurement opportunities.	Mar 2024	Julian Lewis	
a(ii)	Theme: Decarbonisation/Climate & Nature Emergency			
A21	Deliver the Optimised Retrofit Programmes (ORP) 2 & 3 and planned programmes of work to homes to improve EPC values	March 2024	Planned Programmes Manager	
a(iv)	Theme: Community Safety and Cohesion			
A22	Deliver an updated joint action plan with Dyfed Powys Police to reduce crime and anti-social behaviour throughout the ward which will include surveillance operations, enforcement measures, awareness, and engagement.	Dec 2023	Laura Aitchison	
M22	Reduction in anti-social behaviour incidents.			
M22a	Reduction in crime levels across the ward			
4	Well-being Objective 4 - To further modernise and develop as a resilient and efficient Council (Our Council)			
A	Theme: Organisational Transformation			
	Division-wide Actions & Measures			
A23	Review other housing-related property functions following the disaggregation of the Division	Aug 2023	Jonathan Fearn	
A24	Completion of disaggregation discussions	Dec 2023	Jonathan Fearn	
A25	Realignment of the Division to provide sufficient resources to deliver improved and sustainable services, including the review and re-branding of our housing repairs, adaptations, and voids services	August 2023	Jonathan Fearn	
A26	Co-produce (with Homes & Safer Communities) a 10-year Strategy for Housing to set out our vision for continuous improvement of services.	Sept 2023	Jonathan Fearn	
A27	Review and rebalance internal and external resources by employing more in-house operational maintenance staff	March 2024	Chris Derrick / Neil Evans / Rob Evans	
A28	Review and re-brand our housing repairs, improvement, and voids services.	Dec 2023	Jonathan Fearn	
A29	Ensure effective implementation of Total Repairs System to deliver more efficient operations and better communication with customers, in collaboration with Place & Infrastructure colleagues	Feb 2024	Jonathan Fearn	

Ref	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
Contract Management & Commissioning Team Actions & Measures				
A30	Improve Contractor capacity and contractual arrangements ensuring value for money and quality through a review of the Minor Works Framework and commissioning arrangements in conjunction with the Environment Department	March 2024	Julian Lewis	
M31	Completion of new Framework and commissioning model			
A32	Improve contractor capacity and contractual arrangements ensuring value for money and quality through a review of frameworks and commissioning arrangements for housing-related property works		Julian Lewis	
5	Core Business Enablers: Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
A	ICT			
A33	Ensure effective implementation of Total Connect	Jan 2024	Gareth Miller	
A34	Deliver new mobile working technology to improve efficiency of Inspectors	Jan 2024	Gareth Miller	
B	Marketing & Media including Customer Services			
A35	Continue to promote housing property services through effective marketing	March 2024	Jonathan Fearn	
A36	Continue to produce regular newsletters for the Transforming Tyisha project	March 2024	Laura Aitchison	
C	Legal			
A37	Deliver comprehensive documentation to support selection of the Transforming Tyisha development partner	June 2023	Laura Aitchison	
D	Planning			
A38	Support delivery of new homes and community facilities at Tyisha	March 2024	Laura Aitchison	
E	Finance			
A39	Support effective budget realignment following disaggregation of services from Place & Infrastructure	August 2023	Jonathan Fearn	
F	Procurement			
A40	Ensure effective new procurement arrangements to reflect the high ambition for increased investment in our tenants' homes	March 2024	Julian Lewis	
G	Internal Audit			
	No internal audit requirements			
H	People Management (HR, L&D, Occ Health)			
A41	Analyse the current workforce, and then extending that analysis to identify future workforce requirements, skills and competencies which will be needed to deliver new, different, or improved service.	March 2024	Jonathan Fearn	
A42	Significantly increase the internal workforce to ensure a better balance between work undertaken in-house and that delivered through external contractors	March 2024	Jonathan Fearn	
i	Democratic Services			
A43	Deliver Member Seminar on damp and condensation and repair processes	April 2023	Adele Lodwig	

Ref	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
j	Policy & Performance			
	No Policy & Performance requirements			
k	Business Support			
	No Business Support Requirements			
l	Estates			
A44	Support Securing a development partner for Tyisha sites	Sept 2023	Laura Aitchison	

Risks

Risks are anything that can impede or enhance the achievement of strategic objectives (Our Well-being Objectives above). You must identify the following:

1. Any Risks that the service has on the **Corporate Risk Register**
2. **All Service Significant Risks** (scored 16+)
3. All **Service High Risk** (scored 10+)
4. Other risks and mitigation are on the Service Risk Register

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
New	High	<p>Reduced contractor capacity due to increased demand and capacity following Covid-19 and Brexit leading to difficulty in delivering housing-related building works</p> <p>Linked to Corporate Risks below:</p> <p>Risk of local business and economy not recovering from the lockdown and rises in energy and inflation. CRR190049</p> <p>Risk of contractor and suppliers failing to deliver projects/schemes, because of highly volatile macro-economic conditions and inflation/disruption to suppliers, service goods and materials, which has an impact of the non-delivery of capital works. CRR190050</p> <ul style="list-style-type: none"> • Failure to meet grant expenditure conditions. • contractors' resources depleted. • contract failure • cost increases • sourcing materials • Contractors unwilling to carry out work at framework prices. <p>Failure to recover from the COVID-19 impact and non-delivery of departmental objectives. CRR190051</p> <p>Contractor and internal capacity issues leading to a high backlog of housing responsive repairs and housing voids which reduces the number of homes available to let and a delay in repairs being completed. CRR190069</p>	<p>WBO3 WBO4 WBO5</p> <p>A20 A30 A32 A40</p>

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
New	High	<p>Significant price inflation following Covid-19 and Brexit leading to a reduction in housing-related building works being undertaken.</p> <p>Linked to Corporate Risks below:</p> <p>Risk of local business and economy not recovering from the lockdown and rises in energy and inflation. CRR190049</p> <p>Risk of contractor and suppliers failing to deliver projects/schemes, because of highly volatile macro-economic conditions and inflation/disruption to suppliers, service goods and materials, which has an impact of the non-delivery of capital works. CRR190050</p> <ul style="list-style-type: none"> • Failure to meet grant expenditure conditions. • contractors' resources depleted. • contract failure • cost increases • sourcing materials • Contractors unwilling to carry out work at framework prices. <p>Failure to recover from the COVID-19 impact and non-delivery of departmental objectives. CRR190051</p> <p>Ensuring that the Authority effectively manages its financial resources and responds to the challenges of reduced funding. CRR190056</p> <p>Contractor and internal capacity issues leading to a high backlog of housing responsive repairs and housing voids which reduces the number of homes available to let and a delay in repairs being completed. CRR190069</p>	<p>WBO3 WBO4 WBO5</p> <p>A20 A30 A32 A40</p>
New	Medium	<p>Increased backlog of repairs, voids, and home adaptations leading to reduced quality of homes and tenant satisfaction</p> <p>Linked to Corporate Risks below:</p> <p>Ensuring effective management of Procurement / Contract Management and Partnership arrangements. CRR190007</p> <p>Risk of contractor and suppliers failing to deliver projects/schemes, because of highly volatile macro-economic conditions and inflation/disruption to suppliers, service goods and materials, which has an impact of the non-delivery of capital works. CRR190050</p> <ul style="list-style-type: none"> • Failure to meet grant expenditure conditions. • contractors' resources depleted. • contract failure • cost increases • sourcing materials 	<p>WBO2</p> <p>A2</p>

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
		<ul style="list-style-type: none"> Contractors unwilling to carry out work at framework prices. <p>Failure to recover from the COVID-19 impact and non-delivery of departmental objectives. CRR190051</p> <p>Contractor and internal capacity issues leading to a high backlog of housing responsive repairs and housing voids which reduces the number of homes available to let and a delay in repairs being completed. CRR190069</p> <p>Continuing to improve the way we respond to the current pressures on Homeless Services through innovative working practices, support, flexibility, and investment. Failure to do so will result in us not meeting housing need, increasing homelessness, an unsustainable service and residents not having the right home at the right time. CRR190075</p>	
New	Medium	<p>Skills Gap in West Wales leading to a lack of suitable staff to deliver housing-related property services.</p> <p>Linked to Corporate Risk below:</p> <p>Effect of COVID-19 & Brexit on recruiting and impact of workforce planning. CRR190061</p>	WBO4 A27 A41 A42
New	Medium	<p>Out of Date Safe Systems of Work for Operational Staff</p> <p>Linked to Corporate Risk below:</p> <p>Ensuring effective People Management (including interpreting changes in HR legislation, capacity and compliance with Employment Law and Health & Safety Legislation). CRR190006</p>	WBO2 A4
New	Medium	<p>Delay in Delivering IT improvements required to improve operational efficiency and customer communication leading to a delay in improvement to services</p> <p>Critical Authority wide IT systems Head of ICT & Policy CRR190060</p>	A33 A34
New	Medium	<p>Failure to deliver effective procurement arrangements to ensure timely and cost effective delivery of housing-related property services.</p> <p>Ensuring effective management of Procurement / Contract Management and Partnership arrangements. CRR190007</p> <p>Contractor and internal capacity issues leading to a high backlog of housing responsive repairs and housing voids which reduces the number of homes available to let and a delay in repairs being completed. CRR190069</p>	WBO3 WBO4 WBO5 A20 A30 A32 A40

Draft Divisional Delivery Plan 2023-2024

Leisure



Purpose of this Plan

This Divisional Delivery Plan sets the strategic actions and measures that the services within this Division will take forward for the Council to make progress against its Well-being Objectives, thematic priorities, and service priorities. Actions and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

The plan also notes the support required by the divisional services from the Core Business Enablers to make progress against their own actions or actions and measures to be delivered by those Business Enabler services.

The actions and measures should set the direction of travel and translate into individual staff objective targets. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this.

Divisional Overview

Leisure, Culture and Outdoor Recreation Services are the heartbeat of our communities. These critical front-line services provide a range of health and well-being activities, facilities, and programmes, *'Helping Communities Thrive, and Enabling Healthier Lives'*.

The social value of these very public facing services really matters - whilst it may cost over £2m to fund our Actif Sports & Leisure Service, academic research and modelling using sector specific data demonstrates a Social Value Return on Investment of over £5m for that service area alone. Similar calculations and values can also be applied to our Cultural and Outdoor Recreation services, demonstrating the specific health, education, and societal (social cohesion / crime reducing) impact these services have on our communities.

Carmarthenshire's Leisure Services engage residents and visitors in a vibrant, progressive offer, helping them to start, live, and age well. With a clear purpose being reframed in our emerging 10-year Strategy, we want our future generations to be immersed in:

- a strong, intriguing, wholly unique Carmarthenshire Culture, that reflects our past and shapes our future;
- an outstanding Outdoor Recreation offer that makes the best of our wonderful natural resources; and
- a sector leading Sport and Leisure offer that enables people to live healthy, active lives.

We also want our services to be well-managed, fully accountable and working towards becoming carbon neutral with zero waste.

Our Team



Cllr Gareth John
Cabinet Member for Regeneration, Leisure, Culture and Tourism



Business Unit Profile

For 2023-24, the division is forecasting to spend around £19.7 million whilst generating £10.7 million of income, resulting in a net budget spend of £9 million. The division employs 191 F/T staff, 126 P/T staff and 178 casual staff, with our services constantly re-modelling to provide facility, community, and online services aligned to user demand in an ever-changing world.

Divisional Specific Strategy and Policy

Carmarthenshire Well-being Assessment and Plan (2023-28)
 Carmarthenshire Corporate Strategy 2022-2027
 A Museums Strategy for Wales
 Welsh Government | Archives for the 21st Century
 Arts Council of Wales: Strategy & Corporate Plan
 Welsh Government | Libraries Connected and Ambitious: 6th strategic development framework for Welsh libraries 2017-20 (carrying over)
 Creu Cymru reports – development agency for Theatres & Arts in Wales
 A Vision for Sport in Wales - Sport Wales
 Natural Resources Wales Corporate Plan
 Foundation-phase-outdoor-learning-handbook

The financial Profile is as follows:

Budget pending full council approval’.

Our Actions and Measures

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
	Well-being Objective 1 - Enabling our children and young people to have the best possible start in life (Start Well)			
	Theme: Healthy Lives – prevention / early intervention			
A1	Action: Improving extra-curricular physical literacy standards as the foundation for life-long activity and well-being	March 2024	Carl Daniels	
M1	Measure: Number of sessions / schools			
	Service Priority - Early years			
A2	Action: Developing a new schools and community aquatics plan for the County	March 2024	Carl Daniels	PIMS
M2	Measures: New plan implemented. Number of schools participating; % of children able to swim 25m by age 11			
	Service Priority - Education			
A3	Action: Work with the Education department to help reduce childhood obesity levels and to set healthy habits for life	March 2024	Carl Daniels	PIMS
A4	Developing a sustainable Planning, Preparation and Assessment (PPA) cover model for schools including access to the Actif Anywhere Schools online platform	March 2024	Carl Daniels	PIMS
M4	Measures: PPA cover model in place; % of schools signed up; Reduction in obesity levels in young people			
A5	Action: A new Outdoor Education offer for the County - develop a new model for a County-wide residential and non-residential offer	Sept 2024	Neil Thomas	PIMS
M5	Measure: Corporate / political sign-off; New model operational			

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
A6	Action: Help children live healthy lifestyles focussing on our work with schools and young people in the community – developing our Young ambassadors as future leaders	March 2024	Carl Daniels	
M6	Measure: Number of Schools / ambassadors			
	Well-being Objective 2 - Enabling our residents to live and age well (Live & Age Well)			
	Theme: Tackling Poverty			
A7	Action: Develop a sport for all approach to support a broad range of participation in sports, from beginners to elite (Cabinet Vision) - working to support all Community Sports Clubs to become self-sustaining with development support	March 2024	Carl Daniels	PIMS
M7	Measures: County Sport plans; Club accreditations			
A8	Action: Review Social pricing and concessions policy to align with corporate aims and objectives	March 2024	Ian Jones	
M8	Measure: Reviewed charging policy agreed by members			
	Service Priority: Preventing ill-health			
A9	Action: Expanding Health and Well Being Referral programme	March 2024	Carl Daniels	PIMS
M9	Measure: Number and scope of referrals			
	Well-being Objective 3 - Enabling our communities and environment to be healthy, safe, and prosperous (Prosperous Communities)			
	Theme: Economic Recovery & Growth			
A10	Action: Pentre Awel – development of new integrated Leisure centre offer as part of phase 1 of site development	March 2025	Ian Jones	PIMS
M10	Measure: Capital construction works underway; Sustainable operating business model refined & agreed;			
A11	Action: Accessible 24/7 health and fitness offer in Carmarthen Town Centre	June 2024	Carl Daniels	
M11	Measure: Capital construction works underway; Operating business model refined & agreed;			
A12	Action: New Museums Collections store in Carmarthen Town Centre	June 2024	Jane Davies	
M12	Measure: Capital construction works underway; Operating business model refined & agreed;			
A13	Action: Review Leisure provision in Ammanford	March 2024	Ian Jones	
M13	Measure: Leisure requirements built into Regeneration masterplan plan for town			
A14	Action: Opening of new 42 bed Caban Hotel as part of Pendine Attractor project	April 2023	Ian Jones	PIMS
M14	Measure: Hotel, café, and external facilities open and operating sustainably			

	Theme: Decarbonisation/Climate & Nature Emergency			
A15	Action: Establish Green champions across the division to: help decarbonise; improve biodiversity; and operate sustainably	March 2024	Richard Stradling	PIMS
M15	Measure: No. of Green champions in place across all service areas, and connected to corporate team; Measurable action plan assessed regularly			
	Service Priority - Waste			
A16	Action: Reducing waste and our Carbon Footprint - applying circular economy principles around energy use, waste, and procurement, across all service areas	March 2024	Ian Jones	
M16	Measure: Reduction in waste, reduced whole life costs, and reduction in energy usage / carbon footprint of sites and services. Improved procurement (more sustainable and Carmarthenshire first where possible)			
	Theme: Welsh Language & Culture			
A17	Action: New Museum of Land Speed Pendine open	June 2023	Jane Davies	PIMS
M17	Measure: Facility open and operating sustainably			
A18	Action: Development of Walled Garden grant bid (supporting Tywi Gateway Trust) @ Carmarthen Museum	March 2024	Jane Davies	
M18	Measure: Grant bid submitted			
A19	Action: Long term action plan agreed for Kidwelly Industrial Museum (10-year plan to preserve site / collections and develop a future governance model)	Dec 2023	Jane Davies	
M19	Measure: Action plan agreed by members and key stakeholders			
A20	Action: Re-opening of Parc Howard Museum and new cafe	July 2023	Jane Davies	
M20	Measure: Museum re-opened; café developed internally			
A21	Action: Continuously review cultural exhibits and events to ensure that they are regularly updated, timely and relevant. Take full advantage of the rich history of Carmarthenshire. (Cabinet Vision) – Archives / Museums exhibition and engagement plans in place	March 2024	Jane Davies	PIMS
M21	Measure: Pro-active plan of exhibitions and educational links in place for services			
A22	Action: Develop Oriel Myrddin Gallery in Carmarthen as the West Wales Arts Centre (Cabinet Vision)	July 2024	Jane Davies	PIMS
M22	Measure: Capital works underway and a sustainable governance model and business plan in place			
A23	Action: Develop Outreach and Education engagement programme for new County Archive in King Street Carmarthen.	March 2024	Jane Davies	PIMS
M23	Measure: Archive operating sustainably with agreed outreach and education plans in place, linked with Library and Oriel Myrddin Cultural Quarter offer			
	Action: Working with local communities to develop cultural and historical trails accessible to residents and tourists. Encourage residents to take ownership of their local areas by creating community trails	March 2024	Jane Davies	PIMS

A24	based on local knowledge. As part of a broader scheme, look at ways of developing trails based around the many castles and historic sites across the county (Cabinet Vision)			
M24	Measure: Relationships established with key stakeholders: Town and community Councils; CADW etc			
A25	Action: Develop a new Libraries strategy in line with evolving National Public Library Standards with a focus on reviewing outreach services	March 2024	Jane Davies	
M25	Measure: Outreach strategy agreed for implementation over coming 2 years			
Service Priority – Leisure & Tourism				
A26	Action: Complete a feasibility study for a Skateboard Park and further develop the BMX Pump track in Pembrey (Cabinet Vision)	March 2024	Richard Stradling	PIMS
M26	Measure: Feasibility work completed, site identified, and delivery model proposed			
A27	Action: Deliver a new 3G sports pitch at Ammanford (Cabinet Vision)	Sept 2023	Carl Daniels	PIMS
M27	Measure: New 3G pitch and enhanced athletics track completed and operating sustainably			
A28	Action: Development of next phase of site masterplans for Country Parks including Pembrey; MCP; Llyn Llech Owain	March 2024	Neil Thomas	
M28	Measures: Masterplans agreed; funding strategy in place			
Well-being Objective 4 - To further modernise and develop as a resilient and efficient Council (Our Council)				
Theme: Organisational Transformation				
A29	Action: 10 Year Leisure Strategy - Development of new strategic vision and direction for Sport & Leisure; Culture and Outdoor Recreation functions	June 2023	Ian Jones	PIMS
M29	Measure: Plan agreed with political and stakeholder endorsement			
A30	Action: Develop a strategy and assess the need for all weather pitches across the county (Cabinet Vision)	Aug 2023	Carl Daniels	PIMS
M30	Measures: Completion of All-weather pitch Strategy			
A31	Action: Continued growth of income and membership across all service areas	March 2024	Ian Jones	
M31	Measures: Income and membership numbers against budget profile; Attendance and user figures for our Sports, Culture & Outdoor recreation facilities; Monthly performance management monitoring; increased marketing; alternative product offers; national trend analysis; funding bids; tweaks to charges etc			
A32	Action: Development of workforce development plans to support Sport & Leisure; Cultural Services; and Outdoor Recreation functions	March 2024	Ian Jones	
M32	Measure: Workforce plans in place. Improved recruitment, retention, and upskilling of staff and volunteers			

A33	Action: Develop Actif Anywhere bi-lingual online Leisure platform used in: Schools, community centres, health settings, & other local authorities	March 2024	Ian Jones	PIMS
M33	Measure: Digital Reach and deliverability of each service			
A34	Action: Increasing our Social Value – through Leisure’s impact on Health in particular	March 2024	Ian Jones	
M34	Measure: Social value measures in place for all areas of the service demonstrating value whole service brings to areas such as Health, Education, Policing etc			
A35	Action: Making services more efficient every year	March 2024	Ian Jones	
M35	Measure: Cost recovery up 10% over 10-year strategy period i.e.1% pa: Exp / Inc			

5	Core Business Enablers: Actions & Measures	By When ?	By Whom? Responsible Officer	Source Ref
A	ICT			
A36	Continued liaison with ICT division on service requirements, ensuring alignment on systems compatibility, compliance, and appropriate procurement (competition). Need ICT framework (even if there's a cost) to ensure capacity for service to progress ICT work	March 2024	Ian Jones	
B	Marketing & Media including Customer Services			
A37	Continued liaison with M&M division on service requirements, ensuring alignment on corporate branding and compliance measures (with Welsh language / brand guidance). Need M&M framework (even if there's a cost) to ensure capacity for service to progress with huge volumes of work generated by our division	March 2024	Ian Jones	
C	Legal			
A38	Liaison with legal on asset and contractual matters e.g. asset transfer of Y Gat; Long-term relationship with new CIO for Oriol Myrddin; Future governance model for Kidwelly Industrial Museum	March 2024	Ian Jones	
D	Planning			
A39	Early engagement with planning team on any new capital developments e.g. motorhome sites; site masterplans (PCP); also engagement on forward planning work e.g. Ammanford town centre regeneration	March 2024	Ian Jones	
E	Finance			
A40	Ongoing monitoring of budget efficiency, revenue and improved performance statistics i.e. making services more cost efficient year-on-year	March 2024	Ian Jones	
F	Procurement			
A41	Link with procurement team to forward plan large procurement exercises e.g. new fitness equipment tender leading into opening of Pentre Awel and Carmarthen town centre hub (fitness and Museum store aspects); Adventure Golf at Pendine; Capital enhancements at PCP	March 2024	Carl Daniels	
G	Internal Audit			
A42	Continue to work closely with audit team on an internal schedule of audit reviews, focussing on high-risk areas (often financial turnover)	March 2024	Ian Jones	
H	People Management (HR, L&D, Occ Health)			
A43	Analyse the current workforce, and then extending that analysis to identify future workforce requirements, skills and competencies which will be needed to deliver new, different, or improved services.	March 2024	Ian Jones	
I	Democratic Services			
A44	Ongoing liaison and input to forward work programme for members, linking strategic aims and objectives to focus of work.	March 2024	Ian Jones	

5	Core Business Enablers: Actions & Measures	By When ?	By Whom? Responsible Officer	Source Ref
J	Policy & Performance			
A45	Ongoing work to align with corporate policy work, with a specific focus on Leisure Strategy for 2023-33 in the short-term.	March 2024	Ian Jones	
K	Business Support			
A46	Continued evolution of this function to more digital, self-sufficient services, with focus of business support more aligned to ICT, M&M, and performance management support internally.	March 2024	Ian Jones	
L	Estates & Property services			
A47	Continued liaison with property teams on delivery of service requirements, aligning with updated service and corporate asset management plans. A significant challenge for the service is our reliance on property maintenance (and to a lesser extent) design teams. Need property frameworks (internal or external) that ensure sufficient capacity for Leisure to operate and develop in a quick, efficient, innovative, yet safe and compliant way.	March 2024	Ian Jones	

Risks

Risks are anything that can impede or enhance the achievement of strategic objectives (Our Well-being Objectives above). You must identify the following:

1. Any Risks that the service has on the **Corporate Risk Register**
2. **All Service Significant Risks** (scored 16+)
3. All **Service High Risk** (scored 10+)
4. Other risks and mitigation are on the Service Risk Register

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
SS600025	High 12	Sustaining participation, membership, and income levels post-pandemic.	A1
SS600018	Low 4	Public, staff, and participant safety, especially around water areas is a key consideration for the service.	A4
SS600019	Low 4	Continuing political and public support as to the social value and impact of Leisure is essential to develop such a valued yet largely non-statutory service such as leisure.	A4
SS600020	Low 3	The service must deliver what people want. Understanding customer demand and adapting to meet these challenges is a key risk to manage for our services.	A3/A4
SS600021	Low 3	Non-controllable external factors such as poor weather, or unforeseen increases in utility costs are risks the business must manage quickly and effectively.	A3/A4
SS600022	Low 3	Maintaining a strong and positive public perception of services is essential in income generating areas where there is 'competition' for people's time.	A3/A4
SS600023	Low 4	Buildings infrastructure and environments must be safe and appropriate to manage the service effectively.	A3/A4

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Communities, Homes and Regeneration Scrutiny Committee

Date 05/04/23

Regeneration Division Service Delivery Plan 2023-24

Purpose:

This Divisional Delivery Plan sets the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities.

THE SCRUTINY COMMITTEE IS ASKED TO:-

Review and assess the information contained in the Report and provide any recommendations, comments, or advice to the Cabinet Member and / or Director.

Reason(s)

To show how the division in the areas for which this Scrutiny has a remit, supports the Corporate Strategy and Well-being Objectives.

CABINET MEMBER PORTFOLIO HOLDER

Cllr Ann Davies
Cllr Gareth John

Cabinet Member for Rural Affairs and Planning Policy
Cabinet Member for Regeneration, Leisure, Culture and Tourism

Directorate: Chief Executive

Name of Head of Service:

Jason Jones

Report Author:

Designations:

Head of Regeneration

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EXECUTIVE SUMMARY

Regeneration Division Service Delivery Plan 2023-24

This Divisional Delivery Plan sets the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities. Actions and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

The plan also notes the support required by the divisional services from the Core Business Enablers in order to make progress against their own actions or actions and measures to be delivered by those Business Enabler services in their own right.

The actions and measures will set the direction of travel and provide a framework for individual staff objectives. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this.

Corporate Strategy 2022-27

On the 27 January 2023 a member development session on the Corporate Strategy was held rather than taking the Strategy through the scrutiny process. Feedback from the session was considered and included in the final Strategy which was subsequently been approved by Full Council on the 1 March 2023.

The Corporate Strategy 2022-27, Well-being Objectives are:

1. Enabling our children and young people to have the best possible start in life (Start Well).
2. Enabling our residents to live and age well (Live and age well).
3. Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities)
4. To further modernise and develop as a resilient and efficient Council (Our Council)

Note - The Service Delivery Plan sets out these Well-being Objectives and the thematic priorities and service priorities within the objectives. There may be some blank spaces under some of the Corporate Strategy headings in the delivery plans as Services may not be contributing to some parts – this is acceptable as other Services will be better placed to contribute.

Elements of the service delivery plan relevant to this Scrutiny's remit as identified below:

- Regeneration

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jason Jones

Head of Regeneration

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	YES	YES	YES	YES

1. Policy, Crime & Disorder and Equalities

The content of this Delivery Plan will be monitored Quarterly throughout the year.

All Actions and Measures will be put into our Performance and Improvement Monitoring System (PIMS). This means that all information can be analysed and sorted as required by:

- Cabinet portfolio
- Cabinet Vision Statement
- Scrutiny Portfolio
- Department and Service Head or Manager
- Corporate Strategy by Well-being Objective, Thematic Priority or Service Priority

Senior management will hold dedicated quarterly Performance Monitoring meetings throughout the year to monitor progress on the Corporate Strategy and Delivery Plans using a range of information and data including performance data, risk management, finance, audit etc.

Monitoring reports on Actions and Measures will be available for each Scrutiny Committee based on their remit should they wish to consider.

2. Legal

The **Well-being Future Generations Act (2015)** requires that functions of the council should maximise their contributions to the Well-being Objectives set by the Council.

The **Local Government and Elections (Wales) Act 2021** focuses on the extent to which we are meeting our '*performance requirements*'. That is-

1. exercising our functions effectively.
2. using our resources economically, efficiently and effectively.
3. governance is effective for securing the above.

As noted in the Act:

Scrutiny committees are a key part of offering constructive challenge to how a council is performing and how it organises itself in the delivery of sustainable services.

3 Finance

The Well-being Future Generations Act (2015) requires that we ensure that resources are allocated adequately to achieve our Well-being Objectives.

The Local Government and Elections (Wales) Act 2021 focuses on the extent to which we are using our resources economically, efficiently, and effectively.

4. ICT

The Digital Transformation Strategy sets out the Council's strategic digital priorities and aspirations, and outlines what we plan to do to achieve our vision for a Digital Carmarthenshire

5. Risk Management Issues

Key risks are identified in the plan.

6. Staffing Implications

- See staffing figures within the plan.
- In Well-being Objective 4 (Our Council) – To further modernise and develop as a resilient and efficient Council the Cross-cutting theme of Organisational Transformation is outlined.
- A Commitment to Workforce Planning is outlined in the Enablers section of the plan.

7. Physical Assets

As identified within the plans Enablers section.

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**
YES

Cllr. Gareth John

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Cabinet Vision Statement		Cabinet Vision Statement 2022 - 2027 (July 2022) (gov.wales)
Carmarthenshire Transformation Strategy		Carmarthenshire Transformation Strategy (gov.wales)
Corporate Strategy 2022/27		https://democracy.carmarthenshire.gov.wales/documents/s69968/Report.pdf

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Divisional Delivery Plan 2023-2024

Regeneration



INTRODUCTION

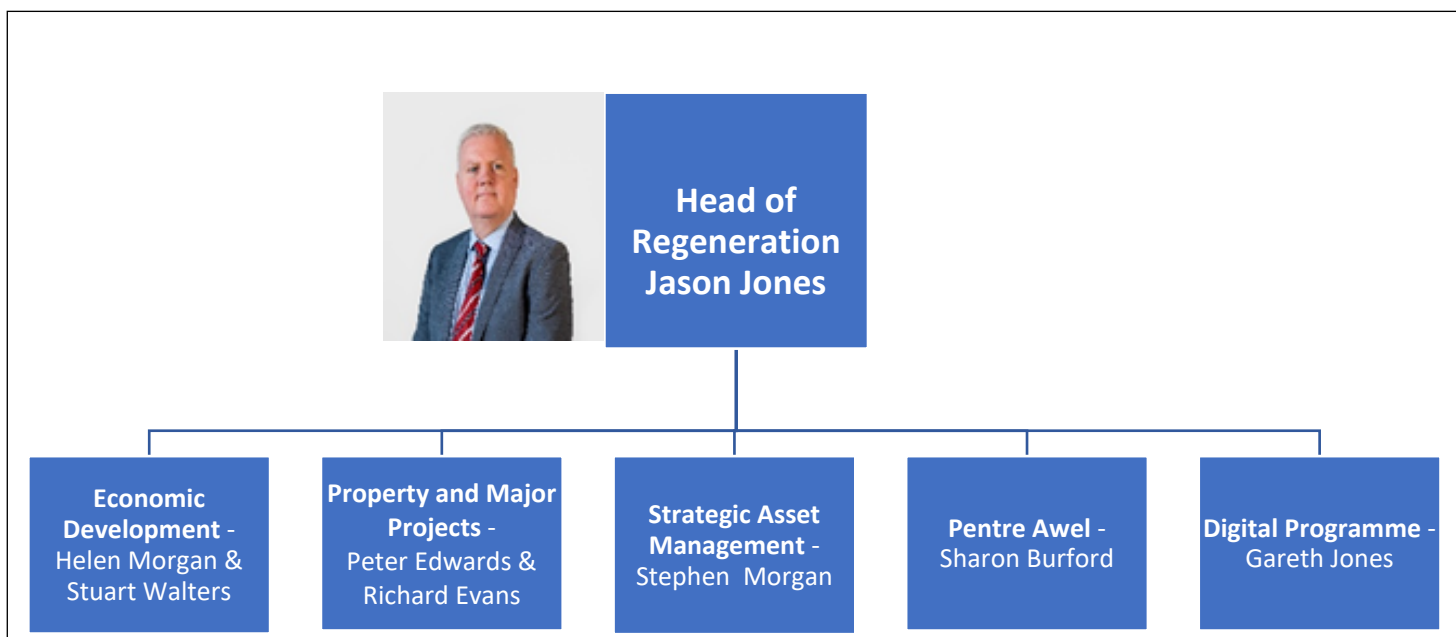
Purpose of this Plan

This Divisional Delivery Plan sets the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities. Action and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

The plan also notes the support required by the divisional services from the Core Business Enablers in order to make progress against their own actions or actions and measures to be delivered by those Business Enabler services in their own right.

The actions and measures should set the direction of travel and translate into individual staff objectives targets. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this.

Divisional Overview



Indication of staffing levels & budgets

Staffing			Budget 2023/24		
			Expenditure	Income	Net
			£'000	£'000	£'000
Economic Development	81 (Additional 20 staff for SPF teams)	Regeneration Management	455	-105	349
Property and Major Projects	20.5	Parry Thomas Centre	55	-39	16
Strategic Asset Management	21	Betws wind farm community fund	88	-87	1
Pentre Awel	3.6	Welfare Rights & Citizen's Advice	170	0	170
Digital Programme	4 (Central)	Llanelli Coast Joint Venture	214	-202	12
	8 (Regional)	The Beacon	303	-151	151
		Econ Dev-Rural Carmarthen, Ammanford, Town Centres	6,710	-11	6,699
		Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	568	-11	557
		Community Development and External Funding	658	0	658
		Pentre Awel	443	-149	294
		Digital Infrastructure	546	-546	0
		Skills and Talent	287	-287	0
		City Deal	24	0	24
		Property	1,541	-1,751	-210
		Commercial Properties	591	-486	105
		Provision Markets	1,095	-584	511
		Asset Sales	21	0	21
		Net Zero Carbon Plan	0	0	0
		Operational Depots	562	-397	165
		Administrative Buildings	6,604	-6,067	537
		Industrial Premises	1,602	-1,685	-83
		County Farms	510	-368	142
		Livestock Markets	68	-120	-51

	Externally Funded Schemes	2,569	-2,243	327
	Total	25,685	-15,289	10,395

Business Unit Profiles

Economic Development Business Unit - Helen Morgan & Stuart Walters (Economic Development Managers)

This Unit seeks to address the needs of the economy and communities within Carmarthenshire and delivery of jobs and growth is the key priority. The COVID pandemic, together with increasing costs of fuel and the spiralling effects of inflation are having a fundamental impact upon our economy and is resulting in new challenges for the economy. As such, the delivery of the Economic Recovery Plan (2001) for Carmarthenshire forms the strategic basis for all our activities. Our key service areas are:

- Delivery and management of Carmarthenshire's Shared Prosperity Fund allocation (£38.68m)
- Physical Economic Development
- Town Centre Regeneration
- Sites and Premises
- SME Support
- Corporate Bureau / External Funding
- Regional Learning and Skills Partnership
- Swansea Bay City Deal's Skills & Talent Project
- Employability Programmes
- Funding opportunities for the Poverty Agenda
- Social Enterprising
- Rural Growth
- Arfor 2 Programme

The core revenue budget for the service area is currently £1.563m, which is used to lever in further revenue funding to fund both additional staff and economic development activities. In addition, the service area delivers multi-million-pound capital projects using core capital funding, with match funding being secured from external sources including the UK and Welsh Governments as well as the private sector and third sector.

Property and Major Projects Business Unit - Peter Edwards (Valuation Manager) and Richard Evans (Property Manager)

This unit is responsible for managing various land and building assets of the Council taking a strategic commercial view to ensure they are managed in a way that meets the Council's economic development needs. Our work includes:

- Identifying opportunities for major land-based project development in order to attract significant investment to the County.
- Representing the Council in land and property negotiations for the sale/lease and acquisition of property.
- Actively engaging with the private sector to support the Authority's regeneration priorities.
- Providing comprehensive advice to the Council and its partners on all matters related to capital investment/disposal in property/land related activities
- Management of its Commercial Premises and Provisions Markets portfolios in a manner that supports the Council's Economic Recovery Plan with a focus on the reshaping our town centres.
- The unit is also responsible for the Council's Geographic Information Service (GIS)

Strategic Asset Management Business Unit - Stephen Morgan (Strategic Asset Manager)

The Strategic Asset Management team handles the preparation and implementation of a strategic approach to the Council's corporate asset objectives and management of the property resources.

Key Service Areas include:

- Service and Strategic Property Reviews
- Statutory asset valuations & advice for Local Authority and partners for financial accounting requirements
- Managing the Office Estate (11 core sites) and Depots (6 sites)
- Managing the Council's Industrial Estate Portfolio (20 Estates with 400 units) and Livestock Markets (3)
- Managing the Council's Rural Estate Portfolio (24 Farms together with grazing and bare land holdings)
- Providing a facilities management service across the administrative portfolio and associated premises
- Undertaking and advising on Community Asset Transfers
- Managing the Council's property database & providing technical support
- Hybrid Working and Office Rationalisation

The service currently generates £2.3m per annum in income from the lettings across its managed premises.

Pentre Awel Business Unit - Sharon Burford

Pentre Awel is a multi-million project that will co-locate public (local government, health board), academia, private and voluntary sectors on an 86-acre strategic site in South Llanelli to create an ecosystem for education, research and development, business incubation and broader wellness initiatives. Pentre Awel will be the first of its kind in Wales and is projected to create around 1,800 jobs and contribute £467m of GVA to the economy.

Pentre Awel will be financed through a mix of public and private capital: City Deal, Carmarthenshire Council and institutional/private funding.

This Unit is tasked with the development and delivery of all four zones at Pentre Awel and includes key areas of work such as service planning, funding / investment, procurement, design development and construction. The developable Zones are shown in the plan below.

Site Masterplan

Zone 1 - City Deal - Business Case

- Total build costs —£40m
- Research led business development
- Clinical Delivery and Research Centre
- Wellbeing Skills Centre

Zone 1 - Leisure - CCC - Capital Programme

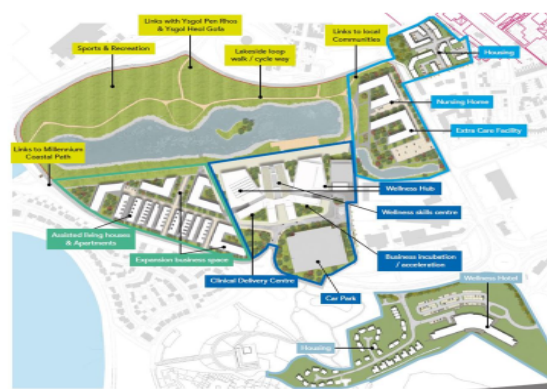
- 8 x 25m lane swimming pool, learner pool with splash features
- Sports Hall
- c. 130 station gym
- Dance, spin and multi-purpose studios
- Adventure play
- £1.3m Hydrotherapy Pool

Zone 4 - Hotel - Market led

Up to 140 bed hotel

Zone 4 - Housing - Market led

c. 35 units of open market housing



Zone 2 - Housing - JV/Market Led

- c. 35 units of social and affordable housing

Zone 2 - Assisted Living - JV/Market Led/Health Board Partnership

- Nursing Home (100 beds)
- Residential Rehabilitation (30 beds)
- Extra care facility (90 beds)

Zone 3 - Assisted Living - Market Led

- Individual apartments/houses for sale/rent

Zone 3 - Business Expansion - Market Led

- Expansion business space for spin-out activities

The development will generate a wide range of employment and training opportunities for local people while considerably boosting the local economy and helping businesses develop innovative healthcare technology. The Integrated care and physical rehabilitation facilities will enable the testing and piloting of life science technologies aimed at enhancing independence and assisted living.

Pentre Awel is a cornerstone of key internal and external policies and strategies: it will support and catalyse the Authority's Regeneration Plan (including economic recovery), make a vital and longstanding contribution to the housing, health and social care agendas, enhance employment, skills and training opportunities against a backdrop of socio-economic deprivation and, furthermore, forms one of nine featured projects within the Swansea Bay City Deal portfolio.

Digital Programme Business Unit - Gareth Jones

This Business Unit is primarily responsible for the delivery of the Swansea Bay City Deal Digital Infrastructure Programme across the Region on behalf of all partners and stakeholders.

The £55m Digital Infrastructure Programme is an investment in the Digital Connectivity and associated Telecommunications Infrastructure of the region. This includes but is not limited to full fibre fixed connectivity and associated infrastructure, 4G Advanced, 5G and Internet of Things wireless networks and use cases. It is in essence the deployment of enabling technology that will allow quality digital services to be delivered and accessed over fixed line networks or wireless networks.

The Programme is delivering the essential underlying Infrastructure required to support and underpin the regions broader Digital Strategy. It is helping to ensure that the region is equipped with future-proofed Digital Infrastructure that will provide the transformative foundations for City Deal interventions and wider regional growth. The Programme is also helping to ensure social inclusion and cohesion in a post Covid19 world.

This gigabit capable ultra-reliable connectivity will help to ensure that the region capitalises on opportunities to accelerate economic growth and establish itself as a centre of excellence in the key sectors of; energy, life science and well-being and smart manufacturing. Future proofed Digital Infrastructure will help create a paradigm shift in the design, development, and application of technology within these key sectors across the region.

The Unit also oversees the delivery of Carmarthenshire County Council's Digital Regeneration Programme. We deploy LoRaWAN Digital Innovation Network across Carmarthenshire and promote its use for adoption of IoT and smart technology to drive innovation in the delivery of public and private sector services.

Cabinet Member/s Responsible:

	Cabinet portfolio areas relevant to this delivery plan:	Scrutiny
	<p>Cabinet Member for Regeneration, Leisure, Culture and Tourism - Cllr Gareth John Economic Development Economic Recovery Plan Lead Town and Community Councils Major Projects Regeneration Strategy Local / Regional Business Opportunities Shared Prosperity Fund Local and Regional Economic Investment Strategy</p>	Communities, Homes, and Regeneration Scrutiny
	<p>Cabinet Member for Resources Cllr Alun Lenny Property / Asset Management</p>	Corporate Performance and Resources Scrutiny
	<p>Cabinet Member for Rural Affairs and Planning Policy – Cllr Ann Davies Rural Affairs and Community Engagement, Equalities – Community</p>	Communities, Homes, and Regeneration Scrutiny

National Drivers/expectations for service area (Strategy & Policy)

Divisional Specific Acts and Legislation

- Well-being of Future Generations Act (2015)
- Local Government Act 1972 section 123
- Local Government Act 2003 Section 12
- Landlord and Tenant Act 1954
- Land Compensation Acts of 1961 and 1973
- Planning and Compensation Act 1991
- Agricultural Holdings Act 1986
- Housing Act 1985 and 1988
- Leasehold Reform Act
- Communications Act 2003 (Electronic Communication Code, Schedule 3A)

Divisional Specific Strategies and Policies

- South West Wales Regional Economic Development Plan (September 2021)
- Economic Recovery Plan (April 2021)
- Shared Prosperity Fund SW Regional Investment Plan (August 2022)
- Carmarthenshire Shared Prosperity Fund Local Investment Plan (August 2022)
- Moving Rural Carmarthenshire Forward
- Primary Town Centre Recovery Plans
- 10 Towns Growth Plans
- Corporate Asset Management Plan (2023-2028)
- Acquisition and disposal of property policy
- Office Accommodation Plan
- Local Innovation Strategy (October 2022)
- Welsh Government Digital Strategy (2022)
- UK Government Future Telecoms Infrastructure Review (2019)
- UK Government Digital Strategy (2022)
- Carmarthenshire County Council Digital Transformation Strategy (2021 - 2024)

Regeneration Delivery Action Plan

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
1	Well-being Objective 1 - Enabling our children and young people to have the best possible start in life (Start Well)			
1a	Theme: Healthy Lives - prevention /early intervention			
	Actions			
Existing	Outdoor Space working groups established as part of Pentre Awel - this has input from the Health, Community and Education and is focused on health improvement through maintaining an active lifestyle.	October 2024	SB	
Existing	Health Impact Assessment completed and along with the Wellbeing of Future Generation Act alignment underlies the development principles of Pentre Awel. The Health Impact Assessment focuses on interventions that can be included within Pentre Awel that will have the maximum impact on health.	March 2026	SB	
1b	Service Priority - Early years			
	Non applicable			
1c	Service Priority - Education			
	Actions			
New				
New	Schools work with Bouygues as part of Community Benefits - including Schools' Ambassador programme aimed at highlighting opportunities with construction. This is aimed at both Primary and Secondary Schools	October 2024	SB	
New	Working with Cardiff University to pilot project in local school to raise aspirations and highlight science as a career.	October 2024	SB	
	Measures			
New	Schools' engagement levels are monitored through the Community Benefits Work Group	October 2024	SB	

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
2	Well-being Objective 2 - Enabling our residents to live and age well (Live & Age Well)			
2a	Theme: Tackling Poverty			
	Actions			
New	Delivery and coordination of external grants to support the Tackling Poverty agenda	March 2024	RP	ERP
Existing	Pentre Awel will focus on delivery of services aligned with the 5 Life Stages - this will map actions and interventions aimed at enabling people to live optimal lifestyles irrespective of their stage of life. Pentre Awel with focus on delivering care in the community including physical therapies and telehealth to improve independence and optimise wellbeing. The focus will be on expanding the opportunities for shifting care from the acute to the community setting where there is evidence of improved outcomes.	2024 / 2027	SB	
	Measures			
Existing	Specific measures will be produced by treatment area. These will include reduced follow up appointments and GP visits.	2027	SB	
2b	Service Priority - Housing			
	Support delivery of the Housing Regeneration and Development – Five Year Delivery Plan (2022 – 2027)	2027	PE	
2c	Service Priority - Social Care			
	Actions			
Existing	Pentre Awel will create c.380 units of assisted Living, there will be a continuum of care on site from low need through to residential care and rehabilitation. Pentre Awel will focus on maintaining independence through design, this will be enhanced through remote monitoring.	2024 / 2027	SB	
	Measures			
Existing	Design development and construction to capital projections	2024/ 2027	SB	
3	Well-being Objective 3 - Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities)			
3a	Theme: Economic Recovery & Growth			
	Actions			
New	In Llanelli we will deliver several retail sites in the town centre, which have already had planning permission. We will maximise the community benefits arising from the multi-million-pound Pentre Awel scheme at Llanelli, the first development of this size and scope in Wales, which will create 1,800 well-paid jobs.	March 2025	TP	CV36 ERP

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
New	Deliver the aims and objectives of Llanelli Waterside JV at Llanelli and Burry Port	March 2025	TP	Llanelli JV
New	Deliver the Carmarthen masterplan actions and continue to support and develop new initiatives and projects through direct delivery and by supporting third parties with available sources of funding.	March 2025	TP	CV38 ERP SPF
New	Deliver the Ammanford masterplan actions and continue to support and develop new initiatives and projects through direct delivery and by supporting third parties with available sources of funding.	March 2025	TP	CV39 ERP SPF
New	Through the multi - disciplined corporate enforcement group implement the Empty Property Action Plan, using potential loan funding from Welsh Governments Empty Property Management Fund to utilise necessary enforcement powers where appropriate.	March 2024	TP	CV36,38,39 ERP
New	Deliver initiatives linked to the three Primary Town centre recovery plans and ten towns via The Shared prosperity Fund Place Anchor Projects including Tackling Town centres, Town Centre Vacant property Fund and Town centre Events Fund	March 2025	TP	CV36, CV38, CV39 SPF
New	Through the Earth programme we will develop a new regional inward investment portal for companies and businesses to access who may be interested to invest in the region.	Dec 2023	MB	CV44/ Regional Economic Development Strategy
New	Provide a coordinated network of business support to start up and established businesses including self-employed and micro businesses. This will include business engagement, retaining an up-to-date list of businesses in county, linking businesses with funding opportunities, provide advice and information and encouraging entrepreneurship	March 2025	MB	CV35 ERP SPF
New	Under the Shared Prosperity Fund Sir Gar Business Engagement Project, encourage local businesses to apply for Carmarthenshire contracts by highlighting opportunities for spend in county, promoting the Think Carmarthenshire First initiative, developing inter trading and delivering progressive procurement initiative	March 2025	MB	CV35 ERP SPF
New	Deliver the Shared Prosperity Fund Business Start Up and Growth Funds	March 2025	MB	CV35 ERP SPF
New	Continue to deliver existing internal capital and revenue funds. We will monitor the historical third-party projects to understand longer term benefits.	March 2025	MB	CV43 ERP
New	Seek additional funding for the wider team by developing new proposals as opportunities arise	March 2025	MB	CV43 ERP

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
New	Deliver new third-party grant funds under Shared Prosperity Fund including Commercial property development Fund and Business Renewable Energy Fund	March 2025	MB	CV43 ERP SPF
New	Deliver the Levelling Up funded "Carmarthen Hwb" by redeveloping the former Debenhams store.	March 2025	MB	CV38 ERP
New	Monitor the existing industrial and employment space owned and managed by the local authority. We will engage with interested individuals and business to keep a continuous understanding of demand for space. We will develop new employment and industrial space where opportunities allow including Rural Employment Space Initiative JV with Welsh Government	March 2025	RVE	CV44 ERP
New	Deliver the Cross Hands Growth Zone and bring forward developments at Cross Hands East Phase 2; Strategic Employment Sites at Cross Hands East including opportunities for self-build, LDO progress and supporting third parties to develop on the available space.	March 2024	RVE	CV44/ Cross Hands JV agreement
New	Develop outdoor market provision within 3 primary towns as set out in respective Recovery Masterplans	March 2024	RVE	Cv36,38,39 ERP
Existing	Consider the demand and opportunities for the development of medium sized food-based business and production units	June 2023	RVE	WB05-B
New	Deliver and manage the Shared Prosperity Funds Anchor/ Standalone / Commissioned Projects to meet the requirements of the Local Investment Fund.	March 2025	HM	LIP
Existing	Work with partners to deliver a range of support services to support the development and growth of the third sector within the County, including the delivery of the Social Enterprise Action Plan.	March 2024	RP	ERP - 140006
Existing	Work with partners to develop a co-ordinated approach to identifying, supporting, and developing volunteering opportunities across the County.	March 2024	RP	ERP - MFR-42
Existing	Focus on the further development of the Foundational Economy sector within Carmarthenshire whilst supporting the principles of the Circular Economy.	March 2024	RP	LIS MFR-3
Existing	Delivery of Ten Towns Growth Plans	March 2024	HM	ERP - 15142
New	Develop the corporate role of the Bureau	March 2024	HM	ERP

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
Existing	Deliver the £30million Skills and Talent Programme to create a skilled workforce for the future, developing opportunities as part of the work of the Regional Learning and Skills Partnership	March 2025	RL	SBCD - 13176
Existing	Provide an urgent support mechanism for those at risk of redundancy or have lost their job by utilising existing employability skills & expertise	March 2024	RL	ERP - 15131
Existing	Provide support through Employability programmes, identifying key training and skills opportunities through engagement with businesses & identifying key skills required	March 2025	RL	LIP - 15131
Existing	Review land and property availability, including strategic acquisitions, to ensure that best use of commercial land and property is being made to support the local economy and / or to generate capital receipts.	March 2024	PAE	CS/CV/WBO13A
Existing	Agree targeted list of properties in 3 primary town centres & 10 towns. Liaise with WG over funding for acquisitions. Project delivery as opportunities emerge. Utilise loan fund to assist with acquisitions together with internal/external funding opportunities	March 2024	PAE	WBO5/ERP
Existing	Generate capital receipts through the disposal of surplus properties to support the Councils Capital Programme. Milestone for 2023/24 to generate capital receipts of £3.451m	March 2024	PAE	WBO13-B6
New	Lead on and complete all land acquisitions required to facilitate strategic and corporate capital schemes such as Towy Valley Cycleway and the Modernising Education Plan	March 2025	HH	WB03/WBO5-G & WBO11
Existing	Support the Council's Affordable Homes Strategy through assisting in the self-build programme and securing affordable housing through sales of housing land.	March 2024	SM	WBO6
Existing	Support the delivery of the Council's Housing Regeneration and Development Delivery Plan, supporting the delivery of over 2,000 additional homes across the County over the next 5 years, through acquiring land and buildings identified in the Draft Housing Regeneration and Development Delivery Plan, together with any other land and/or buildings that would add value to the Council's Housing and Regeneration priorities and aspirations.	March 2025	PAE	WBO6-A & WBO5-G
Existing	Implement the Council's policy on the disposal of surplus property and ensure its alignment to regeneration priorities.	March 2025	PAE	WBO13

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
Existing	Maximise income from Carmarthen and Llanelli Provisions Markets and the various street markets in the County. Milestone for 22/23 - To achieve a 90% occupancy rate at Carmarthen and Llanelli Provisions Markets	March 2024	RVE	WBO5
Existing	Provide strategic advice and support to Llanelli Waterside Joint Venture to promote development of surplus sites in Burry Port and Llanelli. Milestone for 23/24 - sale of Burry Port Leisure and housing sites.	March 2024	PAE	WBO5
Existing	Generate capital receipts through disposal of surplus schools to support Council's Modernising Education programme.	March 2025	PAE	WBO3
Existing	Ensure that risks relating to all premises owned or occupied by the Council are suitably and sufficiently identified and managed.	March 2025	PAE	WBO13
Existing	Continue the development and implementation of GeoDiscover and will continue to roll it out across the Council, together with the full use of the Gazetteer.	March 2025	JH	WBO13
Existing	Provided consultancy advice to the Planning Department on viability appraisals to set affordable housing contribution levels for the Deposit LDP and assess viability challenges on private sector development schemes to advise on the appropriate level of contributions to seek.	March 2024	SMA	WBO6
Existing	Monitor anti-social behaviour in and around Llanelli Market, consider the need for interventions such as providing additional security, continue to work with Llanelli Task Force stakeholders to identify opportunities for improvement.	March 2024	RVE	WBO7
Existing	Through Pentre Awel delivery meet the objectives set out within the City Deal business Case covering, job creation, education courses to be delivered and projected health impact. This includes creating c.1800 jobs.	2024 / 2027	SB	
NEW - Digital Infrastructure	Lead and deliver the £55 million investment in Digital Infrastructure across the Swansea Bay City Region (Carmarthenshire, Pembrokeshire, Neath Port Talbot and Swansea)	March 2024	GJ	
NEW - Digital Infrastructure	Address issues of poor broadband connectivity and mobile coverage across the County, particularly in rural areas.	March 2024	GJ	
NEW - Digital Infrastructure	Support and facilitate the deployment of gigabit capable broadband rollout across Carmarthenshire, working with internal departments and suppliers to breakdown any barriers. Engaging with members, local communities, and businesses to ensure they are aware of the benefits of better connectivity and working with them to address any concerns they may have.	March 2024	GJ	

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
	Measures	Number		
Econ D/009	Direct Jobs Created / Accommodated / Into Jobs	TBC end March 2024	MB	
Econ D/010	Indirect Jobs created / Construction Jobs (construction spend / £150,000)	TBC end March 2024	MB	
Econ D/011	Jobs Safeguarded	TBC end March 2024	MB	
Econ D/008	PSI / External funding Secured	TBC end March 2024	MB	
Econ D/005	Number of Volunteers	March 2024	MB	
Econ D/012	Number of businesses supported	TBC end March 2024	MB	
Digital Infrastructure	% Of all premises across Carmarthenshire with access to gigabit capable broadband	March 2024	GJ	
Digital Infrastructure	% Decrease in non-superfast broadband white premises across Carmarthenshire (<30mbps)	March 2024	GJ	
Digital Infrastructure	% Decrease in geographic 4G coverage not spots	March 2024	GJ	
3b	Theme: Decarbonisation/Climate & Nature Emergency			
	Actions			
	In conjunction with Energy team, agree programme of acquiring display Energy Certificates for all relevant CCC portfolios	March 2024.	SM	AR
	In conjunction with Energy team agree baseline data from Current Display Energy Certificates	April 2023	SM	AR
	Strategic Land Use Group - complete high-level review of CCC land holdings	March 2024	SM	AR
New	Delivery of the SPF Anchor Programme for Business Renewable Energy Fund	Dec 2024	TP	
New	Delivery of SPF Anchor Programme for Net Zero Carbon projects	Dec 2024	RP	
	Number of DECS acquired against programme targets	TBC March 2023	SM	
	Targets to reduce consumption based on DECS baseline data and future rationalisation proposals	TBC April 2023	SM	

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
3c	Theme: Welsh Language & Culture			
	Actions			
New	Deliver Welsh Government's ARFOR 2 programme in Carmarthenshire and coordinate regional activity with Gwynedd, Ceredigion and Sir Fon Councils	March 2024	HM	ERP
New	Deliver on the Pentre Awel Welsh Language Action Plan recognising the potentially impacts Pentre Awel could have on the Welsh Language.	2023/2027	SB	
3d	Theme: Community Safety and Cohesion			
	Delivery of SPF Community Engagement Anchor Programme	Dec 2024	RP	
3e	Service Priority - Leisure & Tourism			
	Actions			
Existing	Continue to promote the County's tourism potential via the Celtic Routes project	August 2023	RP	ERP - 14920
Existing	Pentre Awel Zone 1 to include a new leisure centre and aquatics complex.	October 2024	SB	
New	Develop facilities within Carmarthenshire County Council offices to support Active Travel for visitors, members and officers. Looking at bike racks, changing rooms, shower facilities etc.	March 2024	SM	
New	Deliver the SPF Anchor programme for Tourism, Leisure and Culture	Dec 2024	RP	
3f	Service Priority - Waste			
New	Circular Economy Park, NantyCaws– supporting the Environment Department and Cwm Environmental Ltd in developing a strategic outline business case for possible future site activity expansion, phasing options, indicative investment requirements, etc.			
3g	Service Priority - Highways & Transport			
New	Deliver the SPF Anchor programme on Active Travel	Dec 2024	RP	
4	Well-being Objective 4 - To further modernise and develop as a resilient and efficient Council (Our Council)			
4a	Theme: Organisational Transformation			
	Actions			
	Hybrid Working. Accommodation Plan - Implement Phase 1 Carmarthen Town	March - Dec 2023	SM	
	Installation of Occupye system to monitor desk and meeting room usage	April 2023 +	SM	
	Measures			
	Space utilisation per establishment	March 2024	SM	

5	Core Business Enablers: Actions & Measures	By When ?	By Whom? Responsible Officer	Source Ref
5a	ICT			
New	Around 20 new staff, funded via Shared Prosperity Fund (SPF), will require equipment and 1 new staff for the Arfor 2 Programme.	March 2024	HM/SW	
5b	Marketing & Media including Customer Services			
New	Recruitment of a Regeneration Communication Officer, who will coordinate all SPF media activity.	Dec 2023	BW/ Comms	
Existing	Support required in the promotion of completed strategic capital strategic projects such as YMCA, Cross Hands East, etc.	March 2024	SW/ Comms	
5c	Legal			
New	SPF SLAs will require input from the legal department.	Dec 2023	HM/Legal	
Existing	Support required from legal in developing guidelines and legal agreements for third party grant schemes.	March 2024	RP/ Legal	
Existing	Support required from Legal in developing regional funding agreements for collaboration and regional procurements within the Digital Programme.	March 2024	GJ/ Legal	
5d	Planning			
Existing	Provided consultancy advice to the Planning Department on viability appraisals to set affordable housing contribution levels for the Deposit LDP and assess viability challenges on private sector development schemes to advise on the appropriate level of contributions to see	March 2024	SMA	
5e	Finance			
New	SPF will fund additional resources in the finance Unit to have dedicated Officers to work on this new funding Programme and for Arfor 2 Programme	Dec 2023	Finance	
Existing	Support required from finance in the delivery of third-party grant schemes and the confirmation of match funding towards externally sourced match funding bids.	March 2024	MB/TP	
5f	Procurement			
Existing	Support and encourage people to lead active and healthy lives, ensure supply chain opportunities for local businesses, and local recruitment.	March 2024	SB/MB/ RP	CV
Existing	Do everything we can to increase our local procurement spend and upscale above the current 53%.	March 2024	MB/RP	CV
Existing	Our business support team to work closely with the procurement team in developing and delivering progressive procurement across the county.	March 2024	MB	
Existing	Need to review current third-party grant processes in light of contractors not holding prices for a sufficient time period due to inflationary pressures.	March 2024	MB	
Existing	Support required for Digital Infrastructure procurements within the SBCD Digital Programme.	March 2024	GJ	
5g	Internal Audit			
New	Involve Internal Audit in sense checking our SPF processes.	March 2024	HM	

5	Core Business Enablers: Actions & Measures	By When ?	By Whom? Responsible Officer	Source Ref
5h	People Management (HR, L&D, Occ Health)			
New	There will be a recruitment drive for 20 new members of staff for the new SPF teams and 1 staff member for Arfor 2 Programme	Sept 2023	HM/SW	
New	Support required in the delivery of service reconfiguration in Economic Development.	Sept 2023	SW	
New	Analyse the current workforce, and then extending that analysis to identify future workforce requirements, skills and competencies which will be needed to deliver new, different, or improved service	March 2024	JL	
5i	Democratic Services			
New	Support for SPF activities	March 2024	HM/GM	
5j	Policy & Performance			
New	Inform Welsh Language Policy Unit of the deliverability of the Arfor 2 Programme	March 2024	HM	
5k	Electoral and Civil Registration			
5i	Estates and Asset Management			
16136	Apply and embed the sustainable development principle in the way it plans, delivers and monitors the management of its assets (AW Springing Forward)	March 2024	SM	AR
16137	Improve performance management of our assets: a) developing set of performance & outcome measures that reflect Council's ambitions for its assets & monitor these measures at a corporate level, including reporting to overview & scrutiny committee; b) benchmarking performance on asset management with other organisations (AW Springing Forward)	March 2024	SM	AR
5m	Risk Management			
New	Liaise with Risk Management to mitigate SPF risks	March 2024	HM	
5n	Business Support			
New	Support required for SPF recruitment and payment of invoices.	March 2024	HM/SW/NE	

Risks

Risks are anything that can impede or enhance the achievement of strategic objectives (Our Well-being Objectives above). You must identify the following:

1. Any Risks that the service has on the **Corporate Risk Register**
2. **All Service Significant Risks** (scored 16+)
3. All **Service High Risk** (scored 10+)

4. Other risks and mitigation are on the Service Risk Register

Make sure you identify actions in the table above that address these actions and cross refer below

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
CRR190049 (Reviewed June 22)	16	<p>Risk of local business and economy not recovering from the lockdown and rises in energy and inflation</p> <p>Control Measures: CRR190049/001/002/003 - Financial Support to businesses / Advice to businesses / Support to businesses Financial support has been made available to businesses through the business start-up and business growth fund, to date we have awarded a total of £474,826 to 64 businesses with the aim of creating 152 jobs. Demand for the fund is very high and we have a further 189 applicants on a waiting list should further funding become available. We are currently establishing an Anchor Project through the Shared Prosperity Fund (SPF) to meet this demand and would provide business start-up and business growth funding up to March 2025.</p> <p>CRR190049/004 - Database of local suppliers and traders We have developed a database of Carmarthenshire based local businesses traders covering a wide spectrum of sectors. We use this database to share relevant information with businesses as and when required. An example is our work with procurement where we identify and promote new procurement opportunities as and when they become available within the Council. We target the relevant sectors on our database informing them of the opportunities available and providing support as requested.</p> <p>CRR190049/005 - Robust economic recovery plan to protect jobs and safeguard businesses The Local Innovation Strategy has now been published and we are looking for opportunities for projects from the Shared Prosperity Fund. The Regeneration Partnership has met regularly, and we have established 3 Thematic Subgroups to specialise on Communities and Place; Business Support; and People and Skills. We are awaiting the formal approval of the SPF Investment Plan from UK Government to commence the delivery of projects which will stimulate economic growth.</p>	
NEW	16	<p>The effects of the unprecedented inflation levels over the last 12 months are affecting the delivery of capital regeneration schemes including our own self-delivery projects and third-party grant schemes primarily through increased costs. We are mitigating these cost increases by attempting to secure additional funding from our match funding sponsors and partner where possible.</p> <p>In addition, third party grants we are experiencing some problems with our normal procurement requirements with third party grant applicants.in securing tender prices for grant aided work. Under the current inflationary pressures, contractors are not holding their prices for sufficient time to</p>	

Risk Ref or New?	Risk score <u>after</u> mitigation	Identified Risk	WBO Ref # above action
		meet our grant timescales. To mitigate this, we need to review our current processes and develop a system which is practical but also ensures value for money.	
New	16	<p>Management and Delivery of the UK Government's Shared Prosperity Fund.</p> <p>Control Measures: Ensure internal and external partners deliver their projects by December 2024 and to budget via the role of the SPF Programme Management Team, who will continuously monitor and evaluate the Programme and report to the Regeneration Partnership. This is a new Team and the recruitment of 8 members of staff will be a critical success factor. Recruiting additional staff for the Anchor Programmes will also be critical to ensure the smooth management of SPF in Carmarthenshire'</p>	

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Communities, Homes and Regeneration Scrutiny Committee

Date 5th April 2023

Subject

Place and Sustainability Division - Service Delivery Plan 2023-24

Purpose:

This Divisional Delivery Plan sets the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities.

THE SCRUTINY COMMITTEE IS ASKED TO:-

Review and assess the information contained in the Report and provide any recommendations, comments, or advice to the Cabinet Member and / or Director prior to the report's consideration by Cabinet.

Reason(s)

To show how the division, for which this Scrutiny has a remit, supports the Corporate Strategy and Well-being Objectives

CABINET MEMBER PORTFOLIO HOLDER

Cllr Ann Davies	Cabinet Member for Rural Affairs and Planning Policy
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Name of Head of Service:

Rhodri D. Griffiths

Head of Place and Sustainability

RDGriffiths@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

Place and Sustainability Division Service Delivery Plan 2023-24

This Divisional Delivery Plan sets the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities. Action and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

The plan also notes the support required by the divisional services from the Core Business Enablers in order to make progress against their own actions or actions and measures to be delivered by those Business Enabler services in their own right.

The actions and measures will set the direction of travel and provide a framework for individual staff objectives. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this.

Corporate Strategy 2022-27

On the 27 January a member development session on the Corporate Strategy was held rather than taking the Strategy through the scrutiny process. Feedback from the session was considered and included in the strategy. The Corporate Strategy has subsequently been approved by full council on the 1 March.

The Corporate Strategy 2022-27, Well-being Objectives are:

1. Enabling our children and young people to have the best possible start in life (Start Well).
2. Enabling our residents to live and age well (Live and age well).
3. Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities)
4. To further modernise and develop as a resilient and efficient Council (Our Council)

Note - The Service Delivery Plan template sets out these Well-being Objectives and the thematic priorities and service priorities within the objectives. There may be some blank spaces under some of the Corporate Strategy headings in the delivery plans as Services may not be contributing to some parts – this is OK as other Services will be better placed to contribute.

To consider and comment on the following issues:

Elements of the service delivery plan relevant to this Scrutiny's remit as identified below:

- **Building Control**
- **Local Development Plan**
- **Planning Enforcement**
- **Planning Policy**
- **Planning Services (Planning Department)**

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Rhodri D. Griffiths Head of Head of Place and Sustainability

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	YES	YES	YES	YES

1. Policy, Crime & Disorder and Equalities

The content of this Delivery Plan will be monitored Quarterly throughout the year.

All Actions and Measures will be put into our Performance and Improvement Monitoring System (PIMS). This means that all information can be analysed and sorted as required by:

- Cabinet portfolio
- Cabinet Vision Statement
- Scrutiny Portfolio
- Department and Service Head or Manager
- Corporate Strategy by Well-being Objective, Thematic Priority or Service Priority

Senior management will hold dedicated quarterly Performance Monitoring meetings throughout the year to monitor progress on the Corporate Strategy and Delivery Plans using a range of information and data including performance data, risk management, finance, audit etc.

Monitoring reports on Actions and Measures will be available for each Scrutiny Committee based on their remit should they wish to consider.

2. Legal

The **Well-being Future Generations Act (2015)** requires that functions of the council should maximise their contributions to the Well-being Objectives set by the Council.

The **Local Government and Elections (Wales) Act 2021** focuses on the extent to which we are meeting our '*performance requirements*'. That is-

1. exercising our functions effectively.
2. using our resources economically, efficiently and effectively.
3. governance is effective for securing the above.

As noted in the Act:

Scrutiny committees are a key part of offering constructive challenge to how a council is performing and how it organises itself in the delivery of sustainable services.

3 Finance

The Well-being Future Generations Act (2015) requires that we ensure that resources are allocated adequately to achieve our Well-being Objectives.

The Local Government and Elections (Wales) Act 2021 focuses on the extent to which we are using our resources economically, efficiently, and effectively.

4. ICT

The Digital Transformation Strategy sets out the Council's strategic digital priorities and aspirations, and outlines what we plan to do to achieve our vision for a Digital Carmarthenshire

5. Risk Management Issues

Key risks are identified in the plan.

6. Staffing Implications

- See staffing figures within the plan
- In Well-being Objective 4 (Our Council) – To further modernise and develop as a resilient and efficient Council the Cross-cutting theme of Organisational Transformation is outlined.
- A Commitment to Workforce Planning is outlined in the Enablers section of the plan.

7. Physical Assets

As identified within the plans Enablers section.

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED
YES**

Include any observations here

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Cabinet Vision Statement		Cabinet Vision Statement 2022 - 2027 (July 2022) (gov.wales)
Carmarthenshire Transformation Strategy		Carmarthenshire Transformation Strategy (gov.wales)
Corporate Strategy 2022/27		https://democracy.carmarthenshire.gov.wales/documents/s69968/Report.pdf

Divisional Delivery Plan 2023-2024

Place & Sustainability



sirgar.llyw.cymru
carmarthenshire.gov.wales

INTRODUCTION

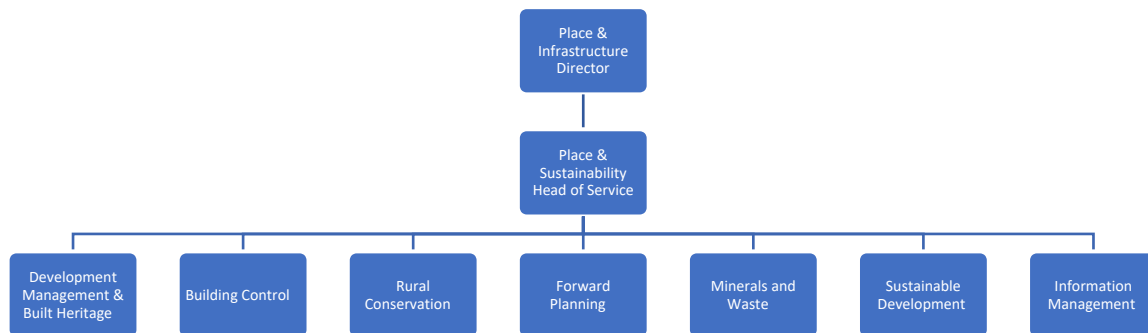
Purpose of this Plan

This Divisional Delivery Plan sets the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities. Action and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

The plan also notes the support required by the divisional services from the Core Business Enablers in order to make progress against their own actions or actions and measures to be delivered by those Business Enabler services in their own right.

The actions and measures should set the direction of travel and translate into individual staff objectives targets. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this.

Divisional Overview



The Place & Sustainability Division has 92 members of staff, working within the following teams:

- Building Control
- Development Management & Built Heritage
- Forward Planning
- Information Management
- Minerals and Waste
- Rural Conservation
- Sustainable Development

The Division leads on an expansive remit that includes supporting regeneration priorities, delivery of the net zero carbon agenda, sustainable development and planning, public health and enforcement and supports a better quality of life for our communities.

Cllr. Ann Davies is the Cabinet Member for Rural Affairs and Planning Policy which covers the following within her portfolio:

- Building Control
- Local Development Plan
- Planning Enforcement
- Planning Policy
- Planning Services (Planning Department)

Cllr. Aled Vaughan Owen is the Cabinet Member for Climate Change, Decarbonisation and Sustainability which will touch on all services across the directorate in addition to the following within his portfolio:

- Biodiversity (nature emergency)
- Climate Change Strategy
- Decarbonisation
- Sustainable Development Lead

Budgets

Budget pending full council approval.

There are a significant number of Legislative Acts that are pertinent to this Division and wider Department in addition to the broader legislation applicable to the whole Authority. A comprehensive list can be found on [our dedicated Intranet page](#).

We are responsible for strategies and policies within this Division and wider Department. A comprehensive list can be found on [our dedicated Intranet page](#).

Ref #	Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
1	Well-being Objective 1 - Enabling our children and young people to have the best possible start in life (Start Well)			
a	Theme: Healthy Lives – prevention /early intervention			
	N/A			
b	Service Priority - Early years			
	N/A			
c	Service Priority - Education			
	N/A			
2	Well-being Objective 2 - Enabling our residents to live and age well (Live & Age Well)			
a	Theme: Tackling Poverty			
	N/A			
b	Service Priority - Housing			
	N/A			
c	Service Priority – Social Care			
	N/A			

3	Well-being Objective 3 - Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities)			
a(i)	Theme: Economic Recovery & Growth			
	Support the delivery of the Councils Strategic Economic Objectives by the determination of major planning applications within agreed timescales.			Vision 61
	Develop and implement discretionary pre-application service	Oct 2023	Hugh Towns	
M	<i>Percentage of "major" applications determined within time periods required.</i>	80%	Hugh Towns	
M	<i>Average time taken to determine "major" applications in days.</i>	84 days	Hugh Towns	
M	<i>Statutory Pre-application response within 21 days</i>	85%	Hugh Towns	
	Adoption of the Revised Local Development Plan in accordance with the Delivery Agreement.			
	Prepare the statutory Revised Local Development and supporting documents and evidence through to examination and adoption.	Dec 2024	Ian Llewelyn	
	Develop local validation criteria to support the implementation of the revised local development plan	Mar 2025	Ian Llewelyn	
	Prepare and adopt Supplementary Planning Guidance	Dec 2024	Ian Llewelyn	
	Implement the Carmarthen and Ammanford Town Centre Local Development Order's.	Dec 2024	Ian Llewelyn	
	Prepare and adopt the Cross Hands East Strategic Employment Site Local Development Order.	Sept 2023	Ian Llewelyn	
	To implement the adopted LDP and monitor its success or otherwise against its identified delivery measures ensuring policies, procedures and practices are being adhered to.			
	Produce the Regional Waste Monitoring Report through grant award from the Welsh Government.	May 2023	Ian Llewelyn	
	Prepare Annual Monitoring Reports for submission to WG - reporting against the LDPs monitoring and Implementation framework.	Oct 2023	Ian Llewelyn	
	Refresh the Carmarthen West Masterplan and adopt as SPG to inform strategic site delivery.	Oct 2023	Ian Llewelyn	
	Monitor annual Employment Land take up and premises occupancy.	Oct 2023	Ian Llewelyn	
	Undertake Town Centre Audits monitoring activity and vacancy rates in town centres.	Oct 2023	Ian Llewelyn	
	Develop the regulatory framework and associated evidence for the regulation of second homes and short-term holiday lets	Apr 2024	Ian Llewelyn	
a(ii)	Theme: Decarbonisation/Climate & Nature Emergency			
	Increase renewable energy on council owned land and work with partners to support renewable energy schemes across the county.			Vision 60

	Prioritise the identified sites in terms of viability	Mar 2024	Kendal Davies	
	Work with Welsh Government to ensure electricity infrastructure is in place to allow us to develop ambitious renewable energy projects to reach net zero.			Vision 67
	Renewable Energy Site			
	Identify viable site [Mar 23] and develop a feasibility study for site[Sept 23]	Sep 23	Kendal Davies	
	Develop a delivery programme based on the feasibility assessment	Apr 25	Kendal Davies	
	Deliver an exemplar integrated renewable energy generation and use site for Carmarthenshire	Apr 2026	Kendal Davies	
	Increase renewable energy on council houses and other buildings to reduce domestic bills and help meet climate change targets.	Apr 2026	Kendal Davies	Vision 50
	Local Energy Plan			
	Develop a draft local area energy plan for Carmarthenshire	Apr 2024	Kendal Davies	
	Secure funding from Welsh Government for support staff	May 2023	Kendal Davies	
	Programme manage the development of the plan	April 2024	Kendal Davies	
	Continue and accelerate the aim of being a Net Zero Carbon Local Authority by 2030 and set up a cross-party working group to move the Net Zero Carbon and Nature Emergency agenda forward.			Vision 47
	Support the Climate Change & Nature Emergency Advisory Panel to develop their forward work programme	Apr 2023	Kendal Davies/ Rosie Carmichael	
	Develop emissions trajectories to meet our Net Zero target	April 2023	Kendal Davies	
	Develop Climate Change & Nature Emergency strategy to meet trajectories for service areas	Apr 2024	Kendal Davies	
	To support the response to Nutrient pollution in protected riverine Special Areas of Conservation		Ian Llewelyn	
	To undertake and support the work of the Nutrient Management Boards for the Tywi, Teifi and Cleddau in addressing the issues of phosphates in Rivers	Apr 2024	Ian Llewelyn	
	To progress the preparation of a Nutrient Management Plan for the Afon Tywi, Teifi and Cleddau	Apr 2024	Ian Llewelyn	
	To continue to progress strategic Carmarthenshire response to phosphate and nutrient pollution issues in protected waters	Apr 2024	Ian Llewelyn	
	In recognition of the Nature Emergency declared by CCC an WG, through appropriate changes in management practices aim to increase the biodiversity of all council owned land, and recognise the strong interrelationship between climate			Vision 56

	change, the loss of biodiversity and human wellbeing. Promote the use of CCC land for supporting nature recovery, creating havens of wildflowers and pollinators. We cannot solve the threats of human-induced climate change and loss of biodiversity in isolation. We either solve both or we solve neither.			
	Co-ordinate the delivery of the Pollinator Action Plan	Apr 2025	Isabel Macho	
	Continue to review sites in response to consultation for proposed disposal by CCC, and highlight: - where these areas support biodiversity, the benefits of managing these areas as part of Carmarthenshire’s Green and Blue Infrastructure and - the funding models that could be used to manage these areas	Apr 2025	Rosie Carmichael	
	Working with CCC’s Strategic Land-use review group, identify and progress the planting of woodland on suitable sites, demonstrating the principles of responsible afforestation, and in consultation with local communities. Identify three further areas of woodland to be planted, to deliver against climate and nature emergency declared by CCC. This action is subject to grant aid being available to fund much of this work.	Apr 2025	Gus Hellier	Vision 63
	Publication of the Tree & Woodland Strategy	Jul 2023	Rosie Carmichael	
	Delivery of actions as set out in Tree and Woodland Strategy	Apr 2024	Rosie Carmichael	
	Monitor establishment of the woodland planted in Winter 22/23, identify and progress maintenance requirements.	Apr 2025	Gus Hellier	
	Pilot review of 20 Tree Preservation Orders to verify new process is efficient to ensure compliance with current legislation	Mar 2024	Steve Edwards	
	To ensure delivery of the Council’s S.6 Biodiversity Duty to maintain and enhance biodiversity and promote ecosystem resilience.			
	Delivery of new Environment Act Forward Plan [Jan 23 – Dec 25]	Dec 2025	Rosie Carmichael	
	To engage with members and support officers by delivering 3 workshops for those who are delivering and reporting on Environment Act Forward Plan to evidence engagement and delivery.	Dec 2025	Rosie Carmichael	
	We will expand and promote this successful approach and use S106 agreements and developer contribution to deliver other necessary biodiversity benefits where this is appropriate.	Apr 2024	Simeon Jones	
	Facilitate delivery of Welsh Government’s Local Places for Nature capital stream.	Apr 2024	Isabel Macho	
M	<i>Percentage of Planning Ecology responses made to planning consultations within 21 days</i>	85%	Simeon Jones	
	Minerals & Waste			
	We will ensure that we continue to deliver the outcomes required by Welsh Government in the provision of the	Apr 2024	Hugh Towns	

	Technical Secretary of the South Wales Regional Aggregates Working Party.			
M	<i>Review and monitor our programme of mineral and landfill site monitoring arrangements to deliver 100% of the scheduled visits</i>	100%	Hugh Towns	
a(iii)	Theme: Welsh Language & Culture			
	To deliver Built Heritage support to internal and external customers.			
	Develop for adoption Supplementary Planning Guidance on the care and repair of historic buildings	Sep 2023	Nell Hellier	
	Delivery of training courses to internal teams e.g. property and external trades and agents within Built Heritage to support our statutory conservation duties	Mar 2024	Nell Hellier	
M	<i>Ensure all Built Heritage responses are made to planning consultations within 21 days</i>	100%	Nell Hellier	
a(iv)	Theme: Community Safety and Cohesion			
	Ensure that there are systems in place to efficiently manage Planning Enforcement across the county, to monitor and remedy undesirable effects of developments to protect the environment and public amenity.			Vision 58
	<i>Review Planning Enforcement Statement following implementation to ensure it meets the needs of the service</i>	Mar 2024	Hugh Towns	
M	<i>Percentage of enforcement cases investigated within 84 days. (PPFI/15) [Enforcement Statement]</i>	80%	Gary Glenister	
M	<i>Average time taken to take positive enforcement action (PPFI/16).</i>	100 days	Gary Glenister	
M	<i>'Positive Action' is taken on cases where action has been deemed expedient within 180 days of the 'investigation date'. [Enforcement Statement]</i>	80%	Gary Glenister	
M	<i>Registration of Enforcement complaint within 5 working days of receipt. [Enforcement Statement]</i>	100%	Gary Glenister	
M	<i>Complainants are notified in writing within 5 working days of a decision being made to close an enforcement investigation. [Enforcement Statement]</i>	100%	Gary Glenister	
b	Service Priority – Leisure & Tourism			
	N/A			
c	Service Priority - Waste			
	N/A			
d	Service Priority – Highways & Transport			
	N/A			
4	Well-being Objective 4 - To further modernise and develop as a resilient and efficient Council (Our Council)			
a	Theme: Organisational Transformation			
	N/A			

5	Core Business Enablers: Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
a	ICT			
	Participate in Land Charges project to migrate service from Ladybird to Arcus	Dec 2023	Emily Dent	
b	Marketing & Media including Customer Services			
SB 3	PR programme to be developed to support Enforcement Statement and Case Studies	Dec 2023	Jackie Edwards /Caio Higginson	
PS B1	To support the service in the creation and delivery of a climate change and nature emergency communications plan	Mar 2024	Rhodri Griffiths/ Deina Hockenull	
c	Legal			
	Advise on course of action for selected Planning & Enforcement cases	Mar 2024	Stephen Murphy	
d	Planning			
	Review Evidence on extent and spatial spread of Second Homes and impact on Communities and identify evidential requirements in relation to Article 4 Directions.	Mar 2024	Ian Llewellyn	
	Ensure determination of all Planning Applications within agreed Welsh Government timescales.			
M	<i>Percentage of all applications determined within time periods required – PAM/0018</i>	85%	Hugh Towns	
M	<i>Percentage of planning appeals dismissed – PAM/019</i>	75%	Hugh Towns	
M	<i>Determination of householder applications within 8 weeks or EOT agreed</i>	90%	Hugh Towns	
M	<i>Minor applications determined within 8 weeks or within EOT agreed</i>	80%	Hugh Towns	
M	<i>EIA applications determined within 16 weeks or within EOT agreed</i>	80%	Hugh Towns	
M	<i>Planning Applications Validated within 5 days</i>	100%	Hugh Towns	
M	<i>'Other' planning applications determined within 8 weeks or within Extension of Time agreed. *Other Consent includes: Renewals and variation of conditions, Discharge of conditions, Advertisements, Listed Buildings, Lawful Development Certificates</i>	80%	Hugh Towns	
	Ensure that new buildings, conversions, renovations, and extensions, whether domestic or commercial are going to be safe, healthy, and high performing			
M	<i>Number of Building Control Recommendations Made and Contact with Applicant/Agent within 21 days.</i>	75%	Steven Pound	
M	<i>Number of Building Control decisions taken within 6 weeks</i>	75%	Steven Pound	

5	Core Business Enablers: Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
	Street Naming & Numbering			
	To implement a Street Naming & Numbering Policy that will provide a framework to operate the Street Naming and Property Numbering function effectively and efficiently for the benefit of Carmarthenshire residents, emergency services, businesses, and visitors.	Apr 2023	Emily Dent	
	Develop one online form to capture application process	Dec 2023	Emily Dent	
	Improve Arcus Capability to improve customer experience and improve efficiency for officers			
	Improve customer experience of the public register to rationalise information for better understanding and easier access to documents for viewing online	Jul 2024	Emily Dent	
	Review planning conditions and reasons to enable consistent use of conditions within decision notices	Mar 2024	Emily Dent	
e	Finance			
	Ensure receipt of Section 106 funds and compliant use of expenditure	Mar 2024	Ian Llewellyn	
f	Procurement			
	Identify and Implement framework for planning consultants to utilise as and when demand requires	Mar 2024	Hugh Towns /	
g	Internal Audit			
	N/A			
h	People Management (HR, L&D, Occ Health)			
PS H1	Analyse the current workforce, and then extending that analysis to identify future workforce requirements, skills and competencies which will be needed to deliver new, different, or improved services	Mar 2024	Rhodri Griffiths	
i	Democratic Services			
	Managing and monitoring councillor enquiries	Mar 2024	Gaynor Morgan	
	Support for Planning Committee	Mar 2024	Gaynor Morgan	
	Support for training and briefing councillors	Mar 2024	Gaynor Morgan	
j	Policy & Performance			
	N/A			
k	Business Support			
	Lead on Performance Management for the division by developing data sets, ensuring performance updates are provided quarterly to DMT and Corporately, delivering performance workshops, producing the business plan annually & formulating the divisions extract for the annual report.	Mar 2024	Kelly Thomas	
	Monitoring and managing councillor enquiries, complaints, well driven and FOIA requests providing live data analysis via a Departmental dashboard (Power Bi) and identifying trends to drive service improvement	Mar 2024	Kelly Thomas	

5	Core Business Enablers: Actions & Measures	By When?	By Whom? Responsible Officer	Source Ref
	Improve service efficiency through leading and supporting service improvement projects, providing effective support and challenge	Mar 2024	Kelly Thomas	
	Ensure customer service focus is continued to ensure current performance levels are sustained for the Development Management and Enforcement Team			
	Ensure Planning HWB remains as a permanent addition to the structure & manage the team to ensure long term support is provided to Development Management and Enforcement Officers to ensure that the improved performance level since the HWB's implementation is sustained.	Jun 2023	Kelly Thomas	
	Improve web content relating to Planning Applications and the Enforcement Statement to improve customer understanding and experience of the process flow	Mar 2024	Kelly Thomas	
	Establish a programme of events to improve engagement			
	Improve engagement and communication with agents, developers by scheduling & co-ordinating events	Apr 2024	Kerry Latham	
	Improve engagement and communication with Town & Community Councils by scheduling & co-ordinating events	Apr 2024	Kerry Latham	
L	Estates			
PS L1	Facilitating of renewable energy sites from our council held land	Mar 2024	Kendal Davies / Stephan Morgan	
PS L2	Developing and implementing changes in land management which reflect CCC declaration to the nature and climate emergency on the land that we hold	Mar 2024	Rosie Carmichael / Stephan Morgan	
PS L3	Facilitate opportunities for Phosphate and Nutrient mitigation on council owned land	Mar 2024	Ian Llewellyn / Stephan Morgan	
M	Elections and Civil Registration			
	N/A			

Risks

Risks are anything that can impede or enhance the achievement of strategic objectives (Our Well-being Objectives above). You must identify the following:

1. Any Risks that the service has on the **Corporate Risk Register**
2. **All Service Significant Risks** (scored 16+)
3. All **Service High Risk** (scored 10+)
4. Other risks and mitigation are on the Service Risk Register

Make sure you identify actions in the table above that address these actions and cross refer below ↓

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
Corporate Risks			
CRR190057	High 12	Place and Sust - Maintain and develop an effective Local Development Plan	
CRR190065	High 12	Place and Sust - Failure to determine or secure Extension of Time (EOT) for Planning applications which are outside the determination date. Current risk in relation to the repayment of the planning fee applicants where a planning application is over time (not been determined within the determination date) or has not been subject to an agreed EOT.	
CRR190026	High 12	Place and Sust - Ash die back and the risk to public safety	
CRR190029	High 12	Place and Sust - Net Zero Carbon Failure to deliver the Council's commitment to become a net zero carbon local authority by 2030	
CRR190058	Medium 9	Place and Sust - SAC Phosphate & NRW Interim Planning Advice	
CRR190063	Medium 6	Place and Sust - Failure in Determination of Major Planning Applications (Failure to determine major planning applications within timescale is adversely impacting on our ability as an Authority to achieve our regeneration ambitions).	
CRR190064	Medium 6	Place and Sust - Failure to address Significant performance issues in development management are undermining effective service delivery. (Significant backlog of undetermined planning applications, significant caseload in planning enforcement, timeliness of validation process, and lack of performance monitoring.)	
CRR190062	Very Low 1	Place and Sust - Failure to implement Audit Wales Review Recommendations into the Authority's Planning Service. (17 recommendations have been made - key areas addressed	

Risk Ref or New?	Risk score after mitigation	Identified Risk	WBO Ref # above action
		specifically in risks CRR190063, CRR19064 and CRR19065.	
<u>Divisional Risks</u>			

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

5 April 2023

**2022/23 Quarter 3 - Performance Report (01/04/22-31/12/22)
relevant to this Scrutiny**

Purpose:

To examine the report for monitoring purposes.

THE SCRUTINY COMMITTEE IS ASKED TO:

Review and assess the information contained in Report and provide any recommendations, comments, or advice to the Cabinet Member and / or Director prior to the report's consideration by Cabinet.

Reasons:

- Authorities are under a general duty to make arrangements to monitor performance
- We need to demonstrate to citizens, members and regulators how performance is managed, and appropriate interventions implemented

CABINET MEMBER PORTFOLIO HOLDER:-

Cllr Linda Evans	Deputy Leader and Cabinet Member for Homes
Cllr Ann Davies	Cabinet Member for Rural Affairs and Planning Policy
Cllr Gareth John	Cabinet Member for Regeneration, Leisure, Culture and Tourism

Directorates:	Designations:	Tel Nos./ E-Mail Addresses:
Names of Heads of Service:		
Noelwyn Daniel	Head of ICT & Corporate Policy	01267 246270 ndaniel@cararthenshire.gov.uk
Jason Jones	Head of Regeneration	JaJones@cararthenshire.gov.uk
Rhodri D Griffiths	Head of Place and Sustainability	RDGriffiths@cararthenshire.gov.uk
Ian Jones	Head of Leisure	01267 228309 ijones@cararthenshire.gov.uk
Linda Rees-Jones	Head of Admin & Legal	01267224010 lrjones@cararthenshire.gov.uk
Jonathan Fearn	Head of Property	01267 246244 JFearn@cararthenshire.gov.uk
Jonathan Morgan	Head of Homes and Safer Communities	01554 899285 jmorgan@cararthenshire.gov.uk
Deina Hockenhill	Media and Marketing Manager	dmhockenhill@cararthenshire.gov.uk
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Report Author: Gwyneth Ayers	Corporate Policy, Performance & Partnership Manager	GAyers@cararthenshire.gov.uk
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COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 5 April 2023

2022/23 Quarter 3 - Performance Report (01/04/22-31/12/22) relevant to this Scrutiny

BRIEF SUMMARY OF PURPOSE OF REPORT

This report shows progress as at the end of Quarter 3 - 2022/23 of our deliverables (Actions and Measures) linked to the Corporate Strategy and our 13 Well-being Objectives.

	No.	13 Well-being Objectives for 2022-23
Start Well	1	Help to give every child the best start in life and improve their early life experiences
	2	Help children live healthy lifestyles (Childhood Obesity)
	3	Support and improve progress, achievement, and outcomes for all learners
Live Well	4	Tackle poverty by doing all we can to prevent it, helping people into work and improving the lives of those living in poverty
	5	Create more jobs and growth throughout the county
	6	Increase the availability of rented and affordable homes
	7	Help people live healthy lives (Tackling risky behaviour and Adult obesity)
	8	Support community cohesion, resilience, and safety
Age Well	9	Support older people to age well and maintain dignity and independence in their later years
In a healthy and safe environment	10	Look after the environment now and for the future
	11	Improve the highway and transport infrastructure and connectivity
	12	Promoting Welsh Language and Culture
Corporate Governance & Better use of Resources	13	Better Governance and use of Resources

Note

We will continue to report against the above throughout 2022/23 until superseded by the new Corporate Strategy.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed:

Noelwyn Daniel - Head of ICT & Corporate Policy
 Jason Jones - Head of Regeneration
 Rhodri Griffiths - Head of Place and Sustainability
 Ian Jones - Head of Leisure
 Linda Rees-Jones - Head of Admin & Legal
 Jonathan Fearn - Head of Property
 Jonathan Morgan - Head of Homes and Safer Communities
 Deina Hockenull - Media and Marketing Manager
 Jackie Edwards - Business Improvement Manager

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NO	NO	NO	NO	NO

1. Policy, Crime & Disorder and Equalities

The Well-being of Future Generations (Wales) Act 2015 requires public bodies *to take all reasonable steps to meet their Well-being Objectives*.

The **Local Government and Elections Wales Act 2021** places specific duties for the Council:

Duty	Response
Duty to keep performance under review	We will maintain quarterly performance monitoring throughout the year. This report addresses this duty
Duty to report on performance – based on self-assessment approach	We are addressing this duty in our Annual Report on our progress on our Corporate Strategy and Well-being Objectives and as part of our monitoring arrangements. We must self-assess the extent to which we are meeting our <i>'performance requirements'</i> : 1. exercising our functions effectively. 2. using our resources economically, efficiently and effectively. 3. governance is effective for securing the above.
Duty to arrange a panel performance assessment	This duty comes into force from May 2022. We must arrange for a panel to undertake an assessment, at least once during the period between two consecutive ordinary elections of councillors to the council, of the extent to which the council is meeting the performance requirements. A report setting out this process will be prepared in the Autumn of 2022
Duty to respond to a panel performance assessment report	

2. Legal

In our published Well-being Statement, we are committed to monitor our Well-being Objective action plans.

CABINET PORTFOLIO HOLDER(S) AWARE/CONSULTED	Yes.
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Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	Locations that the papers are available for public inspection
Corporate Strategy 2018-2023 (refreshed April 2021)	Corporate Strategy 2018-23 - updated April 2021

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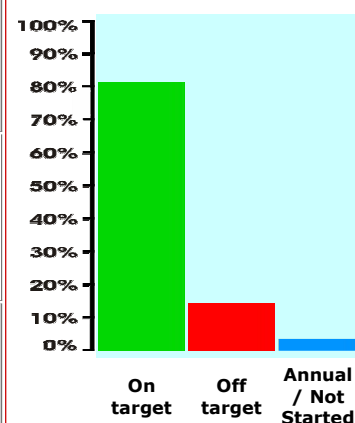
Scrutiny measures & actions full monitoring report Communities, Homes & Regeneration scrutiny - Quarter 3 2022/23

Filtered by:
Organisation - Carmarthenshire County Council
Source document - Corporate Strategy 2022-23


The table below provides a summary progress against target for the Actions and Measures contained within the selected document


		Total	On target	Off target	Not reported	Not available	Annual / Not started	% on target	Overall % on target
WBO2. Help children live healthy lifestyles (Childhood Obesity)	Actions	1	1	0	0	N/A	0	100%	50%
	Measures	3	1	0	0	0	2	33%	
WBO4. Tackle poverty, help to prevent it, helping people into work, improving lives	Actions	6	5	1	0	N/A	0	83%	90%
	Measures	4	4	0	0	0	0	100%	
WBO5. Create more jobs and growth throughout the county	Actions	42	39	3	0	N/A	0	93%	83%
	Measures	11	5	5	0	0	1	45%	
WBO6. Increase the availability of rented and affordable homes	Actions	7	5	2	0	N/A	0	71%	69%
	Measures	6	4	2	0	0	0	67%	
WBO7. Help people live healthy lives (Tackling risky behaviour and obesity)	Actions	7	7	0	0	N/A	0	100%	73%
	Measures	8	4	2	0	0	2	50%	
WBO8. Support community cohesion, resilience, and safety	Actions	1	1	0	0	N/A	0	100%	100%
WBO9. Support older people to age well and maintain dignity and independence in their later years	Measures	1	1	0	0	0	0	100%	100%
WBO10. Look after the environment now and for the future	Actions	20	19	1	0	N/A	0	95%	75%
	Measures	12	5	6	0	0	1	42%	
WBO12. Promote Welsh Language & Culture	Actions	8	8	0	0	N/A	0	100%	100%
WBO13. Better Governance and use of	Actions	14	14	0	0	N/A	0	100%	100%
	Measures	1	1	0	0	0	0	100%	
Resources									
Overall Performance	Actions and Measures	152	124	22	0	0	6	82%	


Performance against Target






OFF TARGET


ACTIONS - Theme: WBO10. Look after the environment now and for the future			
Sub-theme: A - Address requirements of the Environment (Wales) Act 2016			
Action	15670	Target date	31/03/2023
Action promised	E12: Update the Carmarthen West Masterplan and adopt as Supplementary Planning Guidance to inform strategic site delivery to implement the adopted LDP and monitor its success		
Comment	The preparation of an update of the Carmarthen West Masterplan as SPG will be reviewed as part of the preparation of the consolidated Deposit Revised LDP and in light of its content. The existing SPG will remain operational and guide decisions until such time as it is superseded.		
Remedial Action	Following the County Council's decision on the 7th of December 2022 to endorse the 2nd Deposit version of the Plan for consultation the scope and content of any update will be reviewed. The impact of the need to prepare an updated master plan and the resource implications will also be reviewed in light of its content.		
Service Head: Rhodri Griffiths		Performance status: Off target 	


Theme: WBO10. Look after the environment now and for the future							
Sub-theme: B - Deliver planning according to Planning (Wales) Act 2015							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of planning applications Validated within 5 days, following payment PLA/015	Not applicable		New measure	Target: 100.0 Result: 62.3	Target: 100.0 Result: 64.7	Target: 100.0 Result: 63.2 Calculation: (812÷1284) × 100	Target: 100.0
Comment	Resource issues in the Registration Team has not allowed for significant improvement so far this year						
Remedial Action	Seek to fill vacant posts on a permanent basis. Additional workload imposed by requirement to complete a project for the Land Registry will end in March 2023 - insufficient resources have been provided for that task which has impacted on performance						
Service Head: Rhodri Griffiths		Performance status: Off target 					


Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of Building Control Recommendations Made and Contact with Applicant / Agent within 21 days. PLA/016	Not applicable		New measure	Target: 90.0 Result: 87.9	Target: 90.0 Result: 82.4	Target: 90.0 Result: 81.2 Calculation: (216÷266) × 100	Target: 90.0
Comment	The figure is lower than anticipated, however that is down to staffing levels and a figure which is not sustainable. Given that 70% is the national figure						
Remedial Action	This is going to be limited and this down again to losing our most experienced plan vetting surveyor in April. We have a new employee who can potentially plan vet but his experience is limited to domestic buildings and not commercial work. Given the stress of having to work at over 20% the national requirement we seriously need to go look at our long term goals and expectations						
Service Head: Steven Pound		Performance status: Off target 					


Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of Planning Ecology responses made to planning consultations within 21 days PLA/020	Not applicable		New measure	Target: 100.0 Result: 78.5	Target: 100.0 Result: 72.6	Target: 100.0 Result: 74.9 Calculation: (362÷483) × 100	Target: 100.0
Comment	In Q3, 79% of the Planning ecology responses have been made within the target date. Over the year the numbers of consultations received by Planning Ecology has increased each quarter - Q1 - 202; Q2 - 229; Q3 - 258. Despite a 28 % in consultation received in Q3 compared with Q1 the same % were returned within the target date, reflecting the benefits of an increase in the staff resources.						
Remedial Action	New staff are gaining in experience, their training has largely been completed, and it is expected that, subject to the numbers of consultations received, the % responded to with the target date will increase.						
Service Head: Rhodri Griffiths		Performance status: Off target 					



Measure Description	2021/22 Comparative Data			2022/23 Target and Results 			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of planning enforcement cases investigated within 84 days. PLA/021	Not applicable		New measure	Target: 80.0 Result: 54.2	Target: 80.0 Result: 64.6	Target: 80.0 Result: 66.1 Calculation: (288÷436) × 100	Target: 80.0
Comment	A further improvement has been achieved from Q2 as the new officers employed are gaining experience whilst at the same time seeking to continue to address historic cases						
Service Head: Rhodri Griffiths			Performance status: Off target 				


Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Average time taken to take positive planning enforcement action PLA/022	Not applicable		New measure	Target: 100 Result: 101	Target: 100 Result: 178	Target: 100 Result: 187 Calculation: 25660÷137	Target: 100
Comment	Figure is impacted due to the closure of historic cases which were part of the backlog of cases and have been resolved						
Service Head: Rhodri Griffiths			Performance status: Off target 				


Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of Planning Enforcement complaints replied to within 5 working days of receipt PLA/023	Not applicable		New measure	Target: 100.0 Result: 90.9	Target: 100.0 Result: 92.9	Target: 100.0 Result: 93.3 Calculation: (431÷462) × 100	Target: 100.0
Comment	Performance continues to improve from Q1 to Q2 to Q3						
Remedial Action	Please see comment.						
Service Head: Rhodri Griffiths			Performance status: Off target 				


ACTIONS - Theme: WBO4. Tackle poverty, help to prevent it, helping people into work, improving lives							
Sub-theme: D - Improving the lives of those living in poverty							
Action	15337	Target date	31/07/2023 (original target 31/01/2023)				
Action promised	We will appoint a partner developer and prepare development of key sites as part of the Transforming Tyisha Project						
Comment	An Early Market Engagement process was completed at the end of the 2021 which has informed the procurement route for the partner selection. Work is underway with Finance, Legal, Regeneration, Planning, and Procurement colleagues to prepare the procurement documentation with external legal advice and prepare a constraints map of the Ward for the process to commence in spring 2023.						
Remedial Action	Detailed documentation is being prepared in discussion with external legal advisors to enable commencement of the formal selection process asap.						
Service Head: Jonathan Fearn			Performance status: Off target 				

Theme: WBO5. Create more jobs and growth throughout the county							
Sub-theme: B-Locally, by delivering the Transformational Strategy Area Plans targeting urban, coastal, rural.							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of people helped into volunteering with Regeneration assistance EconD/005	Not applicable		Q3: 512 End Of Year: 931	Target: 100 Result: 261	Target: 200 Result: 309	Target: 400 Result: 398	Target: 927
Comment	398 people helped into volunteering in first 9 months of this year via Bureau, Workways /Stu, Communities for Work+, C4w, C4w YPG and Ten Towns						
Remedial Action	Outputs to be realised in final quarter						
Service Head: Jason Jones			Performance status: Off target 				

ACTIONS - Theme: WBO5. Create more jobs and growth throughout the county			
Sub-theme: C-Developing the rural economy with a focus on the 10 Towns Initiative			
Action	13174	Target date	30/06/2023 (original target 31/03/2020)
Action promised	We will consider options for ensuring the most effective use of the Council farm estate to support affordable farming initiatives and maximising development/diversification opportunities, particularly in relation to regeneration of renewal energy		
Comment	A decision made at pre-Cabinet on the 14.11.2022 for the Report to be considered at the Joint Climate Change & Nature Emergency and Rural Affairs Advisory Panel on the 25.01.2023, has put the process back. The Report will now be presented at pre-Cabinet on the 30.01.2023.		
Remedial Action	The Report will now be considered at the Joint Climate Change & Nature Emergency and Rural Affairs Advisory Panel on the 25th January 2023 and will then be reported to Cabinet in the Spring.		
Service Head: Jason Jones		Performance status: Off target 	
Action	15539	Target date	30/09/2023 (original target 31/03/2023)
Action promised	We will expand the size and number of Street Markets in the County subject to the demand being sustained to help business start-ups and strengthen our town centre economies.		
Comment	Markets web page revamp at final draft stage. Trader registration landing page nearing completion. Discussions progressing on expansion of Carmarthen Street Market and first Monthly Food Market planned for April.		
Remedial Action	The most appropriate time to extend a market to give it every opportunity of succeeding would be during the Spring months and the success of the extended market needs to be monitored for a number of months to gauge success. Progress measured will therefore continue until September.		
Service Head: Jason Jones		Performance status: Off target 	

Theme: WBO5. Create more jobs and growth throughout the county							
Sub-theme: D-Strengthen the foundational economy and community resilience.							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The level of Private Sector Investment / external funding secured (£) EconD/008	Not applicable		Q3: 3283523 End Of Year: 10428528	Target: 1500000 Result: 3063033	Target: 3500000 Result: 6565629	Target: 9000000 Result: 7582453	Target: 20294683
Comment	£7,582,453 PSI/External funding secured via EARTH, Workways/STU, leader, CRF, Bureau, BREF, Transforming Towns, Business Growth & Start Up Fund, Ammanford regeneration Development Fund, LUF Carmarthen & Pembroke Hwb, CREF, Llandeilo Market Hall and Cross Hands						
Remedial Action	Further PSI to be secured in final quarter, programme / project delivery behind profile due to delays in external funding approvals and third party grant applicants encountering issues around procurement and cost increases						
Service Head: Jason Jones		Performance status: Off target 					

Theme: WBO5. Create more jobs and growth throughout the county							
Sub-theme: E-Developing learning, skills, employability and encouraging a spirit of entrepreneurship.							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of "major" applications determined within time periods required. PLA/009	Not applicable		New measure	Target: 80.0 Result: 75.0	Target: 80.0 Result: 64.7	Target: 80.0 Result: 71.4 Calculation: (15÷21) x 100	Target: 80.0
Comment	Four major applications determined within the Quarter which improved the cumulative figure						
Service Head: Rhodri Griffiths		Performance status: Off target 					

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Average time taken to determine "major" applications in days. PLA/010	Not applicable		New measure	Target: 84 Result: 133	Target: 84 Result: 512	Target: 84 Result: 508 Calculation: 10671÷21	Target: 84
Comment	Q3 - S/38282 - Application Age = 1,421 days (School at Land at east of Parc Pendre, Kidwelly) had a significant impact on the number						
Service Head: Rhodri Griffiths		Performance status: Off target 					

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of Statutory pre-application response within the time period required (21 days) PLA/014	Not applicable		New measure	Target: 85.0 Result: 40.8	Target: 85.0 Result: 37.4	Target: 85.0 Result: 37.5 Calculation: (57÷152) × 100	Target: 85.0
Comment	Significantly below target due to resource issues and these applications identified as a lower priority to other types of application.						
Remedial Action	The appointment of two Development Management Assistants in November 2022 should result in improvement in these figures once they are trained						
Service Head: Rhodri Griffiths			Performance status: Off target				



ACTIONS - Theme: WBO5. Create more jobs and growth throughout the county
Sub-theme: E-Developing learning, skills, employability and encouraging a spirit of entrepreneurship.



Action	15635	Target date	01/10/2023 (original target 31/03/2023)
Action promised	E1: Develop and implement discretionary pre-application service to support the delivery of the Councils Strategic Economic Objectives by the determination of major planning applications within agreed timescales.		
Comment	Originally planned to have the service operational by 1st April 2023, but this is not going to be possible due to current resource pressures. A resource plan to revise the structures is underway.		
Remedial Action	Target Revised to 1 October 2023		
Service Head: Rhodri Griffiths		Performance status: Off target	

Theme: WBO6. Increase the availability of rented and affordable homes
Sub-theme: A - Affordable Homes Delivery Plan

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of new additional properties managed by our internal social lettings agency 7.3.2.25	Not applicable		Q3: 9 End Of Year: 9	Target: 5 Result: 4	Target: 15 Result: 4	Target: 30 Result: 8	Target: 40
Comment	The current economic conditions and the introduction of new housing legislation created uncertainty in the private rented sector. Whilst earlier in the year we felt we could have taken advantage of this situation to bring more properties into our social lettings stock to manage on behalf of landlords and maintain tenancies this hasn't been the case. Landlords have been selling their properties however we are starting to see some recovery and landlords enquiring about the Council managing their properties, which may be as a result of the unstable market, reduced values and increase mortgage rates forcing them to keep hold of properties. Based on the current performance we are unlikely to hit the EOY target but there will be a steady stream and pipeline of properties to come through in the next months.						
Remedial Action	Our current plan for the Social Lettings Agency will undergo a fundamental review in the coming months. This will include the development of a new offer for landlords to meet future circumstances and a re-brand of the Agency itself in order that it remains a key component in alleviating homelessness and providing additional affordable homes.						
Service Head: Jonathan Morgan			Performance status: Off target				

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of empty private properties brought back into use PAM/013	Not applicable		Q3: 5.14 End Of Year: 6.00	Target: 1.00 Result: Not available	Target: 3.00 Result: 1.87	Target: 5.00 Result: 4.24 Calculation: (84÷1982) × 100	Target: 7.00
Comment	From engagement to re-occupation of a long-term empty can typically take between 12-18 months. Therefore, the work undertaken in any given financial year, will often be reflected in the following year of returns. The team has implemented 2 WG funded Empty Property Grant schemes, Valleys Taskforce (VTF) and Western Valleys (WV) over the past year. 104 applications were approved for VTF, totalling £1.7m of improvement works and 8 schemes for WV, totalling £574k. Both Schemes are coming to a close and all completed works will be reflected in Quarter 4. Thus, we are confident that the target of 152 properties will be achieved by the end of this financial period.						
Remedial Action	In improving our performance both short and longer-term, the following actions are also planned; <ul style="list-style-type: none"> • Implementation of a revised Empty Homes Policy will see the Service tackling Empty Properties using more Enforcement Action • Implementation of a National Empty Homes Grant Scheme to tackle longer-term empties (12+ months), and • Implement a Power BI monitoring tool for performance monitoring on council tax data, this is being refined giving a better understanding of the empty property data presented. 						
Service Head: Jonathan Morgan			Performance status: Off target				

ACTIONS - Theme: WBO6. Increase the availability of rented and affordable homes			
Sub-theme: A - Affordable Homes Delivery Plan			
Action	15336	Target date	31/05/2023
Action promised	We will review and rebalance internal and external resources by employing more in-house operational maintenance staff		
Comment	We have a rolling programme of recruitment for additional operatives and have offered posts to an additional 8 tradespeople following interviews in late December. We are due to go out for further adverts in February / March 2023 as part of the ongoing strategy to grow our in-house team. As well as expanding our existing team of operatives in Housing Responsive Repairs, we also plan to introduce operational teams into our Voids Management and Adaptions Teams.		
Remedial Action	We have worked with HR and Communities colleagues to introduce a much simpler job application, interview, and selection process with the aim of streamlining the recruitment process and encouraging greater interest in future posts.		
Service Head: Jonathan Fearn		Performance status: Off target 	
Action	15340	Target date	31/03/2023
Action promised	We will improve turnaround times and reduce the backlog of repairs, Voids and DFGs and value for money		
Comment	We have continued to build in-house operational staff capacity over the last 6 months, which will continue. We have made some progress in looking at the future structure of the replacement Minor Works Framework and discussions are ongoing but we still need to build capacity to take this forward. The Voids Management Team has successfully tendered some additional void works via an e-tender process and more are to follow. Backlogs of non-urgent repairs and DFGs remain but the number of voids have reduced to under 300 compared with a peak of over 400, a reduction of nearly 30%		
Remedial Action	Housing Repairs will be undertaking similar batching of work in the new year with the aim of building external contractor capacity to continue reducing the outstanding repair levels countywide. The pending realignment of the Division will introduce additional posts to ensure backlogs are addressed, including a new Housing Repairs Helpdesk to more proactively liaise with tenants awaiting work.		
Service Head: Jonathan Fearn		Performance status: Off target 	

Theme: WBO7. Help people live healthy lives (Tackling risky behaviour and obesity)							
Sub-theme: B - Physical Activity							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of people referred to the National Exercise Referral scheme that attend the initial consultation of the programme 3.4.2.6	Not applicable		Q3: 34.8 End Of Year: 40.4	Target: 40.0 Result: 50.3	Target: 45.0 Result: 47.7	Target: 50.0 Result: 47.5 Calculation: (299÷630) × 100	Target: 50.0
Comment	Slightly under target due to quiet December period						
Remedial Action	Increasing capacity will allow us to fully re-introduce group assessments across all sites and thus increase opportunities available to year end.						
Service Head: Ian Jones		Performance status: Off target 					
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of visits to leisure centres per 1,000 population PAM/017	Not applicable		Q3: 2971 End Of Year: 4598	Target: 1327 Result: 1399	Target: 3019 Result: 2931	Target: 4303 Result: 4242 Calculation: (798305÷188191) × 1000	Target: 6009
Comment	Quarter 3 demonstrates a continued improvement in terms of recovery with a 41% improvement over the previous year. Learn to swim programmes are close to achieving parity with pre covid levels and in the case of Carmarthen very strong growth, Llanelli remains an LTS challenge linked primarily to teacher recruitment shortage. Membership sales have similarly shown strong growth across the quarter due to strong promotions and new products. Overall against target the YTD Q3 position is slightly below target this should not discount the exceptional recovery and improvements however compared to the previous year						
Remedial Action	We will continue to develop and amend programming to ensure a relevant offer is available to customers. This will include Q4 promotions and targeted efforts in community venues in particular.						
Service Head: Ian Jones		Performance status: Off target 					

ON TARGET ETC.

ACTIONS - Theme: WBO10. Look after the environment now and for the future			
Sub-theme: A - Address requirements of the Environment (Wales) Act 2016			
Action	15663	Target date	31/12/2022
Action promised	E11: To engage and support officers who are delivering actions and report on the delivery of the Environment Act Forward Plan		
Comment	All officers reporting on actions in the CCC Environment Act Forward plan are aware of this requirement. They have twice been sent copies of the actions on which they will be reporting on 30/09/2022		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15664	Target date	31/03/2023
Action promised	E11: Utilise S106 agreements and developer contribution to deliver other necessary biodiversity benefits where this is appropriate		
Comment	<p>The Rural Conservation Section has continued manage the following projects and sites – Caeau Mynydd Mawr - see also PIMS 16175 Project spend to Q 3 this FY £76,382, on Project Officer costs and contractors completing habitat management. The project is also negotiating to purchase a small area of marshy grassland adjacent to the Special are of Conservation and an area of land CCC already own.</p> <p>Wetland at Machynys - Water vole survey and management recommendations completed by Wildfowl and Wetland Trust (WWT). Vegetation clearance carried out by contractor to improve habitat in the ditches to the east of the site. Partnership working with WWT and Machynys Golf Club. Further vegetation management planned for winter/ early spring (£2360)</p> <p>Dafen Custody Suite – Management of open mosaic brownfield habitat – On-site work completed creating additional reptile refugia and removing scrub to retain open brownfield habitat (£1309) . Woodland work scheduled for winter. Off-site work at Mynydd Mawr Woodland Park specialist surveys completed in summer 2022. Management to retain open areas of damp habitat and create scrapes will be completed by 30/3/2023</p> <p>Cross Hands West - Continuing habitat management - Control of Invasive non-Native species (Himalayan Balsam and Japanese Knotweed)and grassland management (£2085). Woodland management planned for winter.</p>		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15665	Target date	30/06/2023 (original target 30/06/2022)
Action promised	E11: Advise and shape our response to the Nature Emergency declare by Welsh Government		
Comment	<p>The December 2022 meeting of the panel has been re-scheduled for 10th Jan 23 ,and there will be a joint mtg of the Panel with the Rural Affairs Committee on 25th Jan 23. The Panel `s Forward Work Programme has been drafted , and preparation of agenda items etc is consistent with deadlines. The following items are relevant to the Nature Emergency:</p> <p>Jan10th CCC's Environment Act Forward Plan 2023 – 2025 March 2023; CCC's Strategic Land -Use Review, CCC's Tree and Woodland Strategy, March 2023; CCC's Pollinator Action Plan, 8th June 2023; Mapping Resilient Ecological Networks in Carmar and Carmarthenshire Nature Partnership's State of Nature Report, 6th Sept 2023.</p> <p>Cabinet are scheduled to consider the signing of the Edinburgh Declaration at their meeting in February.</p>		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15666	Target date	30/09/2022
Action promised	E11: The adoption of our Strategic Plan for Managing Land for Pollinators, will be progressed with a pilot being run over several sites in 22/23 in collaboration with Grounds Maintenance		
Comment	<p>21 sites were managed as part of the pilot project. The new ways of managing these areas has been welcomed by the public with minimal adverse comments, signage definitely helped. Lessons learnt:</p> <p>Engage Grounds Maintenance in the selection of suitable sites, and group these to avoid transporting machinery long distances</p> <p>Aim to compost arisings on site as transport is expensive</p> <p>Ensure necessary equipment for moving mowers from site to site is in place</p> <p>Look at further enhancement of some sites, e.g., seating and tree planting</p> <p>Engage with operators at the beginning of the cutting season to highlight why cutting regimes on some sites are changing, and the benefits of these new ways of working</p> <p>Using the Alloy software Ground Maintenance hope to keep more accurate records of management completed with photographs to reduce the time and mileage for monitoring</p> <p>Review progress mid season in July 2023, when there is still time to build in any necessary amendments</p>		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15668	Target date	30/09/2022
Action promised	E11: Facilitate delivery of Welsh Government's Local Places for Nature capital stream		
Comment	<p>Delivery of the five WG Local Places for Nature capital grants funded projects is progressing, much of the work will be completed in the winter months:</p> <p>CCC - Kidwelly - pond restored. Work to undertake access, fencing and pond creation, to facilitate tree planting and conservation grazing complete. Otter holt to be installed shortly. Grass cutting complete.</p> <p>CCC - MCP planting of native perennials, which will benefit pollinators, adjacent to the coast road is planned for delivery in the winter starting in Q4.</p> <p>CCC - Tregib - path construction is complete. Fencing complete and trees ordered; scrape installed – a community tree planting event will be organised. Project officer liaising with the Woodland Trust to look at bridge access into the Tregib wood site. Work to continue into Q4.</p> <p>Dyfed Powys Police – still no evidence of progress in the purchase of the cut and collect machine for their estate. Biodiversity officer has spoke to colleague of DPP project lead who is taking action. If they do not order machine before xmas CCC could order it for our use on pollinator project or funding returned to WG/used on another project?</p> <p>Trinity St Davids – re design of the pond and establishment of an orchard – trees for orchard not arrived yet so planting pushed to January. Pond construction timeline was unachievable within project timeframe so new proposals have been submitted. Biodiversity officer has spoken to UTSD to discuss. This project will now be underspent.</p> <p>Claim for spend up to Q2 (July-Sept) submitted – not received yet. Q3 claim due in early January. Interview with WCVA to review project on 25 January.NBGW are facilitating the partnership building aspect for the LP4N grant as set out in a SLA with CCC. We are working with a multi skilled team from NBGW and are also able to make use of NBGW as a venue for engagement activities. An event for the PSB and T&CC took place on 13th October 22, organised by NBGW to raise awareness of the grant – 30 + attendees. Sites visits underway to school communities to develop plans for potential future LPfN funding. Web pages to aide management for LPfN being developed. NBGW will arrange a tree planting training day for eligible partners on 30th Jan 2023</p>		
Service Head: Rhodri Griffiths	Performance status: On target		

Action	15669	Target date	31/03/2023
Action promised	E12: Prepare Annual Monitoring Reports for submission to Welsh Governments - reporting against the Local Development Plan's monitoring and Implementation framework		
Comment	<p>The preparation of the Annual Monitoring Report (AMR) reflects the requirements around and commitments to performance monitoring in terms of the delivery and implementation of the Revised LDP. The AMR for the monitoring period 2022/23 is ongoing and monitoring is underway. Following the end of the monitoring period on 31 March 2023, the AMR will be prepared, published, and submitted to the WG before the 31st of October 2022.</p> <p>The 2021/22 AMR has been published on the Council website and considered was further considered and endorsed at the meeting of the County Council on 7 December 2022.</p>		
Service Head: Rhodri Griffiths		Performance status: On target	
Action	15671	Target date	31/03/2023
Action promised	E12: Monitor annually Employment Land take up and premises occupancy to implement the adopted LDP and monitor its success		
Comment	<p>The work on the annual Employment Land Study (ELS) for 2021/22 is complete and has informed the annual Monitoring Report for the same period. The ELS will also be published as part of the evidence base to for the Revised LDP. Initial data-gathering work is underway as part of the preparation for the 2022/23 study.</p> <p>The 2022 ELS along with previous versions are available on the Council website.</p>		
Service Head: Rhodri Griffiths		Performance status: On target	
Action	15672	Target date	31/03/2023
Action promised	E12: Undertake Town Centre Audits monitoring activity and vacancy rates in town centres (Bi-annually) to implement the adopted LDP and monitor its success		
Comment	<p>The work on the annual Town Centre Retail audit has informed the Annual Monitoring Report for 2021/22. The audits will alongside the Update of the Carmarthenshire Retail study also be published as part of the evidence base for the Revised LDP. As part of the ongoing monitoring commitment, initial data-gathering work is underway as part of updates to the audits.</p> <p>Previous is available on the Council website with the latest audit to be published as part of the Revised LDP evidence base. Note: the period associated with Covid-19 and the lockdown prevented effective monitoring leading up to much of the latest audit.</p>		
Service Head: Rhodri Griffiths		Performance status: On target	
Action	15673	Target date	31/03/2023
Action promised	E12: Produce the Regional Waste Monitoring Report through grant award from the Welsh Government to implement the adopted LDP and monitor its success		
Comment	<p>The work on the 2022/23 monitoring report has commenced following confirmation from the Welsh Government of the grant award for this year. The report monitors the period from 31 March to the 1st April with data currently being sought and collated ahead of the report's completion at the end of the monitoring period.</p> <p>The 2021/22 Regional Waste Report has been produced and published as agreed and in accordance with the requirements of the Welsh Government grant award.</p>		
Service Head: Rhodri Griffiths		Performance status: On target	
Action	15674	Target date	31/12/2024
Action promised	E13: Prepare the statutory Revised Local Development and supporting documents and evidence through to examination and adoption of the Revised Local Development Plan in accordance with the Delivery Agreement		
Comment	<p>Following the resolution at County Council to prepare a second consolidated version of the Deposit Revised LDP work commenced on evidence gathering and policy and plan revision. This culminated in the 2nd Deposit Revised LDP being presented to County Council on the 7th of December 2022 with a resolution to proceed to consultation and submission for public examination in 2023.</p> <p>The consultation is scheduled to commence in January 2023 with submission for examination in the summer of 2023.</p> <p>The Revised Delivery Agreement has been endorsed by the Welsh Government and is available on our website in accordance with statutory provisions.</p>		
Service Head: Rhodri Griffiths		Performance status: On target	
	15675	Target date	31/03/2023
Action promised	E13: Produce a Revised Delivery Agreement and Community Engagement Strategy in order to produce and adopt the Revised Local Development Plan in accordance with the Delivery Agreement		
Comment	The Revised Delivery Agreement (incorporating the updated timetable and Community Engagement Strategy) has been prepared from 25 August 2022.		
Service Head: Rhodri Griffiths		Performance status: On target	

Action	15676	Target date	31/03/2023
Action promised	E13: Prepare a Green and Blue Infrastructure Strategy (phase 1)		
Comment	The preparation of the Green and Blue Infrastructure Strategy (phase 1) is complete.		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15677	Target date	31/03/2023
Action promised	E13: Implement the Carmarthen and Ammanford Town Centre Local Development Order's		
Comment	The Ammanford and Carmarthen Local Development Orders came into effect in February 2022 and are currently in operation and being implemented.		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15678	Target date	31/03/2023
Action promised	E13: Prepare and adopt the Cross Hands East Strategic Employment Site Local Development Order's		
Comment	The Cross Hands East Strategic Employment Site LDO is currently subject to the development of an evidence pack and other documentation to support its implementation and operation along with necessary pre-conditions. Once finalised the LDO and its statement of reasons will be reported to County Council ahead of a public consultation on its content and subsequent adoption.		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15679	Target date	31/03/2023
Action promised	E13: To review and revise the Llanelli Town Centre LDO to align with Town Centre Recovery Plan		
Comment	<p>Following the expiration of the Llanelli Town Centre LDO in February 2022 a number of factors are subject to ongoing review which will affect the need for and/or effective delivery of a future new LDO.</p> <p>In this respect, the WG has proposed an extension of the Permitted Development Right which replicate much of the provisions of the original LDO. The publication of the Flood Maps for Wales and the issues associated with flooding in the Town Centre will influence negatively residential conversions across much of the town centre. This will be further evaluated as part of the Strategic Flood Consequences Assessment being prepared for Carmarthenshire as a whole. The need for the LDO will also be considered in light of the proposed content of the 2nd Deposit Revised LDP. This reflects the decision of the County Council on the 9th of March 2022. The potential to prepare a revised LDO will continue to monitor and review in light of the above.</p>		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15680	Target date	31/03/2023
Action promised	E13: Produce Phosphate calculator and mitigation guidance		
Comment	The action is complete. The Nutrient (phosphate) calculator has been published and is available on the Council website. The mitigation guidance has been finalised and is available on request pending translation.		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15681	Target date	31/03/2023
Action promised	E13: Establish a Nutrient Management Board for the Afon Tywi (and become members of the Afon Teifi, Wye and Cleddau Boards) including Governance arrangement and establishing supporting technical and reporting structures as part of the preparation of future Nutrient Management Plans		
Comment	<p>The Nutrient Management Board for the Tywi (along with those for the Cleddau and Teifi) has been established with the first meetings of the individual boards held in March 2022. A further joint meeting of the boards was held on the 13th of December 2022.</p> <p>A Programme Manager had been appointed to support and take forward the work of the boards and funding has been secured through an annual grant award from the Welsh Government to support the work of the 3 boards.</p> <p>Work is ongoing to finalise elements of governance including the detail around terms of reference with the formation of the Technical Advisory and Stakeholder Groups in progress.</p>		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15682	Target date	31/03/2023
Action promised	E14: Deliver the Action Plan in response to the recommendations of the Audit Wales Office report into delivery of the Planning Service to provide an efficient and effective service for the customer		
Comment	Audit Wales` 12 month follow up report has been received and confirms that in their view all recommendations have been addressed satisfactorily. The report will be presented to GAC on 21 October		
Service Head: Rhodri Griffiths	Performance status: On target		
Action	15683	Target date	30/06/2022
promised	E16: Implementation of Enforcement Statement		
Comment	The Planning Enforcement Statement is being implemented		
Service Head: Rhodri Griffiths	Performance status: On target		

Theme: WBO10. Look after the environment now and for the future
Sub-theme: B - Deliver planning according to Planning (Wales) Act 2015

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of all planning applications determined in time PAM/018	Not applicable		Q3: 79.8 End Of Year: 80.8	Target: 85.0 Result: 91.3	Target: 85.0 Result: 89.1	Target: 85.0 Result: 89.9 Calculation: (980÷1090) × 100	Target: 85.0

Service Head: Rhodri Griffiths **Performance status:** On target

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of planning appeals dismissed PAM/019	Not applicable		Q3: 75.0 End Of Year: 76.5	Target: 70.0 Result: 50.0	Target: 70.0 Result: 66.7	Target: 70.0 Result: 75.9 Calculation: (22÷29) × 100	Target: 70.0

Service Head: Rhodri Griffiths **Performance status:** On target

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of Minor planning applications determined within 8 weeks or within Extension Of Time agreed PLA/011	Not applicable		New measure	Target: 80.0 Result: 86.8	Target: 80.0 Result: 86.5	Target: 80.0 Result: 87.0 Calculation: (400÷460) × 100	Target: 80.0

Comment: Results above target for Q1, Q2 and Q3

Service Head: Rhodri Griffiths **Performance status:** On target

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of householder planning applications determined within 8 weeks or Extension of Time agreed PLA/012	Not applicable		New measure	Target: 90.0 Result: 98.4	Target: 90.0 Result: 95.6	Target: 90.0 Result: 95.5 Calculation: (322÷337) × 100	Target: 90.0

Comment: Target achieved in Q1, Q2 and Q3

Service Head: Rhodri Griffiths **Performance status:** On target

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of Building Control decisions taken within 6 weeks PLA/017	Not applicable		New measure	Target: 90.0 Result: 94.5	Target: 90.0 Result: 95.2	Target: 90.0 Result: 93.6 Calculation: (249÷266) × 100	Target: 90.0

Service Head: Rhodri Griffiths **Performance status:** On target

ACTIONS - Theme: WBO12. Promote Welsh Language & Culture			
Sub-theme: D - Promoting our Welsh Culture & Heritage			
Action	13289	Target date	31/03/2023 (original target 31/03/2022)
Action promised	We will deliver a transformation plan for the existing Museums provision at the County Museum Abergwili, Parc Howard, Kidwelly Industrial Museum and Museum of Speed Pendine to improve the provision for residents and visitors.		
Comment	<p>The transformation plan set out in the 2017-2022 Carmarthenshire Museum Service Strategic Plan has provided the catalyst for change and investment to improve the provision for residents and visitors. The lifespan of the plan is characterised as a time of intense activity and infrastructure change. This is a solid foundation for enabling continuous improvement. The approval to proceed with implementing the merger of museums with arts service and make changes to the management structure is the final step to delivering this transformation plan.</p> <p>CARMARTHENSHIRE MUSEUM AND THE BISHOP'S PARK. The Tywi Gateway Trust Lottery-funded Bishops Park phase 1 project officially ends December 2022 and the charity is actively developing plans for a second capital phase for the walled garden project. The costs of capital elements of the Trust's masterplan supported through County Council contribution (gardener's compound and the volunteers' room) are being reassessed due to materials costs increases. The Trust's café and visitor centre, fully operational since August, make a significant impact on the vibrancy and visitor experience at the site. The events programmes delivered by the museum and trust are increasing the level of public engagement across the site. The museum service planning application for the car park improvements has been approved, subject to conditions. The existing facility is under continuous pressure due to the popularity of the destination; there is currently no funding in place to progress this scheme. Part of phase 1 museum internal renovation scheme funded by Welsh Government is delayed by 12 months and galleries remain closed to visitors with no completion date. The second of the National Gallery Masterpiece Tour exhibitions runs from January-April 2023 as Carmarthenshire Museum hosts a painting by Rembrandt.</p> <p>PARC HOWARD MUSEUM. The three phases of 1) essential works capital programme, 2) full rewire and systems upgrade, and 3) internal redecoration have been completed and the premises management returned to the museum service. A new visitor entrance and shop installation has been completed too and will be ready for operation when staff restructure has been implemented. The defect correction period on the property is to November 2023 and three areas of works are identified within this associated with prolonged drying out times and supply issues for the track lighting. The exhibition design and content development will delay the museum opening as staff capacity is temporarily diverted to support other projects within the service. Reopening is anticipated to be summer 2023.</p> <p>KIDWELLY INDUSTRIAL MUSEUM. All surveys and assessments have been completed to provide a baseline assessment of risks and opportunities. Engineer estimates for high risk and urgent works will be obtained to inform a report setting out the situation. The timescale on having information to complete the report is anticipated to be Spring 2023. Site management continues to be provided by the museum service with tree safety works scheduled for January 2023.</p> <p>MUSEUM OF LAND SPEED. The construction snagging and first phase fit-out have run concurrently to December and will continue to the end of January. Operational plans will be finalised in February with a goal to open in March 2023.</p>		
Service Head:	Ian Jones	Performance status:	On target
Action	13290	Target date	31/03/2023 (original target 31/03/2020)
Action promised	We will begin the museums transformation plan with the delivery of a £1.2 million redevelopment of the County museum at Abergwili.		
Comment	<p>The full external restoration scheme of Carmarthenshire Museum is complete, and the building is watertight. The £1.2m investment was shared between Carmarthenshire Museum and the Tywi Gateway Trust and attracted additional external investment as match-funding, both for the County Council and the Tywi Gateway Trust, thereby significantly increasing the value of the authority's contribution.</p> <p>Carmarthenshire Museum partially reopened from the end of January hosting the first of three National Gallery Masterpiece Tour exhibitions as its opening programme. Alongside this, the museum delivered an experimental Culture through Dialogue programme with schools in partnership with the Education Department, and hosted Oriol Myrddin's Cwriw Celf programme. More engagement programmes at the museum are being planned for the 2022 Summer of Fun.</p> <p>The Tywi Gateway Trust officially opens the Bishops Park on 15 July, marking completion of the snagging stage following occupancy of its new premises in the redeveloped Old Bishops Palace outbuildings attached to the museum. There are currently no firm plans for the café operation but a short-term solution will be in place for the summer months. The preparation of the business case for a phase 2 capital project to develop the walled garden is underway following development funding.</p> <p>Visitor numbers to the museum since reopening are lower than pre-Covid levels, at around 33% fewer visitors for the same period in 2019. The soft opening and low-key publicity may have contributed to this, together with the ongoing construction works on site throughout much of this period. Retail sales, nonetheless, continue performing better than pre-pandemic levels, even with reduced visitors. It should also be noted that the museum was closed for 3 weeks for filming a TV drama during this period too, which will have impacted on visitor attendances too. An official launch will be planned for later in the year, following completion of the museum service's website and installation of the new Discovery Gallery and Bishops Dining Room.</p> <p>The National Gallery partnership (until December 2023) is testament to the authority's investment and the ability to achieve the appropriate security and environmental conditions to host UK national collections. Carmarthenshire Museum will build on this, continuing to work to attraction nationally and internationally significant artworks and artefacts to Carmarthenshire. This will be part of the service's plan to grow visitor attendances back to pre-Covid levels and beyond.</p> <p>During the museum transformation, a WiFi expansion scheme was commissioned to achieve better connectivity throughout the building. Once tested, the business case for a final phase will be prepared. Enabling WiFi across the museum creates opportunities for using technology differently for interpretation, learning, visitor engagement, and effective collections management recording.</p>		
Service Head:	Ian Jones	Performance status:	On target
Action	13292	Target date	31/03/2023 (original target 31/03/2019)
Action promised	We will deliver a new archive repository and information hub for Carmarthenshire.		
Comment	Collections returned. Staffing in place. Archive opening to public Weds 13th July 2022		
Service Head:	Ian Jones	Performance status:	On target
Action	13530	Target date	31/03/2023 (original target 31/03/2018)
Action promised	We will review governance and deliver re-development options for Oriol Myrddin to improve the provision for residents and visitors		
Comment	ACW and stakeholders fully involved in resolving final legal agreements to allow capital works to progress in early 2023. 12 months construction period. Re-opening scheduled for circa April 2024. Gallery currently closed with staff re-deployed and working from Abergwili Museum in the interim.		
Service Head:	Ian Jones	Performance status:	On target

Action	15575	Target date	31/03/2023
Action promised	Develop and deliver actions to increase local secondary spend from both overnight and day visitors.		
Comment	Proactive marketing of local food and drink through the website (100% Sir Gar) and targeted digital media with financial support from RDP LEADER grant including partnership with the UK's top food magazine Delicious and the PR targeting of media with articles for example gained in the Guardian, Telegraph, Sun and Times newspaper, regional titles such as the Vale and Life and niche magazines such as 9 pages in the Motor Caravanner. The 100% offering was boosted in this period with the opening of pop up 100% shops in Carmarthen, Llanelli and Ammanford, with us delivering a set of radio, digital advertising and media support leading to some suppliers selling out early. We continued the promotion of the videos showcasing all the "Market Towns of Carmarthenshire", targeting visitors within a 2.5hr drive time via Facebook advertising. This reached 1.8million. The Discover Carmarthenshire Facebook pages now have 20,303 followers		
Service Head: Deina Hockenhill	Performance status: On target		
Action	15582	Target date	31/03/2023
Action promised	Increase the number and economic / branding value of film and screen productions in the County, liaising pre and during filming and promoting post.		
Comment	Over 15 different TV, Film and Static advert productions have been processed through the corporate online film request system in this period - allowing applicants to just make the one contact with the Council instead of seeking various departments. The major Disney production "Willow" that was filmed earlier in the year at Pendine and the S4C joint production with Channel 4 "Y Golau / The Light in the Hall" that was filmed in numerous locations including Llandovery both went out in this period to great acclaim.		
Service Head: Deina Hockenhill	Performance status: On target		
Action	15583	Target date	31/03/2023
Action promised	Attract and develop the number and value of major and signature events to Carmarthenshire, focusing on those that amplify the values of Carmarthenshire and deliver local benefits.		
Comment	A meeting was held with the former Major Events team of Welsh Government, which is now listed as Event Wales and CCC officers including the assistant marketing and media officer and the head of leisure. Finance, aims and growth areas were discussed for both National and Sir Gar with confirmation that central funding has been passed for Laugharne Weekender and Beyond the Border in Llandeilo for 2023. The largest community event in Carmarthenshire in 2022, the Llanelli Xmas Carnival and Lights, was organised and delivered successfully by marketing officers in November with over 500 volunteer participants from the local community taking part and over 15,000 attending. Advice was provided to a number of external event organisers through the event safety advisory group, including those being organised by the BID's in both Llanelli and Carmarthen		
Service Head: Deina Hockenhill	Performance status: On target		
Action	15585	Target date	31/03/2023
Action promised	That the Council work with all interested partners in the tourism sector & local communities to develop, support & promote a programme of year-round local events/festivals across the County - including creating & promoting a digital support "toolkit" for local community event organisers		
Comment	The largest community event in Carmarthenshire in 2022, the Llanelli Xmas Carnival and Lights, was organised and delivered successfully by marketing officers in November with over 500 volunteer participants from the local community taking part and over 15,000 attending. Advice was provided to a number of external event organisers through the event safety advisory group, including those being organised by the BID's in both Llanelli and Carmarthen. Social media posts have been prepared and sent out every Friday, promoting a number of the community events and activities happening that week. Using targeted boosted digital advertising as well as organic reach to the now 20,203 followers on the discover Carmarthenshire Facebook account has allowed us to proactively increase the awareness of many events to new audiences		
Service Head: Deina Hockenhill	Performance status: On target		

ACTIONS - Theme: WBO13. Better Governance and use of Resources			
Sub-theme: B1 - Integrity and Values			
Action	15466	Target date	31/03/2023
Action promised	To develop a set of key performance indicators for the Legal Services and Land Charges service.		
Comment	All proposed measures have been developed		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15467	Target date	31/03/2023
Action promised	To collaborate with HM Land Registry (HMLR) so as to enable HMLR to become the registering authority for Local Land Charges for the County of Carmarthenshire in accordance with the provisions of Schedule 5 of the Infrastructure Act 2015.		
Comment	The Land Charges team has completed all tasks assigned to them by HMLR ahead of schedule. However it has been necessary to delay the implementation date due to matters that are outside the control of the service. HMLR acknowledge the progress that has been made and a revised delivery timetable is in the process of being agreed.		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15468	Target date	30/10/2022 (original target 30/09/2022)
Action promised	Training and induction programme for returning and new members.		
Comment	The Member Induction Programme was concluded on Monday 24th October and will now be replaced by the Member Development Programme. The Democratic Services Committee agreed at its meeting in September that focus groups with all members be arranged at the end of November in order to seek feedback of the Induction Programme, this feedback will be reported to a future DSC meeting.		
Service Head: Linda Rees Jones	Performance status: On target		

Action	15469	Target date	30/09/2022
Action promised	Statutory survey of members on the timings of meetings.		
Comment	Council considered the recommendation of the Democratic Services Committee on the Timing of meetings survey on the 12th October 2022 and UNANIMOUSLY RESOLVED that the recommendation of the Democratic Services Committee on the timing of Council Meetings be approved and the arrangements remain as at present.		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15470	Target date	30/09/2022
Action promised	Update database to revise Electoral Wards (58 to 51, with 22 of those being multi-member wards) and creation of an additional elected member.		
Comment	This work was completed in the week following the elections. The website has an electoral ward postcode search facility and you can also search for elected members by name, ward and political party. The option to look at the 2017-22 electoral wards has also been retained for the timebeing.		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15471	Target date	31/05/2022
Action promised	Production of a Petition Scheme and public participation Strategy.		
Comment	The Petition Scheme and Public Participation Strategy were both approved at Council on the 9th February 2022		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15472	Target date	31/03/2023
Action promised	Elected member support to allow elected representatives to carry out their councillor role. (Increase in elected members – from 74 to 75 from May 2022).		
Comment	The team continues to support members in their role. A growth bid for additional staff was rejected. A further bid will be submitted this year as the number of enquiries has increased following the influx of new members.		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15473	Target date	30/06/2022
Action promised	Compiling new members details and working with Group Leaders and unaffiliated members on the political balance arrangement for the new Council, which includes establishing and agreeing membership of the Cabinet and politically balanced committees, Advisory Panels and representation on outside bodies		
Comment	Following discussions with the Group Leaders and the unaffiliated members, a report on the new political composition of the Authority and Committee membership was taken to the Annual meeting of Council. Reports on Cabinet Advisory Panels and representation on outside bodies have also been considered and members appointed as per nominations received.		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15474	Target date	31/03/2023
Action promised	Legal requirement to allow members to attend either physically or remotely (multi-location meetings).		
Comment	In accordance with the legal requirement to allow members to attend either physically or remotely, the Authority has been holding multi-location meetings from the Annual Meeting on the 25th May 2022. If on rare occasions we are unable to hold multi-location meetings then virtual meetings are held instead, which is legally permitted.		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15475	Target date	31/05/2022
Action promised	Broadcasting of Council meetings.		
Comment	The Authority currently broadcasts all formal meetings. A new webcasting contract was agreed in May 2022 which increased the number of hosted hours content from 100 hours to 250 hours in order to accommodate this requirement. No additional staff resources were made available for this purpose, despite the impact on the team.		
Service Head: Linda Rees Jones	Performance status: On target		
Action	15476	Target date	31/03/2023
Action promised	Committee support and delivery of the democratic process through multi-location meetings.		
Comment	Multi-location meetings have been operating from 25th May 2022. A growth bid for additional resources to support this increase in workload (i.e. holding two separate meeting platforms simultaneously) will be made this year.		
Service Head: Linda Rees Jones	Performance status: On target		

Theme: WBO13. Better Governance and use of Resources							
Sub-theme: B2 - Openness and engagement							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of Freedom of Information Act request responded to in 20 working days 2.1.1.17	Not applicable		Q3: 90.33 End Of Year: 90.84	Target: 90.00 Result: 95.96	Target: 90.00 Result: 94.86	Target: 90.00 Result: 94.86 Calculation: (517÷545) x 100	Target: 90.00
Service Head: Noelwyn Daniel			Performance status: On target				

ACTIONS - Theme: WBO13. Better Governance and use of Resources
Sub-theme: B4 - Making sure we achieve what we set out to do

Action	15809	Target date	31/03/2023
Action promised	E48: Ensure Planning HWB remains as a permanent addition to the structure to ensure long term support is provided to Development Management and Enforcement Officers to ensure that the improved performance level since the HWB's implementation is sustained to ensure performance is improved		
Comment	We have successfully secured funding for 12 months and have recruited 1 x team leader and 2 x hwb support officers. The team deal with an average of 625 direct enquiries per month. The hwb is dealing with 26% at first point of contact, which is a 1044 enquiries in 2022 to date. The HWB also deals with all Place & Sustainability DSU enquiries of which there have been 276 in 2022 to date. We have included the Planning HWB in the pending re-structure which will ensure they are permanently funded.		
Service Head: Jackie Edwards		Performance status: On target	
Action	15810	Target date	31/03/2023
Action promised	E48: Implement action plan from service review of Information Management Team and Planning applications process review to ensure performance is improved		
Comment	Assistant Development Officers are in place and are dealing with Household apps and validation. Info Management Team within P&S continue with testing a new Arcus upgrade that will allow a more user friendly public library to feature on the web. They continue to liaise with software company to progress this. We continue to progress with a new style webpage for planning application process. This is a significant piece of work. We have covered all of pre - planning apps in the draft and are consulting with staff on the content.		
Service Head: Jackie Edwards		Performance status: On target	

ACTIONS - Theme: WBO13. Better Governance and use of Resources
Sub-theme: B6 - Managing risks, performance and finance

Action	15803	Target date	31/03/2023 (original target 31/03/2022)
Action promised	E46: Review processes to improve on payment times for suppliers to improve financial management/DUAL RESPONSIBILITY (CT/IR)		
Comment	Process has been reviewed and implemented, we will continue to work with contractors on receiving electronic invoices. The process will also be reviewed during the implementation stage of the new system.		
Service Head: Jackie Edwards		Performance status: On target	

Theme: WBO2. Help children live healthy lifestyles (Childhood Obesity)
Sub-theme: A - Increase the range of physical activities for children

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of participations at sport and physical opportunities facilitated by Actif Communities (Participation only) 3.4.2.8	Not applicable		Q3: 85566 End Of Year: 106888	Target: 12184 Result: 18042	Target: 50500 Result: 73048	Target: 85566 Result: 105538	Target: 106888
Comment	This is due to the increase in participation associated with the roll out of the new physical literacy programme						
Service Head: Ian Jones			Performance status: On target				

ACTIONS - Theme: WBO2. Help children live healthy lifestyles (Childhood Obesity)
Sub-theme: A - Increase the range of physical activities for children

Action	15073	Target date	02/09/2024 (original target 31/03/2022)
Action promised	Pendine Outdoor Education centre – new service delivery model to be developed to include review of existing site, plus options for additional or alternative onsite and offsite provision, both residential and non-residential.		
Comment	Consultation paper taken to Community Scrutiny in Dec `22 to feed into an options paper for Cabinet in Jan / Feb `23 proposing an alternative delivery model for Outdoor Education provision. Efficiency proposals also included as part of corporate budget consultation exercise with public. Options appraisal being concluded with input from property design team informing potential for alternative site locations.		
Service Head: Ian Jones		Performance status: On target	

Theme: WBO4. Tackle poverty, help to prevent it, helping people into work, improving lives							
Sub-theme: B - Preventing Poverty							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of households successfully prevented from becoming homeless PAM/012	66.9	56.7	Q3: 50.2 End Of Year: 50.5	Target: 55.0 Result: 59.6	Target: 57.0 Result: 63.5	Target: 59.0 Result: 67.5 Calculation: (291÷431) × 100	Target: 60.0
Comment	As a result of changes to operational practices and the creation of the Housing Hwb Team performance has continued to improve from 50.5% (21/22) to 67.5% Q3. (22/23). The direct allocation of homes under exceptional circumstances has resulted in 64% of all Social Housing homes in Carmarthenshire being allocated to people in greatest need.						
Remedial Action	A Communities, Homes & Regeneration Scrutiny Committee Task and Finish Group has been established to make proposals for an emergency interim allocations Policy. The findings from which are due to be reported to Scrutiny in January 2023.						
Service Head: Jonathan Morgan				Performance status: On target			

Theme: WBO4. Tackle poverty, help to prevent it, helping people into work, improving lives							
Sub-theme: C - Helping people into work							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of adults that feel more positive with improved confidence about seeking work after receiving employability support through Communities 4 Work and Communities 4 Work Plus Programmes. EconD/020	Not applicable		Q3: 100 End Of Year: 100	Target: 100 Result: 100	Target: 100 Result: 100	Target: 100 Result: 100 Calculation: (417÷417) × 100	Target: 100
Service Head: Jason Jones				Performance status: On target			

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of residents that feel more confident in using a computer and gaining IT skills after receiving digital inclusion support through Communities 4 Work and Communities 4 Work Plus Programmes. EconD/021	Not applicable		Q3: 100 End Of Year: 100	Target: 100 Result: 100	Target: 100 Result: 100	Target: 100 Result: 100 Calculation: (329÷329) × 100	Target: 100
Service Head: Jason Jones				Performance status: On target			

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of accredited qualifications achieved by residents attending Employment related courses within the Communities 4 Work and Communities 4 Work Plus Programmes. EconD/022	Not applicable		Q3: 173 End Of Year: 271	Target: 30 Result: 45	Target: 50 Result: 112	Target: 100 Result: 224	Target: 200
Service Head: Jason Jones				Performance status: On target			

ACTIONS - Theme: WBO4. Tackle poverty, help to prevent it, helping people into work, improving lives							
Sub-theme: D - Improving the lives of those living in poverty							
Action	14920	Target date			31/03/2023		
Action promised	We will continue to promote the County's tourism potential via the Celtic Routes project						
Comment	<p>We continue to promote the County via the Celtic Routes initiative through our media and social media campaigns and have secured an extension to the project up until the end of August 2023.</p> <p>We have established a specific webpage on the Celtic routes website to promote local businesses that have chosen to be part of the initiative and will be launching a new campaign in the New Year to increase bookings within these attractions.</p> <p>We shall also be launching a mini TV series in the New Year which will highlight the natural and cultural heritage of our County and partner counties.</p>						
Service Head: Jason Jones				Performance status: On target			

Action	15334	Target date	30/09/2022
Action promised	We will review homelessness and temporary accommodation services		
Comment	Review has been completed and the New team structure has been agreed.		
Service Head:	Jonathan Morgan	Performance status:	On target
Action	15518	Target date	31/03/2023
Action promised	We will work with partners to deliver a range of support services to support the development and growth of the third sector within the County		
Comment	A draft social enterprise strategic action has been prepared based on the National Strategy for Wales. This strategic action plan will provide a steer on the type of support required to help existing social enterprises to grow and to develop new enterprises within the County. We shall be engaging with social enterprises within the County over the coming weeks to ensure that their needs are addressed.		
Service Head:	Jason Jones	Performance status:	On target
Action	15521	Target date	31/03/2023
Action promised	We will continue to maximise the draw-down of funding from external sources via the new funding programmes and support/undertake their delivery, e.g. the £2.9m award from UK Government's Community Renewal Fund		
Comment	There has been around a 10 week delay for UK Government to issue a Memorandum of Understanding to unlock our SPF allocation. This has now been signed by the Lead Authority for the South West and was returned to UK Gov on 21.12.22. During this period we have been working up our Anchor projects and establishing processes/governance. A paper on SPF went to Cabinet on 30.10.22.		
Service Head:	Jason Jones	Performance status:	On target
Action	15522	Target date	31/03/2023
Action promised	That the Council works with partners to develop a co-ordinated approach to identifying, supporting and developing volunteering across the County		
Comment	we await the commencement of the Shared Prosperity Fund in early 2023 so that we can look at a Stand Alone project for Volunteering opportunities in Carmarthenshire. CAVS is currently looking at developing a scheme under this new fund.		
Service Head:	Jason Jones	Performance status:	On target

ACTIONS - Theme: WBO5. Create more jobs and growth throughout the county
Sub-theme: A - Regionally, by coordinating and delivering the Swansea Bay City Deal - Pentre Awel

Action	12985	Target date	31/03/2024 (original target 22/06/2019)
Action promised	As part of the City Deal we will deliver a whole-site project plan for Pentre Awel, to include design and build, service/business planning, public engagement and securing private sector financing to ensure benefits maximisation and ongoing sustainability.		
Comment	<p>This update sets out key activities / milestones during the Q3 reporting period.</p> <p>A commercial offer to deliver Zone 1 of the Pentre Awel scheme was submitted by Bouygues UK in December 2022. Owing to exceptional market pressures, including inflation, energy costs and demand on labour, the originally agreed Not to Exceed (NTE) price of £87.07m (uplifted to £87.9m in May 2022) has been challenged. This is likely to have notable cost/resourcing and programme implications. The project team is working with appointed cost consultant Gleeds to verify prices and meetings have been held at Director level with BYUK. Where appropriate, we will explore opportunities for value engineering to minimise cost increases and provide an affordable and acceptable cost envelope. An update report will be taken to Cabinet on 9th January 2023 to set out the latest position with Cabinet having given endorsement to the capital expenditure of the project based on the NTE price in February 2022.</p> <p>Enabling works commenced onsite on 24th October 2022 and are being undertaken by Alun Griffiths. The scope of work includes site strip (excavating topsoil layer), providing new drainage and building up the piling mat. These are necessary works required to enable the start of construction in the new year.</p> <p>The current RIBA Stage 4a design has been finalised and worked into the NEC3 construction contract</p> <p>The second issue of BYUK's Community Newsletter was circulated electronically and via letter drop from 24th November 2022. In addition, there has been further engagement with local schools with a view to recruiting student ambassadors for the project.</p> <p>A number of meetings have been held with BYUK to plan for groundbreaking and Meet the Contractor events in February 2023 (TBC).</p> <p>With regard to wider project workstreams:</p> <ul style="list-style-type: none"> • A mapping exercise is being undertaken to reconcile future job roles at Pentre Awel (e.g. doctors, nurses, carers, software engineers, data scientists) with current education and training provision across the region. This will help facilitate the planning and delivery of the education and skills function at Pentre Awel • An outdoor spaces group has been convened and is appraising a longlist of options for outdoor activities/initiatives at Pentre Awel focused on leisure and recreation, environment and health, education and development, and communities. 		
Service Head:	Jason Jones	Performance status:	On target

Action	15155	Target date	31/03/2023
Action promised	Continuation of delivery of projects on key strategic sites with a view to job creation and growing the economy: Pentre Awel;		
Comment	<p>Enabling works has been undertaken on site.</p> <p>Bouygues have now gone to the market for all works packages and a price presented to the Authority. This was challenged. A package of value engineering has now been achieved along with a level of commercial reduction. This price was taken to Cabinet on the 9th January and approved, this will now go to Full Council on the 25th January.</p> <p>Subject to decision, groundbreaking and meet the contractor events would be held in March 2023</p> <p>Bouygues Community Benefits continue to be delivered including - Girls Believe Academy delivered to Ysgol Bryngwyn year 7 girls and Coedcae School girls and boys from year 7 during Oct 22 & Nov 22. Session to promote wider STEM careers and the construction industry. 1054 (July 22- Nov 22) Pupil Interactions delivered. Bouygues has also circulated its second community newsletter and is currently recruiting for its student and community ambassador scheme.</p> <p>Agreement continued with Cardiff University to develop the Business and Innovation areas.</p> <p>Lease agreements for Hywel Dda Clinical Delivery and Swansea University Health and Wellbeing Academy nearing completion.</p> <p>Further discussions underway on the lease for Hywel Dda Clinical Research and TriTech.</p> <p>Catering Business Case linked to the Corporate Healthy Eating Strategy to include impact on local businesses.</p> <p>Business case under development with UWTSU for potential education (and business/research?) space within Zone 1.</p> <p>Capital Planning underway with Hywel Dda Health Board</p> <p>Research and engagement Work has been undertaken between Cardiff University and Ysgol Penrhos and report produced to evidence the value of the Green Open Space.</p>		
Service Head:	Jason Jones	Performance status:	On target

Theme: WB05. Create more jobs and growth throughout the county
Sub-theme: B-Locally, by delivering the Transformational Strategy Area Plans targeting urban, coastal, rural.

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Direct Jobs created (including jobs accommodated & placed into Jobs) with Regeneration assistance EconD/009	Not applicable		New measure	Target: 50.0 Result: 90.0	Target: 125.0 Result: 360.0	Target: 250.0 Result: 476.0	Target: 624.0
Comment	476 direct jobs created (inc jobs accommodated and placed into jobs) via Pendine Attractor project, targeted business support, business growth & start up fund, Transforming towns, bureau, C4W/C4W+/C4W+YPG, and Workways /STU						

Service Head: Jason Jones **Performance status:** On target

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Indirect Jobs created (indirect and construction Jobs) with Regeneration assistance EconD/010	Not applicable		New measure	Target: 10.0 Result: 15.0	Target: 20.0 Result: 57.0	Target: 40.0 Result: 101.0	Target: 92.0
Comment	101.5 Indirect jobs created (construction) Via Pendine Attractor, Transforming Towns, Cross Hands Plot 3, Carmarthen Hwb and Llandeilo Market Hall projects						

Service Head: Jason Jones **Performance status:** On target

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of Jobs safeguarded with Regeneration assistance EconD/011	Not applicable		New measure	Target: 10.0 Result: 1.0	Target: 20.0 Result: 10.0	Target: 35.0 Result: 56.0	Target: 85.0
Comment	56 jobs safeguarded via bureau and Business Growth & Start Up Fund						

Service Head: Jason Jones **Performance status:** On target

ACTIONS - Theme: WB05. Create more jobs and growth throughout the county
Sub-theme: B-Locally, by delivering the Transformational Strategy Area Plans targeting urban, coastal, rural.

Action	13162	Target date	28/03/2023 (original target 31/03/2019)
Action promised	We will deliver the Carmarthen, Ammanford & Rural transformational plan and deliver initiatives and projects via Carms Rural Enterprise Fund: property Development Funds projects including Pendine attractor; Margaret Street road widening; Carmarthen wetlands and Jacksons Lane development; Business Account Management, Start Ups and Incubation.		
Comment	Pendine Attractor Project - Practical completion achieved on main construction contract and fit out works to museum and installation of playground ongoing with a view to achieving completion in Feb 2023. Carmarthen Wetlands / Y Morfa works are completed. Ongoing business support being provided to area businesses with new funding streams. Jackson's Lane Kiosk project - works are now scheduled for on site commencement in Feb 2023 subject to planning. Contract works are progressing well on Llandeilo market hall, completion is now expected in March 2023. Carregamman Car Park Greening has also been completed with snagging works and ongoing maintenance elements remaining		
Service Head:	Jason Jones	Performance status:	On target

Action	13164	Target date	31/03/2025 (original target 31/03/2019)
Action promised	We will deliver the Cross Hands Growth Zone and bring forward developments at Cross Hands East Phase 2; Strategic Employment Site		
Comment	Infrastructure works at the Cross Hands Strategic Employment Site has continued throughout the year with the creation of phase two site access and plot formation. Sectional completion of works was achieved in September 2021 with seasonal landscaping work to continue throughout the winter months. Preferred contractor Andrew Scott Ltd has progressed with the design development of office, industrial and hybrid premises at Plot 3 Cross Hands. RIBA Stage 3 works have been completed and a reserved matters planning application approval was secured in December 2021. Agreements have been reached with the Active Building Centre ABC who are providing capital funding to the project with a view to uplifting the buildings energy performance and its carbon credentials. Design development and costing has continued with a view to agreeing cost and a construction programme, rising costs required additional budget support which has been confirmed following a process by Welsh Government. A letter of intent was issued to the contractor in June 2022, onsite commencement was confirmed as 11th July 2022 with completion expected mid 2023. Works to construct an office building on plot 7 have commenced on site. Good progress is being made, the steels and roof structure are now in place for each of the buildings. Estimated completion Autumn 2023.		
Service Head:	Jason Jones	Performance status:	On target
Action	13165	Target date	31/03/2025 (original target 31/03/2019)
Action promised	We will develop Local Employment Sites across the County as part Transformations: strategic regeneration plan for Carmarthenshire		
Comment	We will continue to engage with colleagues in the Forward Planning department and monitor the progress of the regeneration land submissions as part of the ongoing LDP review to understand the future development opportunities available. Phase 2 infrastructure works to the Cross Hands East Strategic Employment Site completed September 2021. Final snagging works and seasonal landscaping works during some of the winter months were undertaken. The development has created new market ready development sites with supporting infrastructure with a marketing plan now developed with Welsh Government JV partners. Further initiatives within the County will align with the authority's recovery plan. Capital funds have been released requesting expressions of interest from applicants for the Property Development Grant early 2022. This funding has the potential to support new developments upon sites across the County. The first panel to consider expressions of interest took place in July 2022. Preferred contractor Andrew Scott Ltd has progressed with the design development of office, industrial and hybrid premises at Plot 3 Cross Hands. A letter of intent was issued to the contractor in June 2022, onsite commencement was confirmed as 11th July 2022 with completion expected mid 2023. We have supported colleagues within the forward planning team to highlight the areas within the county which will benefit from a strategic flood consequences assessment. An internal exercise is being undertaken to understand the demand for food grade and light industrial space within the County. A number of stakeholders have been contacted and food businesses will be involved within the process to understand their business needs before concluding a report in March 2023.		
Service Head:	Jason Jones	Performance status:	On target
Action	13167	Target date	31/03/2025
Action promised	We will deliver the Llanelli Town Centre Recovery Masterplan by delivering a number of transformational projects including the redevelopment of the former YMCA, etc.		
Comment	Strategic Targeted Regeneration Projects (TRI) in Llanelli town centre include developments at Market Street North (MSN), the former YMCA building, Y Linc at Market Street South, Crown buildings at Church Street and the Llanelli Goods Shed project in Tyisha. The Market Street North Project was subject to a public enquiry on the 26th October 2021. Officers from various departments within the authority together with external specialist consultants were present to represent the development. A positive outcome was received from the Planning Inspectorate which on 7th July 2022. Following which the project team have reconvened to reconsider the position and budget requirements. Revised costs and programme have been submitted into the Property Design team. Construction works at the former YMCA is making good progress, exterior demolitions of the old extension and major interior adjustments including removal of the existing roof now completed. The steelwork to the rear of the building up to third floor level have been completed. The roof is in place and cladding started on site in December 2022. Programme completion is expected mid 2023. The Llanelli Goods Shed project completed at the end of February 2022 occupation of the building as a community hub started in September 2022, the official opening took place in October 2022. The Y Linc project has secured initial Welsh Government grant, due to acquisition of half of the site by another third party there was a requirement to adjust the project. Following consideration the revised project from the applicant consisting of an SHG led project was withdrawn. The Crown buildings project has secured in principle approval of grant and has secured a revised approval by the Local Planning Authority. Ongoing discussions are taking place in relation to security for the project, a request has been made for loan funding to support the project. A public consultation exercise was held on 1st December for the Llanelli Town Centre Recovery Plan. The report has been through the Cabinet approval process and is being built into the delivery of the team. The former TRI funding has been rebranded as Transforming Towns, an open market call has been released for expressions of interest from third parties with a view of developing deliverable projects both at a strategic and placemaking town centre level. The expressions of interest received were taken to an internal grants panel in July 2022. The expressions of interest noted will be supported to full application stage with a view of progressing through internal grants panels in early 2023 and through to delivery should the regional budget allocation allow.		
Service Head:	Jason Jones	Performance status:	On target
Action	13168	Target date	31/03/2025
Action promised	We will further develop the Carmarthenshire Coastal Belt at Llanelli, Burry Port and Pembrey		
Comment	Following involvement from Welsh Government JV partners there has been a requirement to postpone release of the sites at Burry Port while resolving the position on the request from WG Ministers for an additional level of affordable homes on site exceeding the current LDP allocation of 20%. Design parameters and scoring criteria has been produced to channel interests to a high level of design quality which will be updated as progress is made. Much of the preparation works for the tender release have been put on hold temporarily. Conscious of the implications of the delay we have submitted S73 applications to protect the outline planning applications on the residential and commercial leisure sites currently had until November 2022 to submit reserved matters applications. WSP were appointed in June to support with the submission of the S73 applications. The applications will be submitted early October 2022. Following agreement with WG the sites will be released to the market through a tender exercise with a view of selecting a preferred developer subject to the conclusion of the tender exercise. An outline planning application for residential development at North Dock has been approved. This will progress through a similar tender exercise following the resolution of position at Burry Port. A placemaking plan for Burry Port has been drafted with the support of Owen Davies consulting and the engagement of the local stakeholders. The report will be taken through internal sign off to allow the town to be able to access various funding when available.		
Service Head:	Jason Jones	Performance status:	On target
Action	13181	Target date	31/03/2025 (original target 31/03/2019)
Action promised	We will lead on and complete all land acquisitions required to facilitate strategic highway schemes such as Cross Hands Economic Link Road and Towy Valley Cycleway		
Comment	Economic Link Road - terms now agreed on all land holdings except land in unknown ownership. Progress on completions delayed by landowners solicitors and completion on two landholdings contingent on the scheme being completed first. Towy Valley Cycle Path - Positive progress with some landowners but CPO still required. Compulsory Purchase Order being drafted by the Council's solicitors.		
Service Head:	Jason Jones	Performance status:	On target

	14011	Target date	31/03/2024 (original target 31/03/2021)
Action promised	We will continue to deliver a Property Development Fund (new and existing) worth £11 million (£3.4 million from the Council and circa £7.5 million private sector investment).		
Comment	Work remains ongoing on final two projects supported under the original funding allocations. It is anticipated that the eight projects supported under the original capital funding allocations will result: in a total investment into the Carmarthenshire economy of £11.76m; the provision of 94,400sq ft of additional employment space; with the potential to accommodate 212 jobs. The fund reopened to applications in February 22 for the new funding allocation and after assessing 15 applications in July 2022, 7 projects have been invited to work up detailed applications.		
Service Head: Jason Jones	Performance status: On target		
Action	14012	Target date	31/03/2024 (original target 31/03/2020)
Action promised	We will continue to deliver the Rural Enterprise Fund (new and existing) worth £6.3 million (£2.2 million from the Council and circa £4.1 million private sector investment).		
Comment	From original funding allocations 21 projects have fully completed and are open for business resulting in a total investment to date into the rural economy of £4.854m with a view to creating 157.5 jobs over the next three years. Work has commenced on a further 3 schemes with one of those schemes nearing completion. 5 projects have been approved at stage 1 of the application process and are continuing to work up their detailed stage 2 applications. New funding allocation was opened in April 2022 with applications considered on July 22. Fourteen applicants were invited to prepare detailed applications and progress is being made by the majority of those applicants with one of the projects having submitted a detailed application and received formal funding approval.		
Service Head: Jason Jones	Performance status: On target		
Action	14918	Target date	31/08/2023 (original target 31/03/2023)
Action promised	We will deliver employment support through the Workways + programme		
Comment	Workways continues to support the short and long term unemployed with training and work experience that will potentially lead to employment. There has been an increase in activity in the last quarter with 25 people going into jobs; 13 completing accredited qualifications and 9 taking part in volunteering work to support their path into employment. The Workways + and Short Term Unemployed programmes have been extended to August 2023 and work is currently being undertaken to identify new delivery options for Employability support post August through the Shared Prosperity Fund.		
Service Head: Jason Jones	Performance status: On target		
Action	15144	Target date	30/09/2023 (original target 31/03/2023)
Action promised	Liaise with forward planning to put in place Local development Orders for Primary Towns and strategic employment site at Cross Hands East		
Comment	<p>The evidence base is being developed for the Cross Hands East LDO with draft documents of key evidence being refined to support the production of the LDO for consultation. This includes the production of additional evidence in respect of ecology, infrastructure (including an update paper on highways) and environmental impact. The finalised evidence base will inform the drafting of the LDO including suitable preconditions. This will then be consulted upon in due course.</p> <p>Following the end of the Llanelli LDO, we continue to monitor the need for any future interventions within the Llanelli town centre. This includes annual town centre surveys as an indication of the centre's vitality and the monitoring of contextual changes, such as changes in retail habits and national policy and guidance. This has been further examined in the Carmarthenshire Retail Study produced in 2022. The revised LDP is currently being prepared and the Second Deposit plan will be published for consultation at the beginning of 2023. The revised plan contains new town centre and retail policies which provide additional flexibility for uses other than retail to locate within town centres. These will be consulted upon and considered at public examination prior to their adoption.</p> <p>The Carmarthen and Ammanford Town Centre LDOs have been adopted following Council and Welsh Government Approval. An annual monitoring report will be produced in Feb 2023.</p>		
Service Head: Jason Jones	Performance status: On target		
Action	15528	Target date	31/03/2024
Action promised	We will deliver the Carmarthen Town Centre Recovery Masterplan by Delivering Initiatives and Projects to include: Jackson Lane Development, Town centre key building acquisitions, various transforming towns and CRF revenue initiatives and delivery of LUF Funded Carmarthen & Pembroke Hwb project		
Comment	Funding secured to deliver Carmarthen and Pembroke Hwb project, building acquired. Contractor appointed on a two stage tender to bring forward development. Detailed design works ongoing to finalise special layouts for end users (Jan 23) and RIBA stage 3 design (Feb23) with a view to finalising detail designs in April / May 2023 and commencing construction shortly afterwards. Draft Greening Infrastructure proposals received from appointed consultants for Jacksons Lane square with a view to informing detail design for this area which is currently being procured. Transforming Towns and CRF revenue initiatives ongoing with mystery shopper initiative complete, Lorawan IOT pilot nearing completion and Feasibility Study draft report produced for potential enhancement projects to St Peters Car Park, King Street and Nott Square, lanes, Signage Audit and Waste Bin review.		
Service Head: Jason Jones	Performance status: On target		
Action	15529	Target date	31/03/2023
Action promised	We will deliver the Ammanford Town Centre Recovery Masterplan by delivering initiatives and projects to include: Carregamman Car Park Greening, CRF - revitalise Rhydamman and Transforming Towns Revenue Initiatives.		
Comment	Caragamman car park greening works complete, snagging and maintenance works ongoing. Revitalise Rhydamman draft final document received for consideration. Transforming town revenue initiatives nearing completion.		
Service Head: Jason Jones	Performance status: On target		
Action	15530	Target date	31/03/2023
Action promised	We will further develop the Carmarthenshire Coastal Belt at Pendine by delivering the Pendine Attractor Project		
Comment	Main construction contract achieved practical completion in November 2022. Work ongoing in respect of museum fit out and playground installation. Playground installation to be completed January 2023 with museum fit out to be complete end of February. Official opening scheduled for March 2023.		
Service Head: Jason Jones	Performance status: On target		

	15533	Target date	30/06/2023 (original target 31/03/2023)
Action promised	That the Council considers demand and opportunities for the development of medium sized food based business and production units		
Comment	Consultation has taken place with a number of stakeholders including Welsh Government, internal planning, property and business team. A report is being drafted with sites and opportunities being explored. A draft report is expected in March 2023.		
Service Head: Jason Jones	Performance status: On target		
Action	15540	Target date	31/03/2023
Action promised	To actively promote, market and deliver development opportunities in relation to: 1. The Costal Belt; 2. Town Centres; 3. Cross Hands East Strategic Employment Site - Milestone for 2022/23 - to agree terms for 3 employment sites.		
Comment	Ongoing dialogue with the Welsh Government to deliver development opportunities in relation to The Coastal Belt and Town Centres . Legal documentation and Planning progressing in relation to plot 8 on Cross Hands East Strategic Employment Site		
Service Head: Jason Jones	Performance status: On target		

ACTIONS - Theme: WBO5. Create more jobs and growth throughout the county
Sub-theme: C-Developing the rural economy with a focus on the 10 Towns Initiative

Action	13175	Target date	31/03/2024 (original target 31/03/2019)
Action promised	We will deliver regeneration initiatives that focus on the development of the rural market towns in the County via projects and initiatives such as the 10 Towns capital fund, Rural Employment Space Joint Venture, Laugharne Car Park & Llandeilo Market Hall		
Comment	Construction is progressing well with Llandeilo Market Hall project with completion expected in March 2023. `Ten Towns` Growth plans have been completed for all the ten towns. Growth plan teams continue to work on the submission of their detailed project applications for the £1m capital Recovery grants pot having submitted EOI`s previously. Joint venture agreement has been signed with Welsh government to assist with the delivery of the rural employment space initiative and Welsh government have engaged design consultants to work up detailed designs for the first project at Beechwood 2.		
Service Head: Jason Jones	Performance status: On target		
Action	15228	Target date	31/03/2025
Action promised	In line with the AW Report Regenerating Town Centres in Wales – National Report Sept 2021, recommendation 4, we will through the multi-disciplined corporate enforcement group implement the Empty Property Action Plan, using potential loan funding from WG’s Empty Property Management Fund to utilise necessary enforcement powers where appropriate		
Comment	Carmarthenshire have completed the training provided and subsequently developed an Empty Property Action Plan for enforcement within town centres linked to the Transforming Towns agenda. Carmarthenshire have an Enforcement Group in place, made up of officers from a wide range of departments aimed to tackle the empty properties in the County. The second meeting took place on 27th September 2022. The group are tasked with working through a Property Priority list originally consisting of 27 problematic properties mixed between commercial and residential across the County, mostly within the primary towns. Meetings have been held with Welsh Government officials to target specific buildings and the option of utilising specific consultant support alongside a loan has been offered. To date the group have started working their way through the properties and through collaborative working 4 commercial properties have subsequently been unlocked and are now occupied. A full update was provided to WG in December 2022. As the group progresses there will be consideration made regarding requests to add properties to the list. A full Enforcement group meeting has been scheduled for the 10th January 2023 to work through adding / removing properties from the current list. In addition there is a separate list of vacant commercial properties within the primary town centres which we will aim to unlock by contacting property owners and highlighting potential funding such as the Transforming Towns Loan.		
Service Head: Jason Jones	Performance status: On target		
Action	15232	Target date	31/12/2023
Action promised	In line with the Audit Wales Report Regenerating Town Centres in Wales – National Report Sept 2021, recommendation 6, we will use the regeneration tool to self-assess our town centre regeneration work where necessary		
Comment	Regeneration has led in the preparation of town centre recovery plans for Ammanford, Carmarthen and Llanelli, which have been to public consultation and endorsed by Cabinet on the 17/01/22. In addition, Regeneration has been leading on developing the “Ten Towns” plans. All these plans have acknowledged the changes occurring in town centres that have been accelerated by the pandemic, Brexit and other market forces. A further Placemaking Plan for Burry Port has been drafted and will be taken through an appropriate sign off process to allow the town to access potential funding alongside the other 13 towns within the County. We have used and will continue to make use of the regeneration tool to support our work where appropriate.		
Service Head: Jason Jones	Performance status: On target		

Action	15520	Target date	31/03/2023
Action promised	We shall consider opportunities to work with other local authorities and partners to establish a Rural Deal to focus on rural regeneration and continue to deliver support through the Leader programme		
Comment	The Welsh Government approved the ARFOR 2 Programme, in the week leading up to Christmas. the new Programme focuses on 5 Work Packages: Llwyddo`n Lleol; Enterprising Communities; Challenge Fund; Strengthening Identity; Monitoring/Evaluation/Learning. ARFOR 2 will commence early 2023.		
Service Head:	Jason Jones	Performance status:	On target
Action	15524	Target date	31/03/2023
Action promised	That the Council continues to make grant funding available to support the growth aspirations of the County's businesses and communities via external funding programmes.		
Comment	There has been around a 10 delay on receiving UK Government`s approval for the Regional Investment Plan. This came through mid December. We will now be opening the SPF up to support local businesses and communities early in the New Year		
Service Head:	Jason Jones	Performance status:	On target
Action	15526	Target date	31/03/2023
Action promised	Development of recovery and growth plans for Ten Rural Market Towns and to commence delivery of interventions identified		
Comment	<p>We continue to support the Ten Towns in bringing forward some of the key aspirations identified within their respective growth plans. The Market Town officers are continuing to work with the individual areas to develop their second stage applications for the £100k which we anticipate will come forward for the majority of towns by the end of March 2023. CCC funding has enabled some of the towns to draw down additional match funding from external sources. To date £62k has been approved. Applications seeking a further £252k are currently awaiting a decision.</p> <p>Actif Sport & Leisure have been working in partnership with 3 community venues (Whitland Memorial Hall, Cwmaman Community Centre & John Burns Centre in Kidwelly) to provide local/easy to access physical activity opportunities. These outreach sessions will be commencing in all 3 venues in early January.</p> <p>In addition, the need to develop the circular economy is also a cross cutting theme identified across all of the Ten Town Growth Plans. Consequently, we commissioned Afallen consultants to scope, develop and pilot circular economy activities which minimise waste and increase opportunities for communities to access repair and reuse facilities and initiatives across the Ten Towns. This contract is being delivered in conjunction with our Waste Services team to ensure that activity is integrated with the Eto project. Draft reports have now been produced which identify potential ideas to take forward. Further updates will be provided once the towns have agreed on their preferred projects.</p>		
Service Head:	Jason Jones	Performance status:	On target

Theme: WB05. Create more jobs and growth throughout the county							
Sub-theme: D-Strengthen the foundational economy and community resilience.							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of business enquiries supported with Regeneration assistance EconD/012	Not applicable		New measure	Target: 150	Target: 350	Target: 550	Target: 1068
				Result: 471	Result: 888	Result: 1093	
Comment	1,093 businesses supported via Carmarthenshire Rural Enterprise Fund, Property development Fund, Llandeilo Market Hall, Ammanford Regeneration development fund, CRF - Towns and Growth, Carmarthen Town Regeneration Activity, C4W+/C4w+ YPG, RLSP, Workways/STU, CRF - Iaith Gwaith, BREF, Transforming Towns, Progressive Procurement, Business growth & Start Up, targeted business Engagement, CRF Business Llanelli						
Service Head:	Jason Jones	Performance status: On target					

ACTIONS - Theme: WB05. Create more jobs and growth throughout the county			
Sub-theme: D-Strengthen the foundational economy and community resilience.			
Action	14894	Target date	31/03/2025
Action promised	We will provide business support to start up and established businesses including self-employed and micro businesses by delivering a programme of business grants with a focus on helping businesses to grow		
Comment	Detailed application documents including Terms and Conditions for both the Business Start-up Grant and the Business Growth were launched early January 2022. The detail was released to the enquiry list and the launch of the funding was promoted along with the suite of capital funding support offered by the County Council. To date 19 start-up grants have been awarded to the value of £135,957.27 grant supporting the creation of 56 FTE jobs and 45 growth grants have been awarded providing grant of £321,769.19 creating 94.5 FTE jobs - Total 64 applications awarded - £457,726.46 creating 150.5 FTE's. A further 5 applicants were awarded but have subsequently withdrawn. Grant claims have started to be processed by the team and detail of jobs created are being recorded. The current round of grant have now closed and we are only waiting on one deferred decision to be considered. There are 149 businesses on the waiting list, which we will notify if we secure additional funds to release another round of grants. These are made up of 67 start ups enquiries and 80 growth enquiries. A new round of business grants is being developed under the Business Anchor of the emerging Shared Prosperity Funding.		
Service Head:	Jason Jones	Performance status: On target	

Action	15119	Target date	31/03/2025
Action promised	To engage with Carmarthenshire businesses within key sectors and/or key growth areas via a prioritised business engagement list		
Comment	A refined list of Small and Medium Sized Enterprises within key growth sectors and/or with high growth potential has been compiled in draft with the support of colleagues within the Regional Learning and Skills Partnership. Alongside the focused list a survey has been issued to 1800 businesses, a request from 10 responders have requested further advice, for which engagement is underway and will be accelerated following appointment of 2 x Business Development Officers which started in position on 7th March 2022. The businesses on the list continue to be engaged with the business team with potential opportunities linked to funding, Business Skills Bank and have been invited to events such as the Tour of Britain to support engagement. An updated and focused business strategy is currently being drafted for consideration. This will be alongside a new way of recording business information and detail through MS Teams Lists. A further 6500 businesses have been engaged with via the Business Newsletter to promote Business Skills Bank and the Regional Civil Engineering Framework. This task was supported by the Marketing and Media team. 30 businesses were supported and advised as a result of general enquiries via the contact centre, Cllr enquiries and emails. An updated countywide Business Strategy is nearing completion. A business engagement project is being developed under the business anchor of the emerging Shared Prosperity Funding.		
Service Head:	Jason Jones	Performance status:	On target
Action	15125	Target date	31/03/2025
Action promised	To provide business support in relation to public sector tender pipeline opportunities and lower value procurement opportunities		
Comment	Officers have undertaken an exercise to amalgamate a number of smaller business databases that were in existence across Economic Development into a master database containing the details of approximately 2,400 Carmarthenshire-based businesses, broken down by sector to allow for maximum usability. PPE, Workwear and Cleaning Products – Framework tender opportunity Officers utilised the database to identify and engage with businesses aligned to the PPE, Workwear and Cleaning Products sectors. Engagement primarily took the form of calls and then follow-up emails. 22 businesses were engaged, with follow-up emails being issued to all businesses advising of the tender PIN notice advertised on Sell2Wales and the opportunity to register directly with the procurement department for a pre-tender engagement exercise in October M&E, Remedial Works – Framework tender opportunity Officers utilised the business database to identify and engage with businesses aligned to the M&E and Remedial Works sectors as indicated by the proposed tender lots associated with this framework. 94 businesses were engaged via phone and/or email and were made aware of the opportunity. A further engagement exercise will be initiated once a tender date is confirmed. The Procurement department has formed an emerging tender pipeline schedule which Economic Development Officers are aligning with in order to focus their support for businesses. A survey has been issued to 1800 businesses, a request from 10 responders have requested further advice, for which engagement is underway and will be progressed. The Specialist countryside contractors framework was released on Sell 2 Wales in June and will close in July, following engagement and linking in with Marketing and Media 35 businesses have declared interest. We are currently working up plans to support the release of the Civil Engineering Framework which will be opened to applications in September. We are planning on attracting a range of specialist businesses from micro to large to get involved on the new framework. The business team engaged with 450 businesses operating in the construction sector via email and telephone to promote the opportunities of the very small contract (<£50k) on the Regional Civil Engineering Framework. A further 6,000 plus businesses were engaged with via the business newsletter. The PIN notice was available in July and the tender is proposed to be released in late September or early October. 28 Businesses attended the tender workshop associated to the framework. The team will engage with the procurement team to action the next stages of engagement and support. Further emphasis on the Think Carmarthenshire First approach is needed. Through the business engagement project under the Shared Prosperity Funding a dedicated resource commitment is being applied for.		
Service Head:	Jason Jones	Performance status:	On target
Action	15523	Target date	31/03/2023
Action promised	That the Council ensures a focus on the further development of the Foundational Economy sector within Carmarthenshire whilst supporting the principles of the Circular Economy		
Comment	Afallen have met with representatives in each of the Ten Towns to identify potential circular economy ideas. Draft reports have been prepared setting out potential ideas. These will be presented to the Ten Towns in the New Year and next steps identified to take the ideas forward		
Service Head:	Jason Jones	Performance status:	On target
Action	15525	Target date	31/03/2023
Action promised	That the Council works with other business support agencies and services (e.g. Business Wales, Business in Focus, Farming Connect etc) to enable greater clustering of support and signposting to local businesses		
Comment	Regular meetings are held directly with business stakeholders including Business Wales, Business in Focus, Welsh Government regional business representatives. There are also specific meetings such as town centre engagement where officers from the business support stakeholders work collectively with the team to provide a holistic approach to support with new and existing businesses. Offer available to businesses is packaged under the development and investment section of the CCC website. Business in Focus have been involved as a stakeholder through project development which provided evidence of need in support of the submission of the Llanelli LUF submission.		
Service Head:	Jason Jones	Performance status:	On target
Action	15532	Target date	31/03/2023
Action promised	Launch a Business Renewable Energy Fund to support businesses with renewable energy initiatives and carbon reduction. Support up to 50% of the project cost to a maximum of £10,000		
Comment	Since its launch in April this year, a total of 46 expressions of interest have been received. 9 projects have been approved worth a total investment of £258k (grant awarded of £74k + match funding of £184k). The remaining 35 applications are proceeding to the 2nd stage of the application process seeking grant request of £300k.		
Service Head:	Jason Jones	Performance status:	On target

Theme: WBO5. Create more jobs and growth throughout the county							
Sub-theme: E-Developing learning, skills, employability and encouraging a spirit of entrepreneurship.							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of individuals supported through Council employability schemes to earn a real living wage	Not applicable		New measure	Target: 30	Target: 80	Target: 130	Target: 200
EconD/023				Result: 35	Result: 93	Result: 13	Page 150
Service Head:	Jason Jones			Performance status: On target			

ACTIONS - Theme: WB05. Create more jobs and growth throughout the county		
Sub-theme: E-Developing learning, skills, employability and encouraging a spirit of entrepreneurship.		
Action	15114	Target date 31/08/2023
Action promised	Develop a digital training programme to upskill citizens across the region to meet the changing digital skills needs	
Comment	Digital skills remain a key priority for the region and will be required across all key sectors. There are over 828 digital companies in the region employing over 3871, however within all sectors 6,552 people are using digital technology in their job and this is growing creating a demand for more of the workforce to be skilled in the digital technology of the future. The Regional Skills Partnership is working with industry to identify the gaps and develop upskilling and new courses through the Skills and Talent programme. Work is also being undertaken with the FE colleges in the region to support the Welsh Government funded Personal Learning Account training opportunities which has identified digital skills as a key priority. The Workways+ programme has delivered basic digital training to 12 individuals during the last quarter. Community training has also been offered through the Leader programme to support individuals to attain digital skills.	
Service Head: Jason Jones		Performance status: On target
Action	15131	Target date 31/03/2023
Action promised	Provide an urgent support mechanism for those at risk of redundancy or have lost their job by utilising existing employability skills & expertise from within CCC. Promote a contact number/details & support available, support to include advice and guidance; jobs fairs and training where required to support people into work	
Comment	The Employability programmes operating within Carmarthenshire work with the Department of Work and Pensions(DWP) and Careers Wales to ensure that the teams are fully aware of any potential redundancies of business closures. Three jobs fairs have been held in the three major towns that have generated jobs in the private sector as a result of their attendance. The Teams have also been offering support on Wednesdays during December for drop in sessions to support job vacancies within the Authority and other key businesses with large vacancies.A number of other jobs fairs and events are being arranged in February across the three major towns in Carmarthenshire to support people into work and help businesses fill the huge number of vacancies across the county.	
Service Head: Jason Jones		Performance status: On target
Action	15132	Target date 31/03/2023
Action promised	Provide support through Employability programmes, identifying key training and skills opportunities through engagement with businesses & identifying key skills required. Departments within CCC will work with the RLSP to identify key skills gaps	
Comment	Communities for Work has supported people with training and work experience opportunities to meet the needs of employers in the region. The programme has also been specifically targeting young people 16-24 with support from the Welsh Government Young Persons Guarantee programme which aims to support young people into education/training and/or work. This work has involved a number of key events to target young people to give them the support to guide them into training or advice to get into a job. A number of Jobs Fairs and other events are planned throughout the year and employers will be invited to participate to fill vacant jobs.	
Service Head: Jason Jones		Performance status: On target
Action	15535	Target date 31/03/2023
Action promised	Deliver the £30million Skills and Talent Programme to create a skilled workforce for the future, developing opportunities to upskill and train at least 3500 individuals in the county and increase the % of Carmarthenshire citizens with above level 3 qualifications by 2026	
Comment	The Skills and Talent Programme has approved a further four applications for pilot projects across the region, one in Carmarthenshire and one for Swansea University that will support projects in Carmarthenshire. The 21st Century skills project in Carmarthenshire will support six schools in the Llanelli area with upskilling for teachers and developing career pathway opportunities for school pupils into the construction industry. The project is linked to the Pentre Awel City Deal project. During January further applications will be considered from Further Education colleges and Universities to develop higher level qualifications. There is also a proposal to upskill individuals working within the construction industry with the new skills required for retrofitting and building new homes.	
Service Head: Jason Jones		Performance status: On target

ACTIONS - Theme: WB05. Create more jobs and growth throughout the county		
Sub-theme: F-Ensuring clear business support plans to support any implications from Brexit		
Action	15519	Target date 31/03/2023
Action promised	We will investigate and monitor the impact of Brexit on the economy of Carmarthenshire via the Brexit Risk and Opportunities Register	
Comment	This action is no longer applicable for this coming year, due to the Brexit Risk and Opportunities Register having been disbanded following the agreement of CMT. Risks were terminated or tolerated by the Brexit Working Group, which has also disbanded.	
Service Head: Jason Jones		Performance status: On target

ACTIONS - Theme: WB05. Create more jobs and growth throughout the county		
Sub-theme: G - Supporting local and digital economic growth		
Action	15070	Target date 31/03/2023 (original target 31/03/2022)
Action promised	We shall contribute towards the Council `s Economic Recovery plan: capital investment schemes (Pendine, Oriel Myrddin and Pentrawel)	
Comment	Pendine attractor project construction works completed, with fit-out and snagging works well underway. Working towards Easter 2023 opening for site. Dialogue ongoing with new members of Pendine CCC re: future joint working arrangements for the wider site; Oriel Myrddin legal works progressing with new independent Trust set up, and funding and lease documents being finalised. Tender costs have not unexpectedly, come back higher than budget due to sector volatility and inflationary pressures. Funding solutions being worked through, with an anticipated start on site in early 2023 for a 12 month construction period, and re-opening Spring 2024; Plans for new Well-being hub (new Llanelli Leisure Centre) progressing well as part of wider Pentre Awel project, with main contractor now appointed; See specific PIMS updates on relevant projects too	
Service Head: Ian Jones		Performance status: On target
Action	15527	Target date 31/03/2023
Action promised	Supporting local businesses by creating a digital platform to showcase local produce and to provide an additional outlet for local businesses	
Comment	We continue to promote local Carmarthenshire based businesses via the online, 100% Sir Gar portal and via our social media platforms. To date 212 local businesses have registered on the platform. We held a series of successful Christmas Page 151 in Carmarthen, Ammanford and Llanelli to help support local businesses.	
Service Head: Jason Jones		Performance status: On target

Action	15542	Target date	31/03/2023
Action promised	Work with all relevant partners and stakeholders to address issues of poor broadband connectivity and mobile coverage across the County, particularly in rural areas		
Comment	<p>Of Carmarthenshire's approximately 96000 premises:</p> <ul style="list-style-type: none"> - 91.1% now have access to Superfast broadband or better (above 30 megabits per second) - 50.3% now have access to Gigabit broadband (Speeds above 1000 megabits per second) <p>We continue to work with private sector, UK Government and Welsh Government to support existing ongoing fibre deployment and to secure additional future fibre investment.</p>		
Service Head:	Jason Jones	Performance status:	On target
Action	15543	Target date	31/03/2023
Action promised	We will continue to lead the £55 million investment in Digital Infrastructure across Carmarthenshire and the wider Swansea Bay City Region		
Comment	<p>Operator engagement, lobbying and facilitation is ongoing on behalf of the region to ensure fibre and mobile deployment is accelerated and is as efficient as possible. Stakeholders within UK and Welsh Government are fully engaged, working closely with the programme team to ensure national, regional and local connectivity projects are aligned. Telecoms providers have shown active interest in the programmes schemes and regional stakeholders remain fully committed to and engaged with the programme. However competing demands and growing pressures within the public sector mean that capacity to deliver at an organisational level is increasingly challenging.</p> <p>The programme team are currently undertaking a benefits realisation exercise to quantify the impact of the programme to date on the connectivity of the region. It is anticipated that this will show positive progress against programme deliverables.</p> <p>Staffing resources for the central programme team have been in place for over a year. Decision taken recently to add a Programme coordinator to that central team. Currently out to advert for that post.</p> <p>4 x Next Generation Infrastructure Managers currently being recruited by each of the 4 local authorities of the region, funded by the City Deal Digital Programme, to act as a single point of contact to the mobile and fibre industry, the UK Government and Welsh Government. These managers will be responsible for a delivering a programme of work to encourage and streamline mobile deployment across the region and exploring the use of public sector land and assets to accelerate mobile and fibre deployment. 3 have been appointed with the remaining one for Swansea expected to go to advert in January 23.</p> <p>4 x Rural connectivity support and engagement officers currently being recruited by each of the 4 local authorities of the region, funded by the City Deal Digital Programme, to support rural communities in obtaining adequate broadband via various means. 2 have been appointed within Carmarthenshire and Pembrokeshire, the other 2 within NPT and Swansea are expected to go to advert in January 23.</p> <p>A pause and review has been instigated on our proposed £12 million investment to deliver Gigabit fibre and duct infrastructure to various public sector sites and assets. This is due to the Welsh and UK Governments recent open market review data being made available which tells us what sites and assets already have fibre available, which ones will have it in the next 2 and a half years via commercial investment and which don't have it and aren't in plan to have it. Thorough analysis and discussion with partners will ensure City Deal funding is invested in areas of need and aligns to partner plans.</p> <p>A £6 million procurement of superfast broadband to the hardest to reach premises across the region is currently being considered with plans being aligned to Welsh Government open market review data. This will ensure we avoid subsidising premises which the private sector intends to connect in the next 3 years.</p> <p>A regional portfolio of opportunities is being developed to identify potential new interventions and investments in Digital technologies across key sectors. Due for completion February 23.</p>		
Service Head:	Jason Jones	Performance status:	On target

ACTIONS - Theme: WBO5. Create more jobs and growth throughout the county			
Sub-theme: H - Continuing our recruitment of graduates and apprentices			
Action	15115	Target date	31/08/2023
Action promised	Create apprenticeships & graduate opportunities internally and via Property Minor Works & Regional Contractor Framework partners that will include 52 weeks training and skills opportunities (Regen)		
Comment	The Skills and Talent programme is working with Pentre Awel and other City Deal projects to deliver apprenticeship opportunities in construction, engineering and digital roles. The programme has supported 10 Mechanical and Engineering apprentices starting in September 22. further apprenticeship opportunities will be generated through the Pentre Awel programme when work on site begins.		
Service Head:	Jason Jones	Performance status:	On target

Theme: WBO6. Increase the availability of rented and affordable homes							
Sub-theme: A - Affordable Homes Delivery Plan							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of affordable homes delivered during the year	Not applicable		Q3: 167	Target: 19	Target: 105	Target: 168	Target: 220
7.3.2.24			End Of Year: 308	Result: 46	Result: 114	Result: 239	
Service Head:	Jonathan Morgan			Performance status: On target			

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Average number of calendar days taken to complete all housing repairs PAM/037	Not applicable		Q3: 18.9 End Of Year: 15.1	Target: 16.0 Result: 9.3	Target: 16.0 Result: 7.3	Target: 16.0 Result: 8.2 Calculation: 119734 ÷ 14601	Target: 16.0

Service Head: Jonathan Fearn **Performance status:** On target

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of rent lost due to properties being empty PAM/039	Not applicable		Q3: 4.0 End Of Year: 3.9	Target: 3.9 Result: 4.1	Target: 3.9 Result: 4.0	Target: 3.9 Result: 3.7 Calculation: (1400954 ÷ 37766001) × 100	Target: 3.9

Comment
Q3 has shown a considerable improvement in performance with a decrease of 0.3% on Quarter 2. The end of Quarter 3 figure of 3.7% is significantly below this year's target figure of 3.9%. Continuous improvement is sought, and there are a number of actions approved by the Improvement Board that have yet to be rolled out. So it is anticipated that performance will be maintained through the final months of the financial year.

Service Head: Jonathan Fearn **Performance status:** On target

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of new homes created as a result of bringing empty properties back into use PAM/045	Not applicable		Q3: 1 End Of Year: 12	Target: 0 Result: Not available	Target: 0 Result: 1	Target: 0 Result: 1	Target: 10

Comment

- This is a very difficult PI to predict and control, as we are very much in the hands of empty properties Owners, and the likelihood of them seeking consent for, and converting empty dwellings into flats.
- The projection for this PI is usually made in line with schemes that had expressed an interest through the Houses into Homes loan scheme, as flat conversions.

Remedial Action
The team has been working on the Western Valleys Empty Homes Grant Scheme pilot for Welsh Government. We anticipate 11 units will be complete within Q4 under this scheme, therefore putting us on track to meet this target.

Service Head: Jonathan Morgan **Performance status:** On target

ACTIONS - Theme: WB06. Increase the availability of rented and affordable homes
Sub-theme: A - Affordable Homes Delivery Plan

Action	15332	Target date	31/03/2025
Action promised	We will deliver the first year of the five-year housing regeneration development programme (2022-2027)		
Comment	Our new plan sets our vision to support the delivery of over 2000 homes for rent and sale over the next 5 years (2022-2027). The plan is based on meeting housing need and stimulating economic growth across the County creating jobs, building strong sustainable communities and growing the green economy. The first three council new build sites were completed and let in 2021/22. Three sites have already been completed and let in 2022/23 with one additional site to complete in quarter 4 creating over 100 new homes for local people including individuals with complex needs. A further 30 homes will be purchased in 2022/23 to meet housing need and added to the council's housing stock.		

Service Head: Jonathan Morgan **Performance status:** On target

Action	15335	Target date	31/12/2022
Action promised	We will improve contractor capacity and contractual arrangements ensuring value for money and quality through a review of frameworks and commissioning arrangements for housing-related property works		
Comment	Contract and Commissioning activity is undertaken by the Environment Department via an SLA for housing-related activity. Pending re-tendering of the Minor Works Framework later in 2023, discussions have been ongoing with a number of contractors on the existing Minor Works Framework as part of the Voids Review. A procurement workstream has been established as part of the Empty Homes, Voids and Repairs Improvement Board. Due to lack of contractor capacity, we are packaging work by type and on a geographic basis, to encourage contractors to take on additional work via mini competition exercises. Alternative lotting strategies are being considered to improve contractor availability in the successor Minor Works Framework.		

Service Head: Jonathan Fearn **Performance status:** On target

Action	15338	Target date	31/03/2023
Action promised	We will review and re-brand our housing repairs, improvement, and voids services		
Comment	Disaggregation of these services from the former Environment Department was concluded in October 2022. High-level realignment of the Division was approved in December 2022 with detailed realignment ongoing		
Service Head:	Jonathan Fearn	Performance status:	On target
Action	15339	Target date	31/12/2022
Action promised	We will identify new programmes of investment in our tenants' homes. Complete stock condition survey to improve investment in our council homes.		
Comment	We have carried out 390 visits which facilitates modelling on an identical property sub set of some 1868 properties.		
Service Head:	Jonathan Fearn	Performance status:	On target
Action	15341	Target date	31/03/2023
Action promised	We will review other housing-related property functions following the disaggregation of the Division		
Comment	Disaggregation of initial services was completed in January 2022 and further teams were transferred in October 2022. A high-level realignment of the Division was approved in December and detailed realignment of each Team is ongoing		
Service Head:	Jonathan Fearn	Performance status:	On target

Theme: WBO7. Help people live healthy lives (Tackling risky behaviour and obesity)
Sub-theme: A - Eat and breathe healthily

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of food establishments that meet food hygiene standards PAM/023	Not applicable		Q3: 96.65 End Of Year: 99.31	Target: 95.00 Result: 99.27	Target: 95.00 Result: 99.27	Target: 95.00 Result: 99.10 Calculation: (2085 ÷ 2104) × 100	Target: 95.00
Comment	Performance is the highest its been, and is expected to continue. Its worth noting that unrated food business (New business's) are not part of this PI.						
Service Head:	Jonathan Morgan			Performance status: On target			

Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of Food Business establishments inspected that were liable to a programmed inspection as per the Food Standards Agency Recovery Plan. PPN/002	Not applicable		Q3: 71 End Of Year: 100	Target: 10 Result: 12	Target: 25 Result: 35	Target: 40 Result: 44 Calculation: (390 ÷ 879) × 100	Target: 100
Comment	We have achieved the Qtr 3 target, however we do not foresee meeting end of year target as per Food Standards Agency Recovery Plan. The total inspections completed to date cover both food hygiene and food standards that have been risk assessed. Due to the volume of medium and high risk new businesses, we have continued with our targeted public health risk based approach in addressing all new businesses, in the absence of any historic inspection. These inspections have been prioritised over premises identified within the recovery plan, where there is known historic compliance.						
Service Head:	Jonathan Morgan			Performance status: On target			

ACTIONS - Theme: WBO7. Help people live healthy lives (Tackling risky behaviour and obesity)
Sub-theme: A - Eat and breathe healthily

Action	16119	Target date	31/03/2023
Action promised	We will work to reduce waste and our carbon footprint across our Leisure and Cultural services, whilst increasing opportunities to lead healthy, fulfilled lives		
Comment	We have included strategic targets relating to the net zero carbon ambition for 2030 into our new emerging Leisure, Culture and Outdoor Recreation Strategy. A number of senior officers have attended a 2 year Circular Economy course led by Swansea University, focussing specifically on actions to reduce waste and reduce our carbon footprint. We are now establishing our 'Green Champions' across our service to support this work. Cabinet members with responsibility for this issue also briefed. Potential for additional solar / PV panels on buildings and land across the service being explored further, including additional funding sources via WG estates division.		
Service Head:	Ian Jones	Performance status:	On target

Theme: WBO7. Help people live healthy lives (Tackling risky behaviour and obesity)							
Sub-theme: B - Physical Activity							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of people referred to the National Exercise Referral scheme that complete the 16 week programme PAM/041	Not applicable		Q3: 16.0 End Of Year: 30.2	Target: 35.0 Result: 36.8	Target: 40.0 Result: 55.4	Target: 45.0 Result: 56.8 Calculation: (117÷206) × 100	Target: 50.0
Comment	Achieve target						
Remedial Action	We will continue to develop/expand the programme to give referrals the best opportunity to complete the scheme and improve their long term health & wellbeing						
Service Head: Ian Jones			Performance status: On target				

ACTIONS - Theme: WBO7. Help people live healthy lives (Tackling risky behaviour and obesity)			
Sub-theme: B - Physical Activity			
Action	12602	Target date	13/07/2024 (original target 31/03/2018)
Action promised	We shall invest in the County's leisure centre provision with the development of a new facility in Llanelli as part of the Wellness Village - Pentre Awel.		
Comment	Community Benefits workshops now in place and being realised. Therapies and Health Integration group now re-established and working up operational detail around opportunities for co-working and a seamless client pathway. Outdoor Spaces working group continuing to meet to refine brief and operationalise thinking for these spaces.		
Service Head: Ian Jones		Performance status: On target	
Action	13195	Target date	31/03/2023
Action promised	We will implement the Cycling Strategy for Carmarthenshire that will focus on 5 key strategic themes. 1- Education, Development & Training; 2-Infrastructure and Facilities; 3-Marketing & Branding; 4-Tourism and 5 - Events		
Comment	Strategic cycling group continues to meet regularly. Active travel and school work ongoing. Dialogue ongoing with Welsh Cycling over future development plans (including new Mountain Biking strategy), linking back to County Strategic Cycling group. Plans for extending BMX pump track at Pembrey Country Park approved for work to be completed in 2023.		
Service Head: Ian Jones		Performance status: On target	
Action	14705	Target date	31/03/2023
Action promised	We will develop Ammanford Leisure Centre facilities with upgrades to internal wet-side changing facilities (phase 1 - completed); and improvements to parking infrastructure and external sports facilities linked to wider school site masterplan (phase 2).		
Comment	Scheme specification complete with tender documents finalised and out to tender via Council frameworks to be assessed first week in January 2023. Consultation sessions held with local clubs and project management operational and Board meetings ensuring strong governance. AV School and Education colleagues fully involved in this process. Working to a slightly revised timeline of start of site for physical works Feb 2023 (due to resolution of minor planning issues), with completion anticipated July 2023.		
Service Head: Ian Jones		Performance status: On target	
Action	16120	Target date	31/03/2023
Action promised	Development of a 10-year future direction document for discussion, input, and endorsement by the new political administration for the County in early 2022/23		
Comment	A new 10 year strategy for Leisure, Culture and Outdoor Recreation has been drafted and has been consulted upon by members (pre cabinet / Community Scrutiny), with further stakeholder, staff and public consultation planned for the new year, with the final document going back to Cabinet in May 2023.		
Service Head: Ian Jones		Performance status: On target	
Action	16121	Target date	31/03/2023
Action promised	We will need to work towards regaining and exceeding membership and income to pre-covid levels - with the effects of the Covid-19 pandemic changing lifestyles and habits, this will be the services' greatest challenge		
Comment	Monthly data, trends and reporting in place to inform an action plan to increase numbers (memberships specifically), with additional offers, new products and increased marketing. A number of sites have held successful open days and projections are that we will return to pre-covid levels by the end of 22/23, noting that inflationary increases have also been applied to annual income targets too.		
Service Head: Ian Jones		Performance status: On target	

Theme: WBO7. Help people live healthy lives (Tackling risky behaviour and obesity)							
Sub-theme: C - Mental Health							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of library visits per 1,000 population LCL/001	Not applicable		Q3: 1157 End Of Year: 1614	Target: 429 Result: 538	Target: 858 Result: 1174	Target: 1301 Result: 1899 Calculation: (357418÷188191) × 1000	Target: 1758
Comment	Physical visitor figures continued to increase during Q3. Events & activities held for adults over the autumn months included a Bible Exhibition, Scarlets Exhibition, & the launch of the Warm Winter Welcome Club, sessions were held weekly on local history talks, a vocalist, Makerspace experience. We held a slime workshop, craft sessions, Lego sessions & author visits for children during this period. Our digital visits continue to remain high with customers benefitting from our range of digital eBooks, newspapers, magazines and training apps.						
Service Head: Ian Jones			Performance status: On target				

ACTIONS - Theme: WBO7. Help people live healthy lives (Tackling risky behaviour and obesity)			
Sub-theme: C - Mental Health			
Action	14958	Target date	31/03/2023 (original target 31/03/2022)
Action promised	We will continue to deliver the Country park site masterplans at Pembrey Country Park, Millenium Coastal Path, Llyn Llech Owain and Mynydd Mawr		
Comment	Masterplanning ongoing for all sites as service continues to evolve. Improved playgrounds in PCP, LLO have been well received. Various SPF EOI's have been submitted, with follow up formal applications anticipated in early 2023. Projects to upgrade electrical capacity, and replace temporary amenity block at PCP progressing. Also exploring solar / PV panels as we work towards carbon zero for the site and service. Dialogue and work ongoing with volunteers as part of Winter programme for all 3 sites		
Service Head: Ian Jones		Performance status: On target	

ACTIONS - Theme: WBO8. Support community cohesion, resilience, and safety			
Sub-theme: C - Impact of COVID-19 on the mental health and well-being of our population & community resilience.			
Action	15077	Target date	31/03/2024 (original target 31/03/2022)
Action promised	Development of new town centre Health and fitness facilities, linked to town centre regeneration plans		
Comment	Work is almost complete to finalise the specification for the new Health and fitness offer in the Carmarthen Town Centre hub. A number of integration meetings have been held with the Health sector and design team to maximise use of space and allow for 24/7 access. Similarly, work ongoing with National Museum of Wales re: final specification for proposed publicly accessible museum store facilities		
Service Head: Ian Jones		Performance status: On target	

Theme: WBO9. Support older people to age well and maintain dignity and independence in their later years							
Sub-theme: B - Better quality and more accessible health and social care services							
Measure Description	2021/22 Comparative Data			2022/23 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to deliver a Disabled Facilities Grant PAM/015	Not applicable		Q3: 269 End Of Year: 259	Target: 290 Result: 246	Target: 290 Result: 265	Target: 290 Result: 270 Calculation: 38909÷144	Target: 290
Comment	We are still experiencing issues around contractor capacity, work is generally taking longer to complete.						
Remedial Action	We are working on a new contractor framework and discussing ways to increase capacity in the interim.						
Service Head: Jonathan Fearn			Performance status: On target				

COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE 5TH APRIL 2023

FORTHCOMING ITEMS

THE SCRUTINY COMMITTEE IS ASKED TO:-

- To note the forthcoming items to be considered at the next meeting of the Community and Regeneration Scrutiny Committee to be held on the 15th May, 2023.

Reason(s)

- The Council’s Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Plan which identifies the issues and reports which will be considered at meetings during the course of the year.

**CABINET MEMBER PORTFOLIO HOLDER: Cllr. L. Evans (Homes and Deputy Leader)
Cllr G. John (Regeneration, Leisure, Culture and Tourism), Cllr A. Lenny (Resources)
Cllr A. Davies (Rural Affairs and Planning Policy)**

<p>Directorate</p> <p>Name of Head of Service: Linda Rees Jones</p> <p>Report Author: Kevin Thomas</p>	<p>Designations: Head of Administration and Law</p> <p>Democratic Services Officer</p>	<p>Tel Nos. 01267 224012</p> <p>LRJones@carmarthenshire.gov.uk</p> <p>01267 224027</p> <p>kjthomas@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE

5TH APRIL, 2023

FORTHCOMING ITEMS

The Council's Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Programme which identifies the issues and reports to be considered at meetings during the course of the year. When formulating the Forward Work Plan the Scrutiny Committee will take into consideration those items included on the Cabinet's Forward Work Programme.

The list of forthcoming items attached includes those items which are scheduled in the Community and Regeneration Scrutiny Committee's Forward Work Plan to be considered at the next meeting, to be held on 15th May, 2023.

Also attached for information are the 2022/23 Forward Work Plans in respect of the Communities, Homes and Regeneration Scrutiny Committee and the Cabinet.

DETAILED REPORT ATTACHED ?

YES:

- (1) List of Forthcoming Items
- (2) C & R Scrutiny Committee Forward Work Plan
- (3) Cabinet Forward Work Plan

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED

N/A

NO

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

There are none.

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**FORTHCOMING ITEMS – TO BE CONSIDERED AT THE NEXT MEETING OF THE
COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE TO BE HELD
ON
15TH MAY, 2023**

Agenda Item	Background	Reason for report
		<p>What is Scrutiny being asked to do? e.g. <i>undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?</i></p> <p><i>If the item is for information or for noting, can the information be provided in an alternative format i.e. via email?</i></p>
Emergency Interim Social Housing Allocation Policy - Monitoring	The Communities, Homes and Regeneration Scrutiny Committee at its meeting held on the 26 th January 2023 resolved to receive an update monitoring report at every meeting on the implementation of the Emergency Social Housing Allocations Policy	To enable the committee to undertake its monitoring role on the implementation of the policy
Communities, Homes and Regeneration Scrutiny Committee - Forward Work Plan	The Council's Constitution requires Scrutiny Committees to develop and publish a Forward Work Plan identifying issues and reports to be considered during the course of the municipal year to which the plan relates	To comply with the Council constitution for the production of a Forward Work Plan

Items circulated to the Committee under separate cover since the last meeting

Items attached for information

1. The latest version of the Community and Regeneration Scrutiny Committee Forward Work Programme 2022/23
2. The latest version of the Cabinet's Forward Work Programme 2022/23

Communities, Homes and Regeneration Scrutiny Committee – Forward Work Programme 2022/23

29 th Sept 22	16 th Nov 22 -	14 th Dec 22 Moved to 19 th Dec	26 Jan 23	23 rd Feb 23	5 th April 23	15 th May 23
Annual Performance Report 2021/22 (Planning Services) – Moved to November	Revenue and Capital Budget Monitoring 2022/23 (Apr-Aug Monitor)	Quarter 1 Performance Management Replaced with the Q2 Report scheduled for January 2023	HRA Budget Service Charges and Rent Setting 2023/24 (moved to 19 th December)	Scrutiny Actions update	Revenue and Capital Budget Monitoring Report 2022/23 (April to December)	Emergency Interim Social Housing Allocations Policy – Monitoring
Adopted Carmarthenshire Local Development Plan – Annual Monitoring Report 2021/22 – moved to November TO BE COMBINED INTO ONE REPORT	Scrutiny Actions Update	County Council Annual Report (deferred from 29 th Sept)	Housing Revenue Account Business Plan 2023-26 Carmarthenshire Investment Programme (moved to 19 th December)	Tenant Compensation Policy	Quarter 3 Performance Management	Communities, Homes and Regeneration Scrutiny FWP 2023/24
Quarter 1 Performance Management – defer to December 14 th	Corporate Strategy – defer to 2023	Pendine Outdoor Education Centre Replaced with the Outdoor Education provision report initially scheduled for the 26 th January 2023	Revenue and Capital Budget Monitoring Report 2022/23 (April to October) (to be e-mailed)	Tenant Recharge Policy	New Social Allocation Policy – Homelessness Duty – withdrawn – new date to be confirmed later in the year	
Council Annual Report – defer to Dec 14 th	Community Asset Transfer Policy	HRA Budget Service Charges and Rent Setting	Revenue Budget Consultation 2023/24 - 2025/26	Empty Property Policy	Business Plans (moved from 23 rd February)	

		2023/24 (moved from 26 th January)				
Community Scrutiny FWP 2022/23	Consolidated Deposit Revised LDP	Housing Revenue Account Business Plan 2023-26 Carmarthenshire Investment Programme (moved from 26 th January)	Business Plans) x3 – C/ex, Community, Env (Moved to 23 rd February)	Business Plans (moved to 5 th April)		
Community Scrutiny Annual Report 2021/22	Leisure Strategy	Ten Towns Update	Quarter 2 Performance Management Moved to 19 th December			
Innovation Strategy (moved to 16 th November)	Annual Performance Report 2021/22 (Planning Services) -(Moved from September)	Section 106 (Planning Obligations) – Update report	Alternative Outdoor Education Provision Moved to 19 th December to replace the Pendine outdoor education report			
	Adopted Carmarthenshire Local Development Plan – Annual Monitoring Report 2021/22 – moved from September		Shared Prosperity Fund			
	Innovation Strategy (moved form 29 th Sept)		Task and Finish Report – Emergency Social Housing Allocations Policy			

	Task and Finish Report		Housing Support Programme (HSP) Strategy 2022-26			
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OTHER REPORTS TO BE INCLUDED:

- Site Visits**
- Y Stordy / Museums / Libraries – Dates to be confirmed following the relaxation of Covid 19 rules

TASK AND FINISH REVIEW
Emergency Social Housing Allocations Policy

REPORTS TO BE E-MAILED

Revenue and Capital Budget Monitoring Report (Jan 26th Meeting)

OTHER REPORTS TO BE INCLUDED:
Section 106 – Date to be confirmed (Planning)

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CABINET/COUNCIL – FORWARD PLAN

FOR THE PERIOD 2 MARCH 2023 TO 2 MARCH 2024

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director Report Author
PUBLIC SPACE PROTECTION ORDER - ENHANCEMENT ON DOG RELATED CONTROLS	The report sets out the results of an engagement exercise undertaken on the potential options of enhanced Public Space Protection Orders for the control of dogs within Carmarthenshire.	Cabinet 12 Dec 2022	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Daniel John, Interim Head of Waste DWJohn@carmarthenshire.gov.uk
Covid 19 impact on Contractors – Major works	A report will be produced to explore the financial impact on Contractors as a consequence of the Covid-19 pandemic. The report will establish the current contract provisions being enforced by the Authority compared against various government advice and relief procedures. To further inform stakeholders, the report will capture the potential implications for adopting and seek a decision on implementing contractor support mechanisms to mitigate the financial impact of Covid-19.	Cabinet 27 Mar 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Jason G. Jones, Property Maintenance Manager JGJones@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
COUNCIL TAX PREMIUMS ON LONG TERM VOIDS AND SECOND HOMES	To consider the options open to the Council with regard to introducing Council Tax Premiums on Long term empty properties and second homes.	County Council 8 Mar 2023	No	Cllr. Alun Lenny, Cabinet Member	Director of Corporate Services Helen Pugh, Head of Revenues and Financial Compliance HLPugh@carmarthenshire.gov.uk
Conservation Area Appraisals	This report sets out the work being undertaken to review ten designated Conservation Areas across the County. It identifies the outcome of the review and the subsequent consultation exercise including on the: •A character appraisal; •A boundary review and •A management plan. The report in setting out the above identifies the outcome of the public consultation exercise and the next steps including the processes required to amend any of the Conservation Area designations.	Cabinet 13 Mar 2023	No	Cabinet Member for Rural Affairs and Planning Policy	Director of Place & Infrastructure Rhodri Griffiths, Head of Place and Sustainability RDGriffiths@carmarthenshire.gov.uk
LAND PURCHASE REQUIRED FOR SUSTAINABLE	Proposal to consider the purchase of land and virement in the capital programme to proceed with a new replacement Welsh	Cabinet 13 Mar 2023	No	Cabinet Member for Education and Welsh Language	Director of Education & Children

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
COMMUNITIES FOR LEARNING SCHEME	medium school for Ysgol Gwenllian, Kidwelly.				Simon Davies, Head of Access to Education sidavies@car-marthenshire.gov.uk
WEST WALES ADULT ADVOCACY STRATEGY 2023 - 2027	THE ADULT ADVOCACY STRATEGY SEEKS TO SHAPE THE COMMISSIONING ARRANGEMENTS OF HDUHB, CARMARTHENSHIRE CC, CEREDIGION CC AND PEMBROKESHIRE CC IN ORDER TO MEET THEIR STATUTORY DUTIES. IT SEEKS TO ENSURE THAT GOOD QUALITY ADVOCACY IS READILY AND EQUITABLY AVAILABLE, IN THE WEST WALES REGION.	Cabinet 27 Mar 2023	No	Cabinet Member for Health & Social Services	Director of Communities Christine Harrison, Head of Strategic Joint Commissioning Chris.harrison@pe-mbroke-shire.gov.uk
COUNCIL'S REVENUE BUDGET MONITORING REPORT	To provide the Cabinet with an update on the latest budgetary position as at 31st December 2022, in respect of 2022/23.	Cabinet 27 Mar 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal Hemingway, Head of Financial Services RHemingway@car-marthenshire.gov.uk
Business Rates – Retail, Leisure and	To consider the adoption of a rate relief scheme being made available to billing	Cabinet 27 Mar 2023	No	Cabinet Member for Resources	Director of Corporate Services

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
Hospitality Rates Relief Scheme 2023/24	authorities by Welsh Government for 2023/24				Ann Thomas, Revenue Services Manager AnThomas@carma rthenshire.gov.uk
EMPTY PROPERTY POLICY	TO INTRODUCE THE EMPTY PROPERTY POLICY THAT WILL SET THE VISION AND THE WORK PROGRAMME FOR THE COUNCIL IN TACKLING EMPTY RESIDENTIAL HOMES WITHIN THE COUNTY FOR THE NEXT 4 YEARS. THE POLICY ALSO SETS OUT THE LOCAL CONTEXT AND THE IMPORTANCE OF BRINGING EMPTY HOMES BACK INTO USE TO HELP MEET THE HOUSING NEED IN THE COUNTY PARTICULARLY FOR LOCAL PEOPLE.	Cabinet 27 Mar 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Gareth Williams, Team Leader GajWilliams@car marthenshire.gov.uk
CAPITAL PROGRAMME 2022/23 UPDATE	To provide an update of the latest budgetary position for the 2022/23 capital programme, as at the 31st December 2022.	Cabinet 27 Mar 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal Hemingway, Head of Financial Services RHemingway@car marthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
CARMARTHENSHIRE'S SUSTAINABLE COMMUNITIES FOR LEARNING (CSCfL)	To provide Cabinet with an updated CSCfL (formerly known as Modernising Education Programme (MEP)) as the long-term strategy and investment plan for schools. The plan will be brought forward following extensive consultation with stakeholders.	Cabinet 27 Mar 2023	No	Cabinet Member for Education and Welsh Language	Director of Education & Children Simon Davies, Head of Access to Education sidavies@carmarthenshire.gov.uk
Roundabout Sponsorship Scheme	A Roundabout Sponsorship Scheme will involve businesses being able to sponsor a roundabout in the County and see their company promoted in potentially highly visible locations. It is envisaged that sponsorship funds will go towards maintaining both roundabouts and essential Highways	Cabinet 27 Mar 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Jonathan Willis, Housing Services Manager (Advice & Options) jnwillis@carmarthenshire.gov.uk
THE EDUCATION AND CHILDREN'S SERVICES STRATEGY FOR SUPPORTING OUR SCHOOLS AND SPECIALIST SETTINGS, INCLUDING THOSE THAT ARE MOST CHALLENGED.	This report outlines the range of differentiated support provided to our schools, PRUs and specialist settings ensuring that leaders, teachers and teaching assistants access the necessary support to ensure that all pupils progress and thrive.	Cabinet 27 Mar 2023	No	Cabinet Member for Education and Welsh Language	Director of Education & Children Elin Forsyth, Strategic Lead for School Effectiveness EMForsyth@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
CARMARTHENSHERE PUBLIC SERVICE BOARD WELL BEING PLAN 2023-2028	Each board must carry out a well-being assessment and publish a well-being plan. The plan sets out how the Board will meet its responsibilities under the Well being of Future Generations (Wales) Act.	County Council 19 Apr 2023	No	Cllr. Darren Price, Leader of the Council	Chief Executive Gwyneth Ayers, Corporate Policy and Partnership Manager GAyers@carmarthenshire.gov.uk
ALTERNATIVE OUTDOOR EDUCATION OFFER	The purpose of this report is to review Carmarthenshire County Council's current Outdoor Education offer and to explore options for a re-modelled service within existing resources.	Cabinet 24 Apr 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Director of Communities Ian Jones, Head of Leisure IJones@carmarthenshire.gov.uk
ELECTRIC VEHICLE CHARGING INFRASTRUCTURE STRATEGY, TWELVE MONTH REVIEW	The report provides an update on progress with the Electric Vehicle Charging Infrastructure Strategy.	Cabinet 24 Apr 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Steve Pilliner, Head of Transportation & Highways SGPilliner@carmarthenshire.gov.uk
TENANT RECHARGE POLICY	Occasionally it may be necessary to recharge a tenant for work that we have carried out to the property which was the tenant responsibility under the tenancy agreement. The policy will guide officers when dealing	Cabinet 24 Apr 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Jonathan Morgan, Head of Housing and Public Protection

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	with council tenant recharges, ensuring a consistent approach.				JMorgan@car-marthenshire.gov.uk
TENANT COMPENSATION POLICY	The report sets out our approach to when it may be appropriate to compensate a tenant who has suffered loss or inconvenience due to service failure. The policy will guide officers when dealing with council tenants ensuring a consistent approach.	Cabinet 24 Apr 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Jonathan Morgan, Head of Housing and Public Protection JMorgan@car-marthenshire.gov.uk
AN EVALUATION OF ESTYN INSPECTIONS ACROSS CARMARTHENSHERE SCHOOLS, PUPIL REFERRAL UNITS AND SPECIALIST SETTINGS.	This report provides an evaluation of Estyn inspections over the last five years, outlining the strengths of our schools, PRUs and specialist settings, as well as providing an overview of recommendations for improvement. In addition, the report outlines how the ECS department supports schools both pre and post Estyn inspections to ensure that all of our learners' progress and thrive.	Cabinet 24 Apr 2023	No	Cabinet Member for Education and Welsh Language	Director of Education & Children Elin Forsyth, Strategic Lead for School Effectiveness EMForsyth@car-marthenshire.gov.uk
Street Naming and Numbering Policy	The report seeks to update on the preparation of the Street Naming and Numbering Policy. It sets out the responses received as part of the formal consultation on the policy and officer recommendations ahead of its formal	Cabinet 24 Apr 2023	No	Cabinet Member for Rural Affairs and Planning Policy	Director of Place & Infrastructure Ian R Llewelyn, Forward Planning Manager IRLlewelyn@car-mar

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	adoption.				rthenshire.gov.uk
Carmarthenshire Public Services Board (PSB) Well-being Plan 2023-28	<p>The Well-being of Future Generations (Wales) Act 2015 places a duty on each PSB to develop and publish a county Well-being Plan. As part of the preparation of this Plan, Carmarthenshire PSB has undertaken a detailed Well-being Assessment.</p> <p>The objectives and actions identified as part of this plan will focus on areas of collective action that the PSB can influence by working together and does not therefore replicate what is considered to be the core business of the individual member bodies of the PSB, unless there is added value to be gained by the PSB working together.</p>	Cabinet 24 Apr 2023	No	Leader of the Council	Chief Executive Noelwyn Daniel, Head of ICT and Corporate Policy ndaniel@carmarthenshire.gov.uk
Cleaving Service Strategic Management Plan	To present the outcomes of the review into the Council's street cleaning service and make recommendations for future service delivery.	Cabinet 24 Apr 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Daniel John, Interim Head of Waste DWJohn@carmarthenshire.gov.uk
Grants Awards Policy	In line with the requirement of the Welsh Language Standards the Council must produce and publish a policy on awarding grants (or, where appropriate,	Cabinet 24 Apr 2023	No	Cabinet Member for Education and Welsh Language	Chief Executive Noelwyn Daniel, Head of ICT and Corporate Policy

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	<p>amend an existing policy) which requires you to consider positive or negative effects the awarding and implementing of the grant could have on:</p> <p>(i) opportunities for persons to use the Welsh language, and</p> <p>(ii) treating the Welsh language no less favourably than the English language.</p>				ndaniel@carmarthenshire.gov.uk
Tackling Poverty Action Plan	<p>The Council has prepared a tackling poverty action plan which incorporates its response to the cost of living crisis. The plan outlines actions to be taken by a range of Council services and steps to further our involvement with a range of external stakeholders.</p>	Cabinet 24 Apr 2023	No	Deputy Leader and Cabinet Member for Homes	Chief Executive Noelwyn Daniel, Head of ICT and Corporate Policy ndaniel@carmarthenshire.gov.uk
Defence Employee Recognition Scheme	<p>To approve progression within the Defence Employee Recognition Scheme (DERS) to Silver Award and to strengthen our ongoing commitment to the Armed Forces Covenant. In October 2021, Cabinet approved the re-signing of the Armed Forces Covenant, which pledged a commitment to apply for the DERS. The DERS encourages employers to support those serving (reservists) or who have served in the armed forces (veterans) and their dependants. It aligns with the Armed Forces Covenant which is a pledge to the Armed Forces Community and their</p>	Cabinet 24 Apr 2023	No	Cabinet Member for Organisation & Workforce	Chief Executive Noelwyn Daniel, Head of ICT and Corporate Policy ndaniel@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	families that they will be given respect and fairness in the United Kingdom that they serve. The DERS encompasses Bronze, Silver, and Gold Awards for employers that pledge, demonstrate or advocate support to the Armed Forces Community.				
Welsh Language Promotion Strategy 2023-28	To approve the Welsh Language Promotion Strategy for 2023-28, as a part of our statutory responsibilities under the Welsh Language Measure (Wales) 2011. Carmarthenshire County Council leads on the preparation of the Promotion Strategy; however, we work closely with partners across the county to co-design our work to support the Language in our communities. This is the second promotion strategy and there will be an opportunity to reflect on the results of the 2021 Census as part of our work.	Cabinet 24 Apr 2023	No	Cabinet Member for Education and Welsh Language	Chief Executive Noelwyn Daniel, Head of ICT and Corporate Policy ndaniel@carmarthe nshire.gov.uk
LEISURE, CULTURE AND OUTDOOR RECREATION STRATEGY – POST CONSULTATION	The document provides a framework for the service to work with key stakeholders to deliver a strategically aligned Leisure, Culture and Outdoor Recreation Strategy for the next 10 years.	Cabinet 5 Jun 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Director of Communities Ian Jones, Head of Leisure IJones@carmarthe nshire.gov.uk
10-YEAR SOCIAL	To provide members with a vision on how	Cabinet	No	Cabinet Member for	Director of

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Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
SERVICES STRATEGY (PRE-CONSULTATION)	we will provide the statutory social services functions over the next decade. The document will detail the following areas; Introduction, Vision Statement, The services people receive, Social Work Models of care, Safeguarding, Integration and Partnerships , Workforce and an Action Plan	5 Jun 2023		Health & Social Services	Communities Silvana Sauro, Performance, Analysis & Systems Manager ssauro@carmarthe nshire.gov.uk
ANNUAL REPORT FOR THE WELSH IN EDUCATION STRATEGIC PLAN (WESP)	The Carmarthenshire 2022-32 WESP became operative on 1.9.22. The Local Authority is required to submit an annual progress report to Welsh Government. It's deemed pertinent to present this report to the Scrutiny process prior to WG submission.	Cabinet 17 Jul 2023	No	Cabinet Member for Education and Welsh Language	Director of Education & Children Aeron Rees, Head of Strategy and Learner Support jarees@carmarthen shire.gov.uk
Annual Treasury Management and Prudential Indicator Report 2022-2023	To provide members with an update on the treasury management activities for 2022-2023	Cabinet 4 Sep 2023	No	Cabinet Member for Resources	Director of Corporate Services Anthony Parnell, Treasury & Pension Investments Manager aparnell@carmarth enshire.gov.uk
STATUTORY DIRECTOR OF	The Report examines each Service area within Social Care and shows how service	Cabinet 4 Sep 2023	No	Cabinet Member for Health & Social Services	Director of Communities

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
SOCIAL CARE SERVICES' ANNUAL REPORT 2022/23	strategies, actions, targets and service risks will be addressed and delivered operationally. It comprises an overview on how we have performed in 2022/23 and an assessment on the future, together with our strategic priorities for 2023/24.				Silvana Sauro, Performance, Analysis & Systems Manager ssauro@carmarthenshire.gov.uk
Equestrian Strategy	<p>The Carmarthenshire Rights of Way Improvement Plan (ROWIP) 2019-2029 has been produced and published in accordance with section 60 of the Countryside and Rights of Way (CROW) Act (2000).</p> <p>The ROWIP details Carmarthenshire's plan for the strategic management, development, and improvement of the County's Public Rights of Way network up until 2029.</p> <p>During consultation with the Local Access Forum, The Forum identified a need for the local authority to commit to producing a Carmarthenshire Equestrian Strategy to recognise the access opportunities and challenges for horse riding and carriage driving across the County.</p> <p>An Equestrian Strategy to 'promote and develop an accessible network for equestrian use' has therefore been published in the Carmarthenshire Rights of Way Improvement Plan 2019-2029.</p> <p>The report sets out the proposal to adopt an Equestrian Strategy for</p>	Cabinet 30 Oct 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Steve Pilliner, Head of Transportation & Highways SGPilliner@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	Carmarthenshire.				
10-YEAR SOCIAL SERVICES STRATEGY (POST-CONSULTATION)	To provide members with a vision on how we will provide the statutory social services functions over the next decade. The document will detail the following areas; Introduction, Vision Statement, The services people receive, Social Work Models of care, Safeguarding, Integration and Partnerships , Workforce and an Action Plan	Cabinet 18 Sep 2023	No	Cabinet Member for Health & Social Services	Director of Communities Silvana Sauro, Performance, Analysis & Systems Manager ssauro@carmarthenshire.gov.uk
CAPITAL PROGRAMME 2022/23 UPDATE	To provide an update of the latest budgetary position for the 2022/23 capital programme	Cabinet 27 Nov 2023	No		

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Agenda Item 11

**COMMUNITIES, HOMES & REGENERATION SCRUTINY
COMMITTEE**

THURSDAY, 23 FEBRUARY 2023

PRESENT: Councillor D.M Cundy (Chair) (In Person)

Councillors (In Person):

B.W. Jones

Councillors (Virtually):

W.R.A. Davies

T. Davies

N. Evans

R.E. Evans

H.L. Davies

J.K. Howell

D. Owen

M. Palfreman

R. Sparks

Also in attendance (In Person):

Councillor L. Evans – Cabinet Member for Homes and Deputy Leader

Councillor A. Lenny – Cabinet Member for Resources

Also Present (In Person):

J. Morgan, Head of Homes & Safer Communities

S. Rees, Simultaneous Translator

J. Fearn, Head of Housing Property and Strategic Projects

L. James, Partnership and Engagement Manager

G. Williams, Team Leader

J. Harcourt, Project Support Officer

K. Thomas, Democratic Services Officer

Also Present (Virtually):

S. Hendy, Member Support Officer

M. Runeckles, Members Support Officer

E. Bryer, Democratic Services Officer

Chamber - County Hall, Carmarthen. SA31 1JP and remotely - 10.00 - 11.30 am

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor H. Shepardson.

2. APOLOGIES FOR ABSENCE.

The Committee noted that this item had been included on the agenda in error.

3. DECLARATIONS OF PERSONAL INTEREST INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM

There were no declarations of prohibited party whips.

There were no declarations of personal interests.

4. PUBLIC QUESTIONS (NONE RECEIVED)

The Chair advised that no public questions had been received.

5. EMPTY HOMES POLICY- OUR APPROACH TO BRINGING EMPTY HOMES BACK TO USE

The Committee considered a report on the Council's Empty Homes Policy detailing its approach, vision and work programme for the next four years to tackle and bring empty private residential homes within the County back into use. It was noted that since 2017 the Council had reduced the number of private empty homes within the County from 2667 to 1,984 with the aim of the policy being to further reduce that number to 1500 by 2026

The following questions/issues were raised on the report:-

- Reference was made to following 6 priority bullet points detailed in report, in priority order, focusing on empty homes regardless of the time they had stood empty:-
 - 1) Target empty homes in areas of high housing demand or in the ten towns areas that will also act as a catalyst for wider regeneration.
 - 2) Target empty homes that will be brought back as affordable homes for people on the Housing Choice Register and a key focus on empty homes within our own Council Estates that had been previously sold off through the 'right to buy' scheme.
 - 3) Support bringing empty residential units above commercial business in our town centres back into use for people that will contribute to the town centre economy.
 - 4) Work with the families of empty homeowners that are in care, manage the properties on their behalf and the income could cover part of their care cost.
 - 5) Respond to complaints where empty houses are a nuisance to neighbouring properties or attracting anti-social behaviour.
 - 6) Identify empty houses that are in a poor state of repair and are detrimental to the surrounding area and take appropriate remedial action.

A view was expressed that points 5 and 6 should not be afforded any lesser priority to the others as, whilst not that important in relation to the regeneration of areas they were important to local residents by virtue of their detrimental impact on both the amenity of the area and to their mental health especially, the elderly living next to derelict or long- term empty properties.

It was confirmed the points were not ranked in any order and that each would be afforded equal priority to enable the council to take tailored and

targeted action to bring an empty property back into use, regardless of whether it was located within a town centre or in a rural area.

- With regard to a question on adopting timescales for returning empty properties to use the Committee was advised that sufficient time had to be allowed to enable a property to be returned to use as the majority were only vacant for a short period of time for varying reasons e.g. applying for probate. However, it was important action was taken as soon as possible but, in any event, letters were sent to the owners of such properties annually. Grants of up to £25k were also available to improve the condition of empty homes to bring them back to habitable use for sale as affordable homes or to rent subject to the terms of the grant.
- Reference was made to whether the Council had any powers to make property owners return empty properties back into use for example by increasing the council tax premium on such homes.

It was confirmed that whilst the aim of the policy was to encourage homeowners to return their properties to the housing market, Appendix 3 to the report detailed a number of enforcement options (legislative provision) available to the Council to deal with issues caused by empty properties and to secure their return to use.

In relation to the use of the council tax premium, the Committee was advised the intention was for that to rise annually for empty properties which could be up to 300% resulting in a council tax of £2,000 per annum for example increasing to £8,000 p.a.

- In relation to a question on empty vacant plots of land within town centres, it was confirmed that whilst they did not fall within the policy's remit, that point could be raised with the Council's regeneration division.
- It was confirmed that second or holiday homes did not fall within the policy's remit. However, such properties were being considered by the Council as a separate issue and been subject to a recent consultation exercise which had now closed. The responses received thereto were currently being analysed for subsequent submission and consideration via the council's democratic process. That would also include, for example, the position where homes had been inherited and only occupied for a short period during the year.
- It was confirmed that all empty properties brought back into use via a grant/loan for sale or rent would be classed as affordable homes and be subject to the grant/loan terms and conditions.
- It was confirmed that any safety issues arising from empty properties would fall within the remit of the Council's building control responsibilities.
- Reference was made on the timescale for the policy's implementation being over a four-year period whereas the policy document stipulated the timescale as being from January 2023 to April 26. The Head of Homes and Safer Communities confirmed that would be clarified for the reports' adoption by the Council.

The Committee noted the main points of summary of its debate related to the following and the report would be amended where appropriate for onward to submission to Cabinet /Council for consideration:-

- a. The report to clarify that the 6 priority bullet points were not in ranked any order of priority with each being afforded equal priority to enable the council to take tailored and targeted action to bring an empty property back into use,
- b. The timescales for undertaking enforcement action particularly in relation to Compulsory Purchase Order procedures and Empty Dwelling Management Orders,
- c. Powers to deal with safety issues lay with the council's building control responsibilities in relation to ruinous, dilapidated and dangerous structures,
- d. To link in with the Council's regeneration department with regard to empty land within town centres
- e. The policy timescales on the front cover of the report to be clarified.

UNANIMOUSLY RESOLVED that the Empty Homes Policy be endorsed and referred to the Cabinet subject to the report being amended to incorporate:

- **clarifying that the 6 priority bullet points were not ranked in any order of priority with each being afforded equal priority to enable the council to take tailored and targeted action to bring an empty property back into use,**
- **The policy timescales on the front cover of the report to be clarified.**

6. TENANT COMPENSATION POLICY

The Committee considered a report detailing the Council's approach to when it may be appropriate to compensate its tenants who have suffered loss or inconvenience due to service failure and would also help to guide officers when dealing with tenants ensuring a clarity and consistency of approach when compensation was being considered. It was noted the policy had been prepared in response to the Local Government Ombudsman's expectation for landlords to have a compensation policy to provide guidance on offering compensation and to ensure landlords were protected when claims were made.

UNANIMOUSLY RESOLVED that the Tenant Compensation Policy be endorsed and referred to the Cabinet for its consideration.

7. RECHARGEABLE REPAIRS POLICY

The Committee considered a report detailing proposed criteria for when a council tenant would be recharged for repairs undertaken by the council which were their responsibility under their tenancy agreement.

The following questions/issues were raised on the report:-

- The Head of Homes and Safer Communities confirmed it would be possible for the policy to be forwarded to the Council's tenants to ensure they were aware of their, and the Council's responsibilities for the maintenance of their homes. Similarly, the tenant compensation policy (Minute 6 above refers) could also be provided to tenants following adoption by the Council. It was anticipated the policies could be provided towards the end of June 2023 both electronically to those tenants who had provided e-mail addresses to the Council and by post to the remainder. He

also advised that whilst a third of tenants had provided electronic contact details, the department would be endeavouring to increase that number over the coming months.

- It was confirmed that where tenants were unable to undertake repairs to their property, under their responsibility, the Council undertake them on their behalf on a rechargeable case-by-case basis depending on individual circumstances.
- In relation to a question on regular inspection of tenants' properties, the department had a team that undertook visits to tenant homes to assess a property's condition. It was hoped those visits could be undertaken on a regular basis possibly, annually.

The Head of Homes and Safer Communities advised that one of the departments key priorities over the next 6 months would be to how to manage the inspection regime for tenant properties, similar to an annual MOT. There were also other trigger points that could alert the department to issues with the condition of properties for example, when responsive repairs were undertaken and when officers undertook visits to provide help and assistance to tenants.

- Reference was made to what measures were available to the Council should tenants repeatedly fail to repay recharges for work undertaken or repeatedly damaged the property. The Head of Homes and Safer Communities confirmed that the authority had a write off policy in respect of bad debt. Ultimately, however, the Council could seek redress through the courts to recover a property.
- With regard to a question on recharging for accidental damage to a property, the Head of Homes and Safer Communities advised the department would consider those on a case-by-case basis.

UNANIMOUSLY RESOLVED that the Rechargeable Repairs Policy be endorsed and referred to the Cabinet for its consideration.

8. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT

The Committee received an explanation for the non-submission of the following scrutiny report

- Business Plans

RESOLVED that the explanation for the non-submission be noted.

9. FORTHCOMING ITEMS

The Committee received a list of forthcoming items to be considered at its next meeting to be held on the 5th April, 2023.

The Committee's attention was drawn to the Cabinet Forward Work Plan, appended to the report, and to the item therein relating to Conservation Area Appraisals. It was informed a request had been received from the Cabinet for the Committee to review the report and to submit any findings back to the Cabinet for its consideration. The Committee was requested to consider the request and

whether it wished to include the report on the agenda for its next meeting on the 5th April

UNANIMOUSLY RESOLVED that the list of forthcoming items to be considered at the next scheduled meeting on the 5th April, 2023 be noted subject to the inclusion of a report on Conservation Area Appraisals.

10. SCRUTINY ACTION UPDATE

The Committee received a report detailing the progress achieved in relation to requests or referrals emerging from previous meetings.

UNANIMOUSLY RESOLVED that the report be received.

11. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 26TH JANUARY 2023

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Committee held on the 26th January, 2023 be signed as a correct record.

CHAIR

DATE